



		Applicant			Co-Applicant		
First Name							
Last Name							
Previous Names							
Social Insurance Number							
Date of Birth							
Gender		<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown			<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown		
Marital Status		<input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Married			<input type="checkbox"/> Common-Law <input type="checkbox"/> Widowed		
Home Address							
Telephone					Email		
Is any family member living in your house a member of one of the following communities? <input type="checkbox"/> First Nations <input type="checkbox"/> Inuit <input type="checkbox"/> Métis <input type="checkbox"/> N/A							
Reason For Care							
Employed/Employer Name							
Student/School Name							
Social/Therapeutic							
Referring Agency							
Other							
Children Living with You (ages 0-12 years)							
First Name	Last Name	Date of Birth	Gender	Needs Child Care	Grade	School	
				<input type="checkbox"/> Yes <input type="checkbox"/> No			
				<input type="checkbox"/> Yes <input type="checkbox"/> No			
				<input type="checkbox"/> Yes <input type="checkbox"/> No			
				<input type="checkbox"/> Yes <input type="checkbox"/> No			
				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Additional Information							
Do any of your children requiring child care have a Special Need(s)?				<input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, which children							
Have you already registered your child(ren)?			<input type="checkbox"/> Yes <input type="checkbox"/> No				



Income Verification			
*** Assets and general expenses are not considered****			
Are you in receipt of Ontario Works or ODSP?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other Income Sources Type:			
Either the Notice of Assessment (NOA) or the Canada Child Tax Benefit report for the most recent year can be used to calculate your household annual income* (attach a copy)			
Total Annual Income*	Applicant (x)	Co-Applicant (y)	Total (x + y)
Notice of Assessment or Canada Child Tax Benefit (Line 236)			
<i>*If you or your child have a disability, please ask if any of your disability-related expenses qualify for a reduction in annual income.</i>			
<i>All the information on this application is true to the best of my/our knowledge and belief. I/we will inform the Manitoulin-Sudbury DSB immediately of any changes in my/our circumstances, such as changes in marital status, employment, school, training and/or any changes in my/our situation. I will also immediately inform the DSB if either me or my spouse's income increases or decreases by 20% over the duration of the year. I allow the DSB to give the information on this form and any attachments to share within the DSB offices with Ontario Works or Community Housing Departments without further notice to me, if the information is necessary for the purpose of making decisions or verifying eligibility for assistance under the Child Care and Early Years Act 2014, Housing Services Act 2011, the Ontario Works Act 1997, or the Ontario Disability Support Program Act 1997.</i>			

Applicant Signature: _____ Co – Applicant Signature: _____

Date: _____ Date: _____

As applicable, please attached copies of the following with your application:
Birth Certificate for all children <input type="checkbox"/>
For parents attending school - proof of enrollment <input type="checkbox"/>
For parents working – proof of employment/ recent pay stub <input type="checkbox"/>
Social or Therapeutic referral verification letter <input type="checkbox"/>
Social Insurance Cards for parents <input type="checkbox"/>
Custody Papers, Separation Agreement or Court Order <input type="checkbox"/>
Most recent Notice of Assessment <input type="checkbox"/>
Most recent Canada Child Tax Benefit <input type="checkbox"/>

Send completed forms & copies of above documents by:
Fax: (705) 862-7805 or (866) 397-3334
Mail: 210 Mead Blvd, Espanola, P5E 1R9
Email: childcareapplications@msdsb.net