



Minutes
of the October 27, 2016
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Les Gamble, David Leonard, Al MacNevin, Ron Piche, Ned Whynott, Eric Russell, Ted Lovelace, Bill Baker, Paul Schoppmann, Bruce Killah, Michael Levesque

Regrets : Jim Rook, Laurier Falldien, Stewart Meikleham

Staff : Fern Dominelli, Donna Stewart, Connie Morphet, Mike Maclsaac, Melody Ouellette

Media: Alicia McCutcheon

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 16-72

Moved by: Eric Russell

Seconded by: Michael Levesque

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Closed Session

Resolution 16-73

Moved by: Bruce Killah

Seconded by: Ned Whynott

BE IT RESOLVED THAT the Board move into closed session at 10:05 a.m.

Carried

Resolution 16-74

Moved by: Al MacNevin

Seconded by: Ted Lovelace

BE IT RESOLVED THAT the Board adjourn this closed session at 10:20 a.m.

Carried

5.0 Business Arising from Closed Session

During its Closed Session, the Board discussed Property and Human Resources Issues.

6.0 Adoption of Minutes

Resolution No. 16-75

Moved by: David Leonard

Seconded by: Ron Piche

BE IT RESOLVED THAT the Minutes of the [September 22, 2016](#) Board meeting be approved.

Carried

7.0 Committee Reports

7.1 Finance Committee

Bill Baker, Chair of the Finance Committee, gave the Board a brief update on the results of the Finance Committee Meeting held on October 5, 2016.

The Finance Committee did have many discussions about the proposed 2017 Budget increase of \$42,027 or 0.4%. The committee was not unanimous in supporting the increase but the majority did support the budget going forward to the Board for consideration.

Some Board members raised concern and suggested another Finance Committee meeting should be scheduled. The Board was advised that the committee was given the option to schedule another Finance Committee meeting prior the Board meeting but the Finance Committee decided to bring the matter to the Board for consideration.

Board members agreed that the 2017 Budget be presented to the Board before deciding whether or not it should be returned to the Finance Committee.

Connie Morphet, Director of Finance and Administration, walked the Board through the 2017 Budget highlights, outlining the .4% increase to the Municipal share.

Resolution No. 16-76**Moved by:** David Leonard**Seconded by:** Ned Whynott

WHEREAS the Finance Committee met on October 5, 2016 to review the [Finance Committee Terms of Reference](#), [Annual Budget Guidelines](#), 2017 Allocation of Program Support, [2016 Annual Reserves Report](#), and 2017 Budget estimates; and

WHEREAS the Finance Committee is recommending approval of the 2017 Allocation of Program Support; and

WHEREAS the Finance Committee is recommending to the Board that it adopt the 2017 Operating Budget with the enhancements to Paramedic Services which results in a Municipal Share increase of **\$42,027 or 0.40%**.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Finance Committee's recommendation and approves the [2017 Allocation of Program Support](#); and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Finance Committee's recommendations and approves the [2017 Operating Budget](#) in the amount of **\$33,262,397** gross and municipal share in the amount of **\$10,422,165** which represents an increase of **\$42,027 or 0.40%** in the municipal share.

Carried

8.0 New Business**8.1 North East LHIN – Innovative Housing with Health Supports in Northeastern Ontario – Strategic Plan**

Fern Dominelli, CAO, walked the Board through the highlights of the [North East LHIN – Innovative Housing with Health Supports in Northeastern Ontario – Strategic Plan](#).

In developing the Strategic Plan, the North East Local Health Integration Network (NE-LHIN) worked with Northern Ontario Service Deliverers Association (NOSDA), Housing Services Corporation (HSC), Canadian Mental Health Association Sudbury Manitoulin and many other partners. The strategy contains a comprehensive list of objectives and recommendations.

Resolution No. 16-77**Moved by:** Bill Baker**Seconded by:** David Leonard

WHEREAS NE-LHIN Board of Directors passed a resolution on September 21, 2016 supporting the Innovative Strategic Plan on Housing and Health in partnership with Northern Ontario Service Delivery Association, Canadian Mental Health Association Sudbury Manitoulin, Housing Services Corporation and SHS Consulting; and

WHEREAS one of the key objectives in the Strategic Plan was that it be shared with the DSSABs in Northeastern Ontario as well as the City of Greater Sudbury requesting support for the plan; and

WHEREAS this broad approach recognizes the importance of housing and supports to persons in housing as a social determinant of health; and

WHEREAS the provincial directions from the Ministry of Health and Long-Term Care, the Ministry of Housing and others, alignment with this Strategic Plan will be vital when pursuing funding for housing with health supports in Northeastern Ontario.

WHEREAS the Manitoulin- Sudbury District Services Board endorse the [NE-LHIN the Innovative Housing with Health Supports Strategic Plan](#).

THEREFORE BE IT RESOLVED that the Manitoulin- Sudbury District Services Board calls on the province to support the NE-LHIN Innovative Housing with Health Supports Strategic Plan and ensures inter-agency cooperation between provincial ministries and agencies; and

FURTHER BE IT RESOLVED that a copy of this resolution be shared with the Minister of Health, Dr. Eric Hoskins, the NELHIN, AMO, NOSDA, FONOM and NOMA.

Carried**8.2 French Language Services Plans**

Donna Stewart, Director of Integrated Social Services, walked the Board through the French Language Services Plans for the [Ministry of Community and Social Services](#) and the [Ministry of Education](#).

The DSB was asked to identify our capacity to deliver French language services for all MEDU funded programs including fee subsidy, special needs resourcing, family support and child care programs, data analysis coordinator and planning.

The DSB has confirmed and reported that for all programs delivered by DSB staff, we have FLS capacity from reception to case management including complaint resolution, the child care agencies with whom we have purchase of service

agreements their FLS capacity, our ability to provide FLS for training, service agreements and other documents with partner organizations upon request, and that we have accountability mechanisms (i.e. client feedback) and management practices (i.e. review of DSB FLS Plan for new hires).

Both FLS plans ask if all of our website is available in French. The DSB is utilizing a translation tool on our website to offer a choice of languages.

Resolution No. 16-78

Moved by: Paul Schoppmann

Seconded by: Ted Lovelace

WHEREAS the Manitoulin-Sudbury DSB has reviewed the Ministry of Community and Social Services French Language Services Plan and the Ministry of Education French Language Services Plan.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Ministry of Community and Social Services French Language Services Plan](#) and the [Ministry of Education French Language Services Plan](#) and directs staff to action the recommendations contained within the plans.

Carried

8.3 Ministry of Education

Donna Stewart, Director of Integrated Social Services, walked the Board through the correspondence received from the Ministry of Education regarding the Ontario Early Years Child and Family Centres (OEYCFC's).

In response to feedback from municipal partners, the [Ministry of Education](#) has made a commitment to provide a one-time investment of \$5 million to support the initial planning for the implementation of OEYCFC's. The DSB will receive \$87,719 in January 2017 to support our local planning. Allocations were distributed based on child population.

Staff are working with Best Start Network and our Data Analysis Coordinator to develop a community plan for OEYCFC's. The DSB will be submitting our community plan to MEDU in May 2017.

8.4 Ministry of Housing

Donna Stewart, Director of Integrated Social Services, walked the Board through the [correspondence](#) received from the Ministry of Housing regarding Community Homelessness Prevention Initiative (CHPI) funding allocation.

As part of the 2016 Ontario Budget announcement, the government reallocated \$42 million which was added to the CHPI program.

On October 4, 2016, Assistant Deputy Minister, Janet Hope sent the Manitoulin-Sudbury DSB a letter announcing the DSB's 2017-18 and 2018-19 allocations under the Community Homelessness Prevention Initiative. The 100% funding allocation for **2017-18 is \$471,920** and **2018-19 of \$619,268**.

Staff have developed a policy to coincide with the CHPI guidelines. The Healthy Community Fund Policy aims to prevent, address and reduce homelessness by improving access to adequate, suitable and affordable housing. As per the CHPI guidelines, Service Managers are required to submit an annual Investment Plan outlining how they plan to use their funding allocation for the upcoming year. The plans are due to the Ministry by February 15, 2017.

8.5 Ministry of Housing

Connie Morphet, Director of Finance and Administration, walked the Board through the revisions made to the [Program Delivery and Fiscal Plan \(PDFP\)](#) submitted to the Ministry of Housing.

At the September 2016 DSB Board meeting, the PDFP for the Social Infrastructure Fund (SIF) and the Social Housing Improvement Program (SHIP) was reviewed and approved.

The PDFP is a Ministry of Housing required document that represents the Planned Financial Commitment for SIF and SHIP programs.

The revised PDFP allocates all of the commitment of the SIF funding to 2016/17, instead of a commitment over a two-year timeframe. This allows the SIF funding to be spent over a longer period of time. The MOH has approved the PDFP as resubmitted, and the allocation of the SIF commitment will be over 91 months.

The SIF funds will be used to fund the Direct Shelter Subsidy, which will provide a portable housing allowance of up to \$300 per month to an additional 50 applicants on the Manitoulin-Sudbury DSB Housing waiting list, allowing them to stay in their current rental accommodations.

Resolution No. 16-79

Moved by: Al MacNevin

Seconded by: Michael Levesque

WHEREAS the Manitoulin-Sudbury DSB has reviewed the Revised Social Infrastructure Fund Program Delivery and Fiscal Plan and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Revised Social Infrastructure Fund Program Delivery and Fiscal Plan](#) and directs staff to action the recommendations contained within the report.

Carried

8.6 Ministry of Health & Long Term Care

Mike MacIsaac, Chief of Paramedic Services, walked the Board through the [2017 Response Time Standard – Issue Report](#).

Each year the Paramedic Services has to deliver the Response Time Plan to the Ministry of Health and Long-Term Care (MOHLTC), for the next year.

This year the DSB is trending an improvement in response times when considering CTAS1 calls. The CTAS1 standard deals with calls where patients are deemed by the paramedics to be CTAS1 (severely ill, requiring resuscitation and includes conditions that are threats to life or imminent risk of deterioration, requiring immediate aggressive interventions (for example, arrest, and major trauma or shock states) in under 8 minutes.

The DSB 2016 target was to have a paramedic to the patient within 8 minutes 30% of the time. In 2013 DSB was at 32.1%, 28.3% in 2014, 35.7% in 2015 and in the 9 months this year the DSB is currently at a 42.2% success rate.

On this basis the DSB is recommending altering our target for CTAS 1 from 30% to 35% for 2017. The rest of the standard remains the same as in previous years and is detailed within the Issue Report

Resolution No. 16-80

Moved by: Bruce Killah

Seconded by: Ron Piche

WHEREAS the Manitoulin-Sudbury DSB has reviewed the 2017 Response Time Standard - Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [2017 Response Time Standard - Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried

8.7 Ministry of Health & Long Term Care

Mike MacIsaac, Chief of Paramedic Services, gave the board a verbal update on the draft report of the Ambulance Service Reviews observations and the DSB responses.

On September 12th the DSB received a [draft report](#) detailing the findings. A response to the Ministry was required in 30 days. The DSB did respond to all 8 observations consisting of mostly minor omissions.

All observations have either been rectified or supporting information has been submitted to the MOHLTC to clarify or it has been requested that some observations were inaccurate and it has been requested that they be removed from the final report.

8.8 Ministry of Education

Donna Stewart, Director of Integrated Social Services, gave the Board a verbal update regarding the new child care construction that will be located at the new school in Espanola.

In 2010, the Huron Superior Catholic School Board approached the Manitoulin-Sudbury DSB to fund \$600,000 for the replacement of the Child Care Centre and Best Start Hub within Sacred Heart School in Espanola because at the time the Ministry of Education would not fund the construction of Child Care Centres or best Start Hubs when approving the construction of new schools. The DSB was not in a position to fund this construction and lobbied the province on behalf of the school.

In 2012, the Ministry of Education changed its policy and allowed for the replacement of existing child care centres when approving new school construction. In 2015 the DSB was approached to fund the Best Start Hub as the Ministry of Education would not fund the construction of Best Start Hubs as part of the construction for new schools.

Again the Manitoulin-Sudbury DSB did want to assist but was advised by the Ministry of Education that we were not allowed to use Child Care Capital Funding envelopes to assist with the construction/replacement of Best Start Hubs. Again the Manitoulin-Sudbury DSB lobbied the province to ensure that Best Start Hubs are included on all new school construction.

In 2016, the province agreed to fund the construction of a Best Start Hub with the construction of the new shared school in Espanola.

The Huron Superior Catholic District School Board and the Conseil scolaire catholique du Nouvel-Ontario have been working together to plan for the building of a shared site in Espanola.

The new school will house the Sacred Heart School, École St. Joseph and École secondaire catholique Franco-Ouest along with 2 child care centres, one in each school as well as an Ontario Early Years Child and Family Centre.

9.0 Other Business

[Press Release – Paramedic Exemplary Service Medal](#) – Five Manitoulin-Sudbury DSB Paramedics were recently awarded the Emergency Medical Services Exemplary Service Medal.

Paramedics Andre Therrien Jr., Chris Gillis, Adam McDonald, and Linda Lebeau were presented with the service awards by Lt.-Gen. Richard Rohmer during the Sept. 29 Ontario Association of Paramedic Chiefs Annual General Meeting. Paramedic Maureen Sagadore is also receiving her medal but was unable to attend.

The service medal is awarded to eligible members of the pre-hospital emergency medical service, with more than 20 years of exemplary service characterized by good conduct, industry and efficiency.

Additionally, Superintendent Mario Danis has been awarded his 2nd bar indicating a total of 40 years of meritorious duty. This brings the number of current or former Manitoulin-Sudbury Paramedics receiving this award to 24.

Board Chair Les Gamble offered the Boards sincerest thanks for all the outstanding work of the areas paramedics.

10.0 Next Meeting – November 24, 2016

11.0 Adjournment

Resolution 16-81

Moved by: Al MacNevin

Seconded by: Paul Schoppmann

BE IT RESOLVED THAT the Board now adjourn at 11:45 a.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on November 24, 2016.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)