

Ministry of  
Municipal Affairs  
and Housing

Ministère des  
Affaires municipales  
et du Logement



Housing Programs Branch

Direction des programmes de logement

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May 27, 2019

Mr. Fern Dominelli  
Chief Administrative Officer  
Manitoulin-Sudbury DSB  
210 Mead Boulevard  
Espanola, ON P5E 1R9

Dear Mr. Dominelli:

I am pleased to announce that the Ministry of Municipal Affairs and Housing (MMAH) is taking immediate steps to streamline the Community Homelessness Prevention Initiative (CHPI) reporting process. This initiative is in response to Service Manager feedback as well as the current government-wide mandate to reduce administrative burden for service delivery partners.

Under CHPI, Service Managers are required to submit a Year-End report to MMAH by May 31 of every fiscal year. This report consists of a financial update as well as a performance indicator section. Currently, Service Managers are required to report on a total of 60 data points to complete the performance indicator section of CHPI Year-End reports. In this regard, I would like to thank you for your diligent reporting to date.

As of the 2019-20 fiscal year, Service Managers will only be required to report on a total of 20 data points in the performance indicator section of the CHPI Year-End report. This amounts to a reduction of 40 data points that Service Managers are required to report to MMAH on an annual basis. For your reference, an updated Performance Indicator Guide (i.e. Section E of the 2017 CHPI Program Guidelines) is enclosed with this letter.

Thank you for your continued partnership in delivering the CHPI program. If you have any questions or concerns, please do not hesitate to contact your CHPI Account Manager, Melissa Grieco, at 416-585-7351 or email at [Melissa.Grieco@ontario.ca](mailto:Melissa.Grieco@ontario.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Brent Whitty".

Brent Whitty  
Manager, Housing Programs Branch

c: Cindy Couillard, Team Lead, MSO-Northeastern