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Ministry of Training,  
Colleges and Universities

Ontario Government Complex  
5520 Hwy 101 East,  
P.O. Bag 3095  
South Porcupine, ON  
P0N 1H0

Ministère de la Formation  
et des Collèges et Universités

Complexe du gouvernement de l'Ontario  
5520, Route 101 est aile B  
Sac Postal 3095  
South Porcupine, ON  
P0N 1H0



March 25, 2015

Fern Dominelli  
Chief Administrative Officer  
Manitoulin-Sudbury District Services Board  
210 Mead Blvd  
Espanola, ON  
P5E 1R9

Dear Mr. Dominelli:

RE: Employment Services (ES) Service Delivery Site

This letter is in response to your action plan submitted to the Ministry on November 28, 2014. In your action plan you are requesting Ministry permission to remain closed on Civic Holiday, Remembrance Day, Easter Monday and 6 'other' staff development days.

The legal agreement under Schedule A, Section 7iii states:

- The delivery of service five days per week (Monday to Friday), with the exception of statutory holidays.

The Ministry is not prepared to provide written consent to the Manitoulin-Sudbury DSB to close on the non-statutory holidays. The Ministry expects that the Manitoulin-Sudbury District Services Board will deliver services as per the contractual agreement.

Should you wish to discuss further, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Donna Chorney".

Donna Chorney  
Service Delivery Manager  
(705)235-1030