



July 25, 2017

Mr. Fern Dominelli  
Chief Administrative Officer  
Manitoulin-Sudbury District Services Board  
210 Mead Boulevard  
Espanola ON P5E 1R9

Dear: *Fern* Mr. Dominelli

Re: Investment Plan (IP) Approval for 2017-18  
Community Homelessness Prevention Initiative (CHPI)

Thank you for submitting the Manitoulin-Sudbury District Services Board's Investment Plan under the Community Homelessness Prevention Initiative (CHPI) for the 2017-18 fiscal year.

As you know, the Investment Plan is a concise document that confirms the Service Manager's commitment to take-up their total CHPI notional funding allocation and outlines how this allocation will be used in the upcoming provincial fiscal year.

The Ministry has completed its review of the Investment Plan and I am pleased to approve the Manitoulin-Sudbury District Services Board's 2017-18 plan as follows:

Service Category	Projected Use of CHPI Funding				Total
	Quarter 1 Apr-June	Quarter 2 July-Sept	Quarter 3 Oct-Dec	Quarter 4 Jan-Mar	
Emergency Shelter Solutions	\$5,000	\$0	\$40,000	\$40,000	\$85,000
Housing with Related Supports	\$55,000	\$61,420	\$70,000	\$70,000	\$256,420
Other Services and Supports	\$3,000	\$2,500	\$3,000	\$2,000	\$10,500
Homelessness Prevention	\$25,000	\$20,000	\$30,000	\$45,000	\$120,000
Program Administration	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$88,000</b>	<b>\$83,920</b>	<b>\$143,000</b>	<b>\$157,000</b>	<b>\$471,920</b>

Service Managers are required to report back on their Investment Plans three times throughout the fiscal year:

- Mid-Year Report- Due by October 31, 2017
- Quarter 3 Report- Due by January 31, 2018
- Year-End Report- Due by May 31, 2018

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Reports are to include the Service Manager's progress against their annual funding allocation and any changes to their projected use of CHPI funding under the selected service categories.

Please note that the CHPI Year-End Report also includes the Year-End Performance Indicator Report and the French Language Services (FLS) Report. Only Service Managers designated under the *French Language Services Act* are required to complete the FLS Report.

Service Managers are required to submit all CHPI reports through the Ministry's Grants Ontario System (GOS).

The Ministry will review Service Managers' Mid-Year and Quarter 3 Reports to determine if there is likely to be unspent funds in a Service Manager area. Service Managers are asked to explain variances in forecasted and actual expenditures. The Ministry reserves the right to re-allocate any unspent funds in instances where a Service Manager may not be able to fully use their annual allocation within a fiscal year.

If you have any questions or require additional information, please contact your regional Municipal Services Office (MSO) Team Lead, Cindy Couillard

Once again, thank you for your participation in the Community Homelessness Prevention Initiative (CHPI). I look forward to continuing to work with you throughout the implementation of the program.

Sincerely,



Janet Hope  
Assistant Deputy Minister

- c. Donna Stewart, Director of Integrated Social Services, Manitoulin-Sudbury District Services Board  
Cindy Couillard, Team Lead, Regional Housing Services, Northeastern Luigi Di Palma, Housing Programs Branch  
Brent Whitty, Manager, Regional Programs and Delivery Unit, Housing Programs Branch  
Alicia Yurichuk, Manager, Housing Funding and Risk Management Branch