Manitoulin-Sudbury District Services Board POLICY & PROCEDURES MANUAL	
Section: G. Paramedic Services	Effective Date: April 30, 2019
Topic: 5. Vehicles, Equipment & Facilities	Replaces: May 30, 2010
Subject: 16. Vehicle and Equipment General and Deep Clean Process	
Policy No. G.5.16.2019	Page 1 of 1

PURPOSE

To ensure all Paramedic Services vehicles and all patient care equipment are maintained in a clean/disinfected and optimally operational condition.

APPLICATION

Paramedics, Paramedic Superintendents, Logistics Staff, Senior Managers

PROCEDURE

At the start of each shift and when reasonably possible following each response, Paramedics shall return their vehicle and equipment to a clean and sanitary state of response readiness. The process will include washing of the vehicle exterior, cab and patient compartment.

Deep cleaning of each Paramedic Services vehicle shall be completed on the 15th of each month. The process shall include nonsterile equipment, and all surfaces of the vehicle cab and the patient compartment. Additionally, the process will include inventorying of all supplies, and assets confirmation.

The deep clean process with require staff to remove all supplies from each compartment, clean all surfaces in all compartments with the appropriate disinfectant, ensure supplies are clean, sterile (where applicable) and are in working order before replacing in compartment in a neat and orderly manner, replace any soiled or damaged supplies, clean and disinfect all surfaces, including wall, ceiling, etc. with the appropriate disinfectant, clean/disinfect resuscitation kit and trauma kit, clean/disinfect and inspect stretcher(s) for damage and clean/disinfect and check all equipment for wear and replace worn equipment. The inventory process will be documented in the Operative IQ system. Quality Assurance will be managed by the Deputy Chief responsible for operations.

Deep Clean compliance will be reported monthly to the Deputy Chief's office. Compliance will be managed by the Deputy Chief responsible for operations.

REFERENCE