

Ministry of Education  
Early Years Division

Mowat Block, 24<sup>th</sup> floor  
900 Bay St.  
Queen's Park  
Toronto ON M7A 1L2

Ministère de l'Éducation  
Division de la petite enfance

Édifice Mowat, 24<sup>e</sup> étage  
900, rue Bay  
Queen's Park  
Toronto ON M7A 1L2



**Memorandum To:** Early Years Partners

**From:** Shannon Fuller  
(Acting) Assistant Deputy Minister  
Early Years Division

**Date:** July 5, 2016

**Subject:** **New Phase 2 Resources and Child Care Wait List  
Fees Regulatory Registry Consultation**

---

The Ministry of Education posted additional resources to provide the child care and early years sector with further information on the Phase 2 regulatory changes made under the [Child Care and Early Years Act, 2014 \(CCEYA\)](#) and [Education Act](#).

These resources include:

- Two webinar videos (one for centre-based child care and one for home-based child care):
  1. *Child Care and Early Years Act, 2014 and Education Act: Phase 2 Regulations Webinar*
  2. *Child Care and Early Years Act, 2014 and Ontario Regulation 137/15: Home Child Care Webinar*
- Frequently Asked Questions (FAQs) on the new Phase 2 regulatory changes
- Phase 2 Regulations Implementation Timeline Fact Sheet

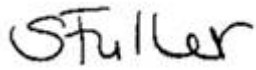
You may access the new Phase 2 resources online at the [ministry's website](#).

I encourage you to share these resources with staff, families and other early years partners. For a full list of the Phase 2 Resources available, please refer to *CCEYA Key Resources (Appendix 1)*, which provides a description of each resource and how to access them.

I also wanted to thank everyone who submitted a response to the [Regulatory Registry Consultation Document Regarding Child Care Waitlist Fees](#) which was available for public comment from May 17 to July 4, 2016, and is now closed. We will continue to update you on the progress of this proposed change.

Thank you again for your hard work and dedication. Your commitment, engagement and partnership are the foundation to building a more responsive, integrated system of quality child care and early years services. Together, we are helping Ontario's children get the best possible start in life. I look forward to continuing our strong and ongoing partnership.

Sincerely,

A handwritten signature in black ink that reads "S Fuller". The letters are cursive and somewhat stylized.

Shannon Fuller  
(Acting) Assistant Deputy Minister

Attached: *Appendix 1: Child Care and Early Years Act (CCEYA) Key Resources*

## **Appendix 1: *Child Care and Early Years Act, 2014 (CCEYA)* Key Resources**

### ***Child Care and Early Years Act, 2014 (CCEYA) Fact Sheets***

To assist providers and parents with updated rules and options under the new regulations the following fact sheets have been developed:

- [Age Groupings, Ratios, Group size and Staff Qualifications](#)
- [Family Age Groupings](#)
- [Recreation programs](#)
- [Day Camps](#)
- [Serious Occurrences](#)
- [Enforcement](#)

These fact sheets can be found on the [Ministry of Education's website](#).

### ***Tiered Licensing Policy Memo & Child Care Centre Licensing Manual***

To support licensees and potential licensees in their understanding of key policy changes related to the licensing process, the ministry has developed a [policy memorandum describing how the new tiered licensing process will work](#). Please review the full policy memorandum on tiered licensing on the [Ministry of Education's Child Care Licensing Portal](#).

The revised Child Care Centre Licensing Manual will be distributed and made available through the [ministry's website](#) on September 1, 2016.

### ***Child Care and Early Years Act, 2014 (CCEYA) Webinar and FAQs (NEW!)***

The ministry posted two webinar videos and FAQs to provide the sector with broader clarity on the regulatory changes under the *Child Care and Early Years Act, 2014*:

1. *Child Care and Early Years Act, 2014* and *Education Act*: Phase 2 Regulations Webinar
2. *Child Care and Early Years Act, 2014* and Ontario Regulation 137/15: Home Child Care Webinar

These webinar videos were developed as a tool for licensees, supervisors and staff to learn more about the range of regulatory changes made as part of Phase 2.

To enhance clarity on the new Phase 2 requirements to the sector, the most frequently asked questions collected between May 9, 2016 and May 20, 2016, were responded to, and posted on the Ministry of Education website. The FAQs are based on questions we have received from the early years sector since the regulations were filed.

The webinar videos and [FAQs](#) can be found on the [Ministry of Education's website](#).

## ***Phase 2 Regulations Implementation Timeline Fact Sheet (NEW!)***

The ministry has developed a fact sheet that illustrates the various implementation dates for new Phase 2 regulations under the *Child Care and Early Years Act, 2014* (CCEYA) and *Education Act*.

The Phase 2 Regulations Implementation Timeline fact sheet can be found on the [Ministry of Education's website](#).

## ***Putting How Does Learning Happen into Practice: Program Expectations for Licensed Child Care E-Module***

In an effort to support child care programs in meeting the program requirements set out in Section 46 of Ontario Regulation 137/15 (requirement for licensees to have a program statement), the ministry has developed an e-module on [How Does Learning Happen? Ontario's Pedagogy for the Early Years \(HDLH?\)](#) and the program regulations under the CCEYA:

The E-Module will assist child care program operators to:

- Engage in discussions with others in their program about the new requirements;
- Develop program statements as per the regulations; and,
- Put program-related requirements into practice.

The E-module is divided into 5 segments:

Segment 1: How Does Learning Happen? and Program Regulations

Segment 2: Program Statement

Segment 3: Approaches to foster positive and responsive relationships

Segment 4: Planning and approaches to support exploration, play and inquiry

Segment 5: Approaches to support parent engagement and communication

The E-Module resource can be found on the [Ministry of Education's website](#).

## ***"A Parent's Guide to Child Care in Ontario" Brochure***

The brochure "A Parent's Guide to Child Care in Ontario" has been developed to help parents make informed decisions about their child care options, by describing the different types of child care available:

- Licensed child care centres
- Licensed home child care operated under contract with a licensed agency
- Unlicensed child care

The brochure also shows parents how to easily identify licensed child care facilities, by looking for the distinctive decal or card issued by the Ministry of Education:

- Licensed child care centres will display Ontario's Licensed Child Care decal
- Licensed home child care agencies will display Ontario's Licensed Child Care Agency decal

- Licensed home child care providers will display Ontario's Contracted by a Licensed Child Care Agency card that will include the name of the agency with whom they are contracted

A sample package of brochures will be mailed to partners with direct access to families soon. If you do not receive the brochure, or wish to receive additional copies, orders can be made through [Service Ontario](#).

***Home Child Care and Unlicensed Child Care: How Many Children are Allowed? Web-based infographic***

To support public understanding of licensed and unlicensed child care, the ministry has developed a one-page infographic which visually depicts the maximum number of children in home child care (licensed) and unlicensed home child care.

The infographic can be found on the [Ministry of Education's website](#).