

**Ministry of Municipal Affairs and Housing**

**Social Services Relief Fund (SSRF) Phase 4 – Investment and Winddown Plan**

**Instructions:** Please complete, sign, and e-mail this Investment and Winddown Plan as an attachment to your signed SSRF Phase 4 allocation letter to your **respective Team Lead, Regional Housing Services**.

**Service Manager: Manitoulin-Sudbury District Services Board**

**Section A: Fern Dominelli – Chief Administrative Officer**

**Service Manager Contact Information:** Donna Stewart – Associate Chief Administrative Office, donna.stewart@msdsb.net, 705-669-7935

**Attestation and Signature:**

I certify that, to the best of my knowledge, the information in this Investment and Winddown Plan is correct. I certify that I have the delegated authority to approve this Plan.

I understand and agree to the reporting requirements under SSRF Phase 4 as set out in the Program Guidelines and Minister’s funding allocation letter.

**Prepared By (Name and Title):** Donna Stewart, Associate Chief Administrative Officer

**Signature:** *Donna Stewart*

**Date:** September 15, 2021

**Approved By (Delegated Service Manager Authority):** Fern Dominelli, Chief Administrative Officer

**Signature:** *F. Dominelli*

**Date:** September 15, 2021

**Section B: Projected Use of SSRF Phase 4 Funds**

**Projected Use of SSRF Phase 4 Funds:**

The projected use of SSRF Phase 4 funding should reflect a sound financial plan and forecast of expenditures by service category (including program administration). Please refer to the Social Services Relief Fund Phase 4 Program Guidelines for details about eligible program expenses, program administration fees, and key dates.

**Instructions:**

- To enter the required information, **double click inside the table**.
- Enter your total SSRF Phase 4 planning allocation beside Total SSRF Phase 4 Allocation.
- Enter your actual expenditures under *Q1 Actual (Apr – Jun)*.
- Enter your planned operating expenditures and capital commitments under *Q2 Planned (Jul – Sep); Q3 Planned (Oct – Dec) and Q4 Planned (Jan – Mar)*.
- The totals will appear automatically. The table contains formulas and will calculate these figures.
- Click outside of the table once the required information has been entered and to exit the table.

Total SSRF Phase 4 Allocation						1,130,700.00
Service Categories	Projected Households Assisted	Q1 Actual (Apr - Jun)	Q2 Planned (Jul - Sep)	Q3 Planned (Oct - Dec)	Q4 Planned (Jan - Mar)	Total
<b>Operating Components</b>						
Emergency Shelter Solutions						\$ -
Homelessness Prevention						\$ -
Homelessness Prevention - Rent Relief						\$ -
Housing with Related Supports						\$ -
Services and Supports						\$ -
<b>Operating Total</b>	-	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Components</b>						
New Facilities	850			1,130,700.00	-	\$1,130,700.00
Retrofits/Upgrades					-	\$ -
<b>Capital Total</b>	<b>850.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,130,700.00</b>	<b>\$ -</b>	<b>\$ 1,130,700.00</b>
<b>Administration Fee</b>						\$ -
<b>Admin Fee % of Total (max: 3%)</b>		#DIV/0!	#DIV/0!	0%	#DIV/0!	0.00%
<b>Total</b>	<b>850.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$1,130,700.00</b>	<b>\$ -</b>	<b>\$1,130,700.00</b>

## **Section C: Investment Plan**

### **1. Types of Services – Operating**

Please provide details on the types of services proposed to be funded and a projection of the total number of households supported/assisted by operating spending category and total facilities/beds funded (Emergency Shelter Solutions only):

Emergency Shelter Solutions: Click or tap here to enter text.

Homelessness Prevention: Click or tap here to enter text.

Homelessness Prevention - Rent Relief: Click or tap here to enter text.

Housing with Related Supports: Click or tap here to enter text.

Services and Supports: Click or tap here to enter text.

### **2. Additional Information – Emergency Shelter Solutions (Temporary shelters)**

If funding is planned to support temporary shelter facilities, please provide details for each facility, including the number of beds and planned expenditures.

Click or tap here to enter text.

### **3. Planned Commitments – Capital**

Please provide details on the capital projects you propose to fund including a projection on the number of facilities, number of units and project type (e.g., transitional, supportive) by component, project descriptions (New Facilities) and scope of work (Retrofits/Upgrades).

New Facilities: PROJECT # 1: The Manitoulin-Sudbury DSB wants to purchase the other part of the land that we are currently in the process of acquiring for the newly build Manitoulin Family Resources Thrift Store/Food Bank. Acquiring this land would allow MFR to increase capacity while adhering to COVID-19 protocols. The estimated cost for this will be \$100,000.

PROJECT # 2: The capital funding would also be utilized to create long-term affordable housing in Little Current. There is a high need for senior's housing that is currently being under supported. We are short in meeting our targets as well as being short in adhering to our 10 Year Housing and Homelessness Plan recommendations. We are currently in the process of undertaking a new senior's housing building in Little Current to assist in alleviating the high demand in the area and to lessen the affordable housing deficit on Manitoulin Island. In discussions with the project architect and project manager it has

come to our attention that the construction industry has come under increased pressure due to the pandemic which has resulted in significant price escalation for building materials. These escalations have resulted in a significant increase in the cost/sqft for the building. This has resulted in a significant cost increase to undertake this project and has strained the DSB's financial resources in moving forward with the project. With the \$1,030,700 of SSRF Phase 4 Capital Funds, our annual deficit would go from \$171,132 to \$118,353.

Retrofits/Upgrades: Click or tap here to enter text.

#### **4. Additional Information – New Facilities Projects**

For each proposed New Facilities project listed above, please confirm whether the project will require on-going operating funding beyond March 2022, and if so, the source of this funding. Also, where applicable, please indicate if you will be pursuing other funding sources for the project (e.g., Rapid Housing Initiative).

The ongoing funding beyond March 2022 will be municipally driven at this time.

#### **5. Additional Comments – Investment Plan**

Please provide any additional comments regarding the program or the financial information provided:

Click or tap here to enter text.

### **Section D: Winddown Plan**

As provincial funding ceases in March 2022, the Ministry is interested in Service Manager plans for the fourth and final phase of the Social Services Relief Fund to ensure that there is an orderly winddown of initiatives funded through the SSRF. Please respond to the questions below.

#### **1 a). Emergency Shelter Solutions (Temporary shelters)**

If applicable, please provide details on your future plans for temporary shelters that have been established through SSRF in response to the COVID-19 pandemic. Do you plan to continue supporting any of these temporary facilities beyond March 31, 2022? Please identify those that you anticipate will continue operation beyond March 31, 2022 and how these facilities might be funded. For those that will not continue operation, please indicate the projected closing date for each facility. As well, please describe your plans for relocating residents from the temporary facilities.

We currently provide funding to the one shelter in our District for 5 additional temporary rooms which will need to cease once SSRF funding is no longer available. The majority of these rooms are utilized for isolation from COVID-19.

We will continue to support our Food Banks but not at the same capacity as they have been funded through SSRF. Food Banks have been advised that they need to source out any means of additional funds (ie. Fundraising) to sustain their need.

#### **1 b). Emergency Shelter Solutions (Permanent shelters)**

Do you see an on-going need for enhanced funding to your emergency shelter sector beyond March 31, 2022? If so, please indicate what additional costs you anticipate and how these costs might be funded in the future.

N/A

#### **2. Homelessness Prevention including Rent Relief**

Do you project an on-going need for enhancements to initiatives such as rent banks, emergency energy funds and/or emergency supports beyond March 31, 2022? If so, can you quantify these additional costs and explain how you plan on managing these costs beyond March 31, 2022?

What other homelessness prevention initiatives have you funded through SSRF? How do you plan on winding down these activities?

N/A

#### **3. Housing with Related Supports**

What enhanced supports were provided in the Housing with Related Supports spending category under SSRF? How do you plan on phasing out these supports over the coming months?

With our 2022-2023 CHPI allocation, we could consider the continuation of some of our contracts with our current providers who provide housing with related supports which include the Canadian Mental Health Association as well as the Manitoulin Family Resources (shelter). Outcomes/outputs will be important to determine the ongoing need for services.

#### **4. Services and Supports**

What enhanced supports were provided in the Services and Supports spending category under SSRF? How do you plan on phasing out these supports over the coming months?

Click or tap here to enter text.

#### **5. Capital Components**

If applicable, do you project a need for ongoing funding for permanent housing solutions (e.g., new supportive housing units) created with SSRF funding beyond March 31, 2022? If so, please indicate how these costs might be funded in the future.

The capital components of any SSRF funds were one time funds given to the one shelter in our district. The project will be complete with SSRF Phase 2 funds.

#### **6. Additional Comments – Winddown Plan**

Please provide any additional comments regarding your plan for an orderly winddown of your SSRF initiatives:

Click or tap here to enter text.