

**Ministry of Training,  
Colleges and Universities**  
Employment and Training Division  
North Region Branch  
5520 Hwy 101 East  
PO Bag 3095  
South Porcupine ON P0N 1H0  
Telephone: 705 235-1030  
Fax: 705 235-1955

**Ministère de la Formation, des  
Collèges et des Universités**  
Division de l'emploi et de la formation  
Direction de la région du Nord  
5520 Est Route 101, SAC Postal 3095  
South Porcupine ON P0N 1H0  
Téléphone : 705 235-1030  
Télécopieur : 705 235-1955



October 26, 2018

Mr. Fern Dominelli  
Chief Administrative Officer  
Manitoulin-Sudbury District Services Board  
12 Birch Street South  
P.O. Box 1299  
Chapleau ON P0M1K0

Re: Directed Improvement – Employment Service Delivery Site  
Manitoulin-Sudbury District Services Board (4087A)

Dear Mr. Dominelli:

I am writing with respect to your transfer payment agreement to deliver the Employment Service program for Service Delivery Site 4087A and as a follow-up to your recent conversation with Andrew Irvine, Regional Director.

The ministry has reviewed your Service Delivery Site 4087A performance results at the end of the 2017-2018 fiscal year which found it did not meet the provincial Service Quality Standard (SQS). Consequently, this site was not in compliance with their Employment Service agreement and placed on Directed Improvement. Normally, a site that has been placed on Directed Improvement would be asked to develop a corrective Action Plan.

However, since your site is currently meeting the provincial Service Quality Standard no Action Plan is required. Your Employment and Training Consultant will continue to work with you as you articulate through your regular Quarterly Status and Adjustment Report how you will remain on target in order to meet the Service Quality Standard at the end of the 2018-19 fiscal year.

If you have any additional questions concerning your Service Quality Standard and its calculation, please do not hesitate to contact your Employment and Training Consultant, Amy Breault at 705 235-1956 or via e-mail at [amy.breault@ontario.ca](mailto:amy.breault@ontario.ca).

Sincerely,

A handwritten signature in black ink that reads "Dmorin".

Dominique Morin  
Service Delivery Manager

Copy: Amy Breault, Employment and Training Consultant