



**NORTHERN ONTARIO
SERVICE DELIVERER'S
ASSOCIATION**

www.nosda.net

**Note from Acting Interim CAO:
This correspondence will be discussed at the
September Board meeting.**

September 1, 2009

TO: NOSDA Membership

I have been advised that the Social Housing Services Corporation (SHSC) is seeking a nomination from NOSDA for a DSSAB representative to serve on its Board of Directors. The composition of the SHSC board is explicitly defined in the Social Housing Reform Act, stating that one person must be selected by DSSAB Service Managers to serve on its board.

The individual currently filling this position is Gary Champagne from the Manitoulin-Sudbury District Services Board. Gary's position will be vacated at the end of this year and NOSDA must recommend a nominee to fill this three year position from 2010 – 2012.

In the past, NOSDA has established a process by which NOSDA members were able to make nominations of elected officials as well as CAOs, as the DSSAB representative to the SHSC Board of Directors, through the NOSDA chair and secretary. These nominees were then reviewed by the NOSDA nominating committee who selected names for submission to the SHSC.

Attached to this letter you will find additional information regarding the Call for Nominations to the Social Housing Services Corporation Board of Directors. NOSDA will submit its nominee to the SHSC board by October 1st. The NOSDA executive will review all nominations received by that date, and submit name(s) to the SHSC for consideration. To be considered, a NOSDA member needs a resolution from its DSSAB as well as a completed attached nomination form, sent to my attention: Mr. Gary Scipnick, President, NOSDA, c/o the District of Cochrane Social Services Administration Board, 38 Pine Street North, Unit 120, Timmins, Ontario P4N 6K6.

Thank you for your continued interest and participation in NOSDA.

Sincerely,

Gary W. Scipnick!

Gary Scipnick, President
Northern Ontario Service Deliverer's Association

Encl.

**SHSC Board of Directors
NOMINATION FORM
(Please also attach a copy of your resume)**

NAME: _____

TITLE: _____

SERVICE MANAGER/DSSAB YOU REPRESENT:

MAILING ADDRESS:

EMAIL ADDRESS: _____ TELEPHONE: _____ FAX: _____

Please write a brief paragraph outlining why you are interested in serving on the SHSC Board of Directors:

Please indicate what contributions you feel you can make on the SHSC Board of Directors:

Please indicate which of the following best represents your two key areas of background/experience.

- legal financial political government social housing

SHARE YOUR LEADERSHIP AND EXPERTISE

A Call for Nominations to the SHSC Board of Directors

2010-2012



THE BUSINESS OF HOUSING

www.shscorp.ca

Call for Nominations

The Social Housing Services Corporation (SHSC) is seeking nominations for municipal service manager and District Social Services Administration Board (DSSAB) representatives who want to share their perspective, experience and leadership in Ontario's social housing sector. We are looking for committed and dynamic politicians, executives and managers for our 2010-2012 board of directors.

Who is the Social Housing Services Corporation?

SHSC is a non-profit corporation led by social housing representatives who are committed to supporting Ontario's social housing providers and municipal service managers with programs that add significant value to their operations.

What do we do?

We are a dynamic organization that operates with an entrepreneurial spirit. We provide a core set of province-wide services and are also continually seeking new opportunities that will be beneficial to municipal service managers, DSSABs and housing providers across Ontario.

Our programs include:

- Capital reserve investment program for non-profits and co-ops (through SHSC Financial Inc.)
- Coordinating group insurance for non-profits, local housing corporations, and tenants (through SoHo Insurance Inc.)
- Energy management and conservation
- Bulk purchasing of natural gas
- Conducting research on key housing issues
- Supporting the development of sound asset management, performance indicators, and best practices
- Province-wide training and education to build sector capacity and expertise

Our Board's Composition

SHSC represents a diverse group of clients across Ontario. We are the only body bringing housing providers, municipal service managers and DSSABs together. Within each group there is tremendous diversity: large and small non-profits, co-ops and local housing corporations; small rural counties; large cities and remote northern communities. It is critical that the overall board composition reflects the range of our clients.

SHSC wishes to ensure that the board is composed of individuals with legal, financial, political, governmental and social housing experience. For service manager representatives, SHSC also wishes to ensure that the board includes a mix of elected officials, CAOs, housing managers and other appropriate senior housing staff.

Why serve on SHSC's Board?

SHSC's programs and services directly impact you and your community. Decisions about the programs and services we offer can affect your bottom line. By serving on the board, you can influence the development of current and future programs; share the perspective of your municipality or DSSAB; and help guide SHSC's strategic planning for the benefit of Ontario's social housing community.

Do I qualify to be an SHSC Board Member?

In order to serve on the board, you must represent a client of SHSC: a housing provider (non-profit or co-op), service manager or DSSAB. For municipal service managers and DSSABs to qualify, the housing providers under your administration must participate in SHSC's investment, insurance, and natural gas purchasing program, as required under the *Social Housing Reform Act*.

We're looking for individuals with:

- Knowledge of social housing gained through direct management experience or by serving in municipal housing committees or non-profit provider boards
- Demonstrated commitment to SHSC's visions and missions
- Proven team-building
- Knowledge of the social housing system; housing policies and programs; SHSC's stakeholders and understanding the relationship between housing providers and service managers



What does it mean to be a Board Member?

SHSC has a very active and "hands-on" board. SHSC holds approximately four board meetings annually, as well as one strategic planning session. Board members are also expected to serve on at least one committee in addition to their board duties. Committee meetings are held more regularly. All board meetings are held in Toronto. Committee meetings are held in Toronto or by conference call.

Board members are expected to regularly attend board and committee meetings. They must commit time to preparing for, and being an active participant at, each meeting. Board members must attend meetings themselves and cannot send alternates on their behalf.

We want board members to share the perspective of their municipality or DSSAB, and also that of the providers in their area. We expect you to share information on SHSC with your colleagues and the providers in your area, and also serve as a spokesperson and champion of SHSC and its programs locally.

Does SHSC pay travel expenses?

Yes. In recognition of the time commitment involved in this position, board members are reimbursed for all reasonable travel expenses related to attending board and committee meetings. In addition, board members are eligible for a modest per diem for lost wages and some preparation time for meetings they attend.

What is the term for new board members?

The term for the new municipal service manager and DSSAB representatives is three years. This term begins January 1, 2010 and ends December 31, 2012.

How do I apply?

Legislation requires that the municipal service manager and DSSAB representatives on the board must be selected by the councils of their respective municipality. The SHSC Board of Directors recommended that this process be managed through the CAO of each municipality and through the Northern Ontario Social Services District Administration Board for DSSABs.

To be considered by the Nominating Committee, your nomination must include:

- Completed Nomination Form - A copy is included in this brochure (you can download a copy at www.shscorp.ca)
- A copy of your resume
- Evidence that your nomination has been reviewed and approved by council (copy of minutes, a letter from the CAO, or the city/regional/district clerk)



How to submit your nomination?

- Mail to: 390 Bay Street, Suite 710, Toronto, ON M5H 2Y2
- Fax to: 416.594.9422
- Email to: Gina Lewis Watts at glewiswatts@shscorp.ca

Questions?

If you have any questions, please contact Gina Lewis Watts by email at glewiswatts@shscorp.ca or call 416.594.9325 ext. 234.



www.shscorp.ca