

Manitoulin-Sudbury District Services Board POLICY & PROCEDURES MANUAL	
Section: G. Paramedic Services	Effective Date: April 30, 2019
Topic: 5. Vehicles, Equipment & Facilities	Replaces: May 30, 2010
Subject: 17. Fire Extinguishers	
Policy No. G.5.17.2019.	Page 1 of 1

PURPOSE

To ensure each Paramedic services vehicle station has the required number and appropriate design of fire extinguisher present, and that the fire extinguishers are fully charged, in an operable condition, and regularly inspected.

APPLICATION

Paramedics, Paramedic Superintendents, Logistics Staff, Senior Managers

PROCEDURE

Paramedic Services staff will confirm the condition of each vehicle fire extinguisher as part of their start of shift inspections. Staff will ensure sign off sheets are present, seals are in place, and that the fire extinguisher is fully charged. The status of each vehicle extinguisher will be reported in the Operative IQ system.

Monthly vehicle/station fire extinguisher checks will be performed as part of the health and safety inspection process. Each extinguisher will be confirmed operational and the tag signed off for the month. The inspection will include the following activities:

- a) removing the extinguisher from its holder,
- b) ensuring that there is nothing blocking the hose,
- c) turning it upside down twice,
- d) and replacing it into its holder.

Any fire extinguisher that is found to need recharging or servicing shall be removed from service. A ticket will be submitted in the Operative IQ system and the paramedic Superintendent notified.

Annual Fire extinguisher inspections are performed by the Manitoulin-Sudbury DSB certified vendor. Records of the annual inspections are inputted into the Operative IQ system.

REFERENCE