Ministry of Education
Early Years & Child Care
Division

Mowat Block, 24th floor
900 Bay St.
Queen's Park
Toronto ON   M7A 1L2

Ministère de l'Éducation
Division de la petite enfance et
de la garde d'enfants

Édifice Mowat, 24e étage
900, rue Bay
Queen's Park
Toronto ON M7A 1L2

> ﹥ Ontario

MEMORANDUM

TO: Children's Services Leads, CMSMs/DSSABs

FROM: Maxx-Phillippe Hollott, A/Director
             Financial Accountability and Data Analysis Branch

DATE: December 21, 2018

SUBJECT: Profile of Families Receiving Fee Subsidies (Report from the Ontario Child
             Care Management System, OCCMS)

The Ministry of Education is collecting data regarding fee subsidies from service system managers. The data will be shared with and used by the Ministry of Finance to support policy analysis.

Pursuant to the authority set out in subsection 70(6) of the Child Care and Early Years Act, 2014, the Ministry requires you to provide client level data related to fee subsidies for all families served in your service system as of the following dates: December 31, 2015, and November 30, 2018. One response is required per CMSM or DSSAB and per date requested.

For OCCMS users, please generate OCCMS reports "EDU_ChildCareFeeSubsidyList" in Excel, and send the report to the Ministry by January 9th, 2019. Please see Appendix for instructions.

We understand that this is short notice and appreciate your support of this initiative. If you have any questions please contact Maxx-Phillippe Hollott at Maxx-Phillippe.Hollott@ontario.ca. Thank you for your ongoing partnership.

Sincerely,

Original signed by

Maxx-Phillippe Hollott

c: Shannon Fuller, Assistant Deputy Minister, Early Years and Child Care Division
   Jill Dubrick, Director, Early Years and Child Care Programs and Service Integration Branch
   Jeff Butler, Director, Early Years and Child Care Policy Branch
   Naomi Weinroth and Kathy Lucky, the Regional Municipality of York
   Child Care Advisors, Programs and Service Integration Branch, Early Years and Child Care Division,
   Ministry of Education