



# CHPI Investment Plan

CHPI Investment Plan (IP) 2021-22

Case Number #: 2021-01-MAS-1-1561147513

## Section A - CHPI Reporting

### CHPI Reporting Deadlines

Report Type	Due Date for Submission to Ministry
IP-Initial	03/15/2021
IP-Mid-Year	11/01/2021
IP-Quarter 3	01/31/2022
IP-Year End	05/31/2022

Service Managers are asked to submit all completed CHPI Reports to Grants Ontario:

- Step 1) Review Program Information
- Step 2) Upload the completed fillable form
- Step 3) Attach a signed PDF version as a supporting document
- Step 4) Confirm submission

## Section B - Service Manager Contact Information and Attestation

### Service Manager Contact Information

Organization:  
Manitoulin-Sudbury District Services Board-AIMS

### Attestation and Signature

I certify that, to the best of my knowledge, the information in the Community Homelessness Prevention Initiative (CHPI) 2021-22 Projected Use of Funds Financial Report is correct. I certify that I have the delegated authority to approve this Report.

Prepared By (Name and Title): Donna Stewart - Director of Integrated S	Signature:	Date: 03/18/2021
Approved By (Delegated Service Manager Authority): Fern Dominelli - CAO	Signature:	Date: 03/18/2021



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### Section C - Projected Use of CHPI Funds Financial Report

#### Projected Use of CHPI Funds Financial Report

The projected use of CHPI funds should reflect a sound financial plan and forecast of expenditures in the four service categories and administration for the fiscal year April 1, 2021 to March 31, 2022. Please refer to the CHPI Program Guidelines released in January 2021 for details about eligible program expenses, program administration and financial reporting requirements.

#### PROJECTED USE OF CHPI FUNDING BY QUARTER

Total Planned CHPI Allocation for 2021-22					\$766,183
Service Categories	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
	Planned	Planned	Planned	Planned	
Emergency Shelter Solutions	0	0	26,456	50,000	76,456
Homelessness Prevention	45,000	50,000	50,000	50,000	195,000
Housing with Related Supports	90,000	90,000	95,000	100,000	375,000
Program Administration	0	38,309	38,309	38,309	114,927
Services and Supports	1,200	1,200	1,200	1,200	4,800
Total	136,200	179,509	210,965	239,509	766,183
Variance					0

\*Contingent on provincial budget approvals

#### Homelessness Enumeration

Do you plan to use a portion of your CHPI program administration allotment for homeless enumeration activities as outlined in the CHPI Program Guidelines?

Yes     No

If yes, what is the total amount of CHPI funding that you plan to use for homeless enumeration?  
\$114,927



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## Business Cases for Housing Allowances

Will you be using CHPI funds this fiscal year for Housing Allowances as outlined in the CHPI Program Guidelines?

Yes       No

If yes, what is the total amount of CHPI funding you plan to use for Housing Allowances?

\$340,000

*Note:* If you plan to use CHPI funds for housing allowances and/or minor home repairs this fiscal year, please complete and submit a Business Case with your Investment Plan submission. The template can be found in Grants Ontario. SMs who have received approval in prior years must submit a Business Case each year.

## Business Cases for Minor Home Repairs

Will you be using CHPI funds this fiscal year for Housing Allowances and/or Minor Home Repairs as outlined in the CHPI Program Guidelines?

Yes       No

If yes, what is the total amount of CHPI funding you plan to use for Minor Home Repairs?

\$20,000

*Note:* If you plan to use CHPI funds for housing allowances and/or minor home repairs this fiscal year, please complete and submit a Business Case with your Investment Plan submission. The template can be found in Grants Ontario. SMs who have received approval in prior years must submit a Business Case each year.

**Section A – Service Manager Area**

Service Manager Area	
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**Section B - Planning**

1. Please describe how the services and activities that you plan to fund under CHPI in 2021-22 are aligned with your Housing and Homelessness Plan.

2. Please describe any shift in local needs or priorities in 2021-22 for CHPI funded programs.

3. Please describe how you will be shifting your housing and homelessness service system from a reliance on emergency responses to prevention and permanent housing with your CHPI funds.

4. Please describe the changes you plan to make in this fiscal year to work towards addressing and ending chronic homelessness.

5. Please indicate the client groups you are planning to assist. Please check all that apply.

- Women
- Men
- Households with children (under 16)
- Youth (16 to 25)
- Indigenous Peoples, including First Nations, Inuit, Métis
- LGBTQ2S (lesbian, gay, bisexual, transgender, queer, two-spirit)
- Seniors (65+)
- Veterans
- Survivors of family violence
- Recent immigrants
- Refugees
- Racialized people
- People who are chronically homeless
- People who are transitioning from provincially-funded institutions (e.g. hospitals, correctional facilities)
- People with mental health challenges
- People with addictions
- People receiving government income support (e.g. Ontario Works, Ontario Disability Support Program, Old Age Security, Guaranteed Income Supplement, Canada Pension Plan)
- Other client group (please specify):

6. Please describe how you will use CHPI funding to address the needs of youth, people transitioning from provincial institutions, people who are chronically homeless and Indigenous Peoples.

7. Please describe the types of services and activities you plan to fund under CHPI to achieve Outcome 1: People experiencing homelessness obtain and retain housing.

8. Please describe the types of services and activities you plan to fund under CHPI to achieve Outcome 2: People at risk of homelessness remain housed.

9. Do you have a written 2021-22 Risk Management Plan for CHPI?

Yes       No

Comments:

10. If you do not have a written 2021-22 Risk Management Plan for CHPI, are you planning to develop one?

- Yes       No       N/A (We already have a Risk Management Plan)

\*Note: Starting 2021-22, Service Managers will be required to submit their Risk Management Plan for CHPI as part of the Mid-Year Report due in October 2021.

Comments

**Section C – Use of CHPI Funds**

**Emergency Shelter Solutions**

1. A) Please describe the types of **services and activities** you plan to fund under the **Emergency Shelter Solutions** service category in 2021-22.



B) Please describe the **innovative approaches** you plan to fund under the **Emergency Shelter Solutions** service category in 2021-22.

C) Please describe the **evidence-based practices** you plan to fund under the **Emergency Shelter Solutions** service category in 2021-22.

**Housing with Related Supports**

2. A) Please describe the **types of services and activities** you plan to fund under the **Housing with Related Supports** service category in 2021-22.

B) Please describe the **innovative approaches** you plan fund under the **Housing with Related Supports** service category in 2021-22.

C) Please describe the **evidence-based practices** you plan to fund under the **Housing with Related Supports** service category in 2021-22.

**Services and Supports**

3. A) Please describe the **types of services and activities** you plan to fund under the **Services and Supports** service category in 2021-22.

B) Please describe **innovative approaches** you plan to fund under the **Services and Supports** service category in 2021-22.

C) Please describe the **evidence-based practices** you plan to fund under the **Services and Supports** service category in 2021-22.

**Homelessness Prevention**

4. A) Please describe the **types of services and activities** you plan to fund under the **Homelessness Prevention** service category in 2021-22.

B) Please describe the **innovative approaches** you plan to fund under the **Homelessness Prevention** service category 2021-22.

C) Please describe the **evidence-based practices** you plan to fund under the **Homelessness Prevention** service category in 2021-22.

5. Are you planning to use CHPI funding for homeless enumeration or to implement By-Name Lists\*?

Yes  No  N/A

\*Service Managers that elect to use CHPI funding for enumeration or to implement By-Name Lists can use up to 15 per cent of their total CHPI allocation for program administration and enumeration/By-Name List costs combined.

6. If so, please provide a brief description of the homeless enumeration and/or By-Name List implementation activities you plan to fund

**Section D – Standards and Business Cases**

1. Will you be using CHPI funds in 2021-22 for Housing Allowances?

Yes  No

*Note:* If you plan to use CHPI funds for Housing Allowances this fiscal year, please complete and submit a Business Case for Use of CHPI Funds for Housing Allowances with your Investment Plan submission. The template can be found in Transfer Payment Ontario. SMs who have received approval in prior years are required to submit a Business Case each year.

2. Will you be using CHPI funds in 2021-22 for Minor Home Repairs?

Yes  No

*Note:* If you plan to use CHPI funds for Minor Home Repairs this fiscal year, please complete and submit a Business Case for Use of CHPI Funds for Minor Home Repairs with your Investment Plan submission. The template can be found in Transfer Payment Ontario. SMs who have received approval in prior years are required to submit a Business Case each year.

3. Will you be using CHPI funds for housing covered under the Standards Framework for the Housing with Related Supports category (e.g. housing formerly known as domiciliary hostels)? If yes, please attach a copy of your local standards via Transfer Payment Ontario.

Yes  No

4. Did you make significant changes to your Standards? If yes, please provide a brief summary of the changes.

Yes  No   N/A - we do not use CHPI funds for  
Housing with Related Supports

Comments

### Section A – Service Manager Area

Service Manager Area	
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### Section B – Business Case

CHPI funds can be used for housing allowances. To ensure that these activities are consistent with the CHPI Program Guidelines and overall policy framework for the CHPI, a rationale for using the CHPI funds for such activities needs to be provided. This rationale, or the business case, must answer the following:

1. Please provide the amount of funding that will be dedicated to the activity.

2. Housing allowance are intended to be short-term, fully-expensed by March 31 of the current fiscal year, and must reflect a reasonable period of time that is needed to stabilize a client who is homeless or at risk of homelessness. Please specify the period of time for which the housing allowances will be given.

3. Will the housing allowance be used to assist any in-situ tenants who are already housed and not at risk?

Yes       No

4. Will the housing allowance be used to assist a client in receipt of a rent-geared-to-income (RGI) rent subsidy or a client living in rental accommodations geared to income?

Yes       No

5. Provide details of the other sources of funding available for housing allowance programs that were explored and why these funds could not be accessed.

6. Any other information / details that you think will assist the ministry in considering the business case.

7. Describe how the housing allowances will assist someone with obtaining or retaining a home or prevent the individual from being evicted from a home.

8. Describe the client group that will be assisted with the housing allowance.



**Section A – Service Manager Area**

Service Manager Area	
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**Section B – Business Case**

CHPI funds can be used for minor home repairs. To ensure that these activities are consistent with the CHPI Program Guidelines and overall policy framework for CHPI, a rationale for using CHPI funds for such activities needs to be provided. This rationale, or the business case, must answer the following:

1. Please provide the amount of funding that will be dedicated to the activity.

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2. Explain why the repairs can be considered minor in nature.

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3. Description of the clients assisted. Your description should include:

- Details as to why the home repairs can be regarded as arising out of an emergency and necessary to maintain the safety of the home and the health of residents
- How the clients assisted were prevented from being rendered homeless

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4. Please provide details of other sources of funding explored to meet the repair costs and why these funds could not be accessed.

5. Provide any other information / details that you think will assist the ministry in considering the business case.