

**Manitoulin-Sudbury District Services Board
POLICY & PROCEDURES MANUAL**

Section: 1. Community Housing	Effective Date: July 1, 2021
Topic: 1.7. Infrastructure & Asset Management	Replaces: Feb. 1, 2014
Subject: 7.11. Fire and Police Service Access to DSB Buildings	
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POLICY

The Manitoulin-Sudbury DSB to provide Fire and Police services with access to the Manitoulin-Sudbury DSB **Community Housing** buildings.

Fire and Police services will be allowed to access DSB **Community Housing** Buildings provided they are following and adhering to any legislation, regulations, authority, policies and procedures required of them in carrying out their normal duties.

Fire and Police service entry is being permitted in order to promote the safety of all tenants and staff.

PROCEDURE

Fire and Police service access to entry for buildings under emergency and non-emergency conditions.

The Fire and Police services will be able to gain entry through the front door via a keypad at the front entrance of each Manitoulin-Sudbury DSB building where available **or using the barrel key provided to access the Emergency Services Lockbox**. The keypad code will be provided to and maintained by the Fire dispatch.

~~Firefighters and Police officers~~ will request and receive the keypad code from their associated dispatch to gain entry to the building when required.

The keypad code will be maintained by the Infrastructure and Asset Management department.