



Minutes
of the May 28, 2015
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Bill Baker, Les Gamble, David Leonard, Al MacNevin, Jim Rook, Eric Russell, Dean Wenborne, Ned Whyntott, Ted Lovelace

Regrets : Michael Levesque, Ron Piche, Bruce Killah, Laurier Faldien, Stewart Meikleham

Staff: Fern Dominelli, Donna Moroso, Connie Morphet, Mike MacIsaac, Patrick Wittmann, Melody Ouellette.

Media: Alicia McCutcheon

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 15-41

Moved by: Bill Baker

Seconded by: Ned Whyntott

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 2014 Audited Financial Statements

Cynthia MacKenzie and Josh Blasutti from Freelandt Caldwell and Reilly LLP, walked the board through the 2014 Audited Financial Statements, highlighting areas of importance for each program.

Resolution 15-42

Moved by: Al MacNevin

Seconded by: David Leonard

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accept receipt of the [Audited Financial Statement](#) for the year ended December 31, 2014, as prepared by the Freelandt, Caldwell, and Reilly Accountants.

Carried

5.0 Closed Session

Resolution 15-43

Moved by: Bill Baker

Seconded by: Eric Russell

BE IT RESOLVED THAT the Board move into closed session at 10:20 a.m.

Carried

Resolution 15-44

Moved by: Jim Rook

Seconded by: Dean Wenborne

BE IT RESOLVED THAT the Board adjourn this closed session at 10:55 a.m.

Carried

6.0 Business Arising from Closed Session:

During its Closed Session, the Board discussed Property and Human Resources Issues.

Resolution 15-45

Moved by: Al MacNevin

Seconded by: David Leonard

BE IT RESOLVED THAT the CAO follow the Board direction as it relates to a property issue discussed in camera.

Carried

7.0 Minutes

7.1 Adoption of Minutes

Resolution No. 15-46

Moved by: Ted Lovelace

Seconded by: Dean Wenborne

BE IT RESOLVED THAT the Minutes of the [April 23, 2015](#) Board meeting be approved.

Carried

7.2 Business Arising from Minutes

Les Gamble, Board Chair, brought forth an issue from the April 23, 2015 meeting in regards to the Market Rent – Issue Report. Even though the board directed staff to revise the report, an amended resolution dictating the need for revision should have been approved and voted on.

8.0 Committee Reports

8.1 Program Planning Committee

David Leonard, Chair of Program Planning Committee, discussed items covered during the committee meeting.

David Leonard asked the CAO to give the board an update in regards to market rent and duty to accommodate.

Market Rent

Staff have sent letters to the 35 tenants who would be directly affected by the proposed change. Staff are also calling all of the 61 market rent tenants on the waitlist to determine what effect this may have on them and on the 447 people that are currently on the DSB Social Housing waitlist.

DSB staff have met with all 3 non-profit providers and have offered to meet with their boards as required. The DSB is asking the non-profit providers to go through the same process as the DSB to determine the effect of any changes on current tenants.

A revised issue report and a plan for the non-profits will be provided to the Board as soon as reasonably possible.

Duty to Accommodate

Staff are still researching the duty to accommodate and reviewing existing policies in place by various NOSDA partners. Staff plan to provide the board with a draft policy this fall.

8.1.1 EMS 5-Year Staffing Plan

David Leonard, Chair of the Program Planning Committee, asked Mike MacIsaac, Chief of EMS, to walk the board through the EMS 5-Year Staffing Plan-Issue Report.

Since the original [EMS 5-Year Staffing Plan in June 2011](#), the ongoing principle adopted by the Board was that EMS enhancements would account for no more than a 1% increase on the municipal share. In 2015 the municipal share of the DSB budget was \$11,280,264, therefore 1% would represent \$112,802. Understanding this, the options provided to the Board follow that ideology.

The plan for 2016 introduces the concept of a 12 hour per day 7 day per week Paramedic Response Unit (PRU) in LaCloche and Manitoulin. As well the plan includes up staffing in Chapleau in order to cover long distance transfers from Chapleau to Timmins where the ambulance is out of the community for up to 7

hours. The plan calls on the MOHLTC to pay 100% of the cost for the PRU in Wikwemikong and the NE LHIN to pay 100% of the up staffing in Chapleau.

The PRU in LaCloche would be funded 50/50 with the MOHLTC and the plan includes two options for the Finance Committee and the Board to consider in order to fund the enhancements. Option one is estimated to cost \$98,696 or 0.87% on the municipal share and option two is estimated to cost \$75,920 or 0.67% on the municipal share.

In July 2018 the plan looks at increasing the on-site coverage in Chapleau from 12 hours per day to 20 hours per day. This is estimated to cost \$75,433 or 0.67% on the municipal share in each of the 2018 and 2019 budget years.

In 2020 the plan looks at a hybrid model for Gore Bay where the station would move from 12 hours on-site to 24 hours on site during the weekend. This is estimated to cost \$75,000 or 0.66% on the municipal share in.

The estimates provided are in 2015 dollars and will be updated for the DSB Finance Committee as they deliberate each annual budget.

Staff are recommending that the issue report be approved in principal by the board who would direct the DSB Finance Committee to review the recommendations as part of the annual budget deliberations.

Resolution 15-47

Moved by: David Leonard

Seconded by: Dean Wenborne

WHEREAS the Manitoulin-Sudbury DSB Program Planning Committee has reviewed the EMS 5-Year Staffing Plan – Issue Report.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves the [EMS 5-Year Staffing Plan – Issue Report](#) in principal and directs the DSB Finance Committee to review the recommendations contained within this report as it deliberates the DSB budget on an annual basis.

Carried

9.0 New Business

9.1 CAO Quarterly Report

Fern Dominelli, CAO, walked the board through the CAO Quarterly Report. This report will be shared with member municipalities who are encouraged to add it to Council agenda packages.

Resolution 15-48**Moved by:** Ted Lovelace**Seconded by:** David Leonard

BE IT RESOLVED THAT the [2015 CAO First Quarter Activity Report](#) be approved as presented.

Carried**9.2 2015 First Quarter Financial Report**

Connie Morphet, Director of Finance and Administration, walked the board through the 2015 First Quarter Unaudited Financial Report which forecasts a year end surplus of \$172,816.

Resolution 15-49**Moved by:** Bill Baker**Seconded by:** Jim Rook

BE IT RESOLVED THAT the [2015 First Quarter Unaudited Financial Report](#) be approved as presented.

Carried**9.3 Annual Report on Reserves**

Connie Morphet, Director of Finance and Administration, walked the board through the Annual Report on Reserves. The annual report on reserves has been updated based on the 2014 audited financial statements.

Resolution 15-50**Moved by:** Al MacNevin**Seconded by:** Eric Russell

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed the 2015 Annual Report on Reserves.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves the [2015 Annual Report on Reserves](#) and that staff be directed to action the recommendations contained with the report.

Carried**9.4 2014 Fourth Quarter Financial Report based on Audited Statement**

Connie Morphet, Director of Finance and Administration, walked the board through the revised 2014 Fourth Quarter Financial Report based on the 2014 Audited Financial Statements which indicate a year end surplus of \$219,550.

Resolution 15-51**Moved by:** David Leonard**Seconded by:** Ted Lovelace

BE IT RESOLVED THAT the [2014 Revised Fourth Quarter Financial Report](#) based on the Audited Financial Statement be approved as presented.

Carried

9.5 DSB Surplus for the 2014 Calendar Year

According to the 2014 audited financial statements the DSB ended the 2014 calendar year with a year surplus of \$219,550.

The DSB working funds reserve balance on December 31, 2014 is \$549,712.

At this point there is no immediate financial pressure that would require an immediate increase to this reserve.

Staff are recommending that the entire surplus of \$219,550 be returned to municipalities the same way it was collected based on the 2014 apportionment formula.

Resolution 15-52

Moved by: Al MacNevin

Seconded by: Dean Wenborne

WHEREAS the audited financial statements for the operating year ended December 31, 2014 recorded a surplus of \$219,550; and

WHEREAS the Board by [Resolution # 02-97](#) dated May 23, 2002 has approved a Working Funds Reserve to a maximum of 15% of the municipal share of annual operating budget, which based on the 2015 operating budget of \$11,280,264 would be a maximum of \$1,692,040; and

WHEREAS the current balance of the working funds reserve on December 31, 2014 is \$549,712 and this amount is \$1,142,328 under the allowable 15% maximum; and

WHEREAS the DSB Board has reviewed the [Annual Report on Reserves](#) dated May 28, 2015.

THEREFORE BE IT RESOLVED THAT \$ 0 dollars be directed to the DSB's Working Reserve in order to bring it to the 15% that the Board has established; and

FURTHER BE IT RESOLVED THAT \$219,550 be distributed to the DSB's member municipalities as per the apportionment formula in place in the year 2014.

Carried

9.6 2015 Provincial Budget Implications for Integrated Social Services

Donna Moroso, Director of Integrated Social Services, walked the board through the implications for Social Services due to the [2015 Provincial Budget](#).

The 2015 budget reiterates the Province's commitment to modernizing early years and child care, poverty reduction, the integration of employment programs and services and the renewal of the long-term affordable housing strategy.

9.7 Federation of Northern Ontario Municipalities (FONOM)

Fern Dominelli, CAO, provided the board with a brief update on the FONOM Annual General Meeting held in Sudbury May 8, where FONOM passed several [resolutions](#) that affect DSB's.

In addition, FONOM endorsed all [8 resolutions](#) passed by NOSDA at the Annual General Meeting held on May 17, 2015.

The board was also provided with a copy of [FONOM's Spring 2015 Newsletter](#).

9.8 Jobs for Youth

Donna Moroso, Director of Integrated Social Services, provided the Board with an update on the 2015 Jobs for Youth program.

The [Jobs for Youth](#) program provides disadvantaged youth aged 15 -18 with the equivalent of 8 weeks of full-time paid work experience through the summer with local employers. The program is specifically designed to provide work opportunities to "at-risk" youth.

Two youth leaders have been hired for the 2015 program. The advertising for the employers and youth have been seen in local papers and on our website. Deadline for applications is Friday June 5. This year's goal is to place 110 at-risk youth across our district. Priority will be given to the youth who are at greater risk of developing negative outcomes.

9.9 Container Gardening

Donna Moroso, Director of Integrated Social Services, provided the Board with an update on the annual container gardening events taking place in [Chapleau](#) and [Espanola](#). The Chapleau event, in partnership with the Sudbury North Best Start Hub, will be held on June 15 at the Waterfront Pavilion. The Espanola event, in partnership with Our Children Our Future, LaCloche Best Start Hub and the Espanola Horticultural Society will be held on June 6 at the Red McCarthy Ball Fields Pavilion. The events are open to all families with children. Both events will have a free BBQ for the participants.

9.10 Ministry of Education – Child Care and Early Years Act

Donna Moroso, Director of Integrated Social Services, provided the board a brief update on the [Regulatory Registry Posting related to the Child Care and Early Years Act](#). The new act will replace the current Days Nursery Act.

NOSDA has submitted their [feedback](#) over concerns with respect to licensing clarity and standards, the geography of the north when looking at developing enforcement teams and more detail with respect to adherence on the part of providers. NOSDA recommends that the Ministry of Education consider working with the CMSM's and DSSAB's to develop communication protocols to ensure all licensing concerns are shared in advance of the public notification.

9.11 Federation of Canadian Municipalities (FCM)

Fern Dominelli, CAO, provided the board a brief update on the report commissioned by FCM entitled [Built to Last: Strengthening the Foundations of Housing in Canada](#). This report highlights the current state of social and affordable housing in Canada.

10.0 Other Business

[Cultural Competency Training](#) is taking place on June 10th and June 11th for all DSB staff as well as community partners. Board members who wish to participate can do so by contacting the Executive Assistant, Melody Ouellette.

[NOSDA Newsletter](#) which outlines the 2015 Annual General Meeting was shared with board.

In recognition of EMS week a [letter from the board](#) will be sent to all paramedics thanking them for their dedication and service.

11.0 Next Meeting – June 25, 2015

12.0 Adjournment

Resolution 15-53

Moved by: Jim Rook


Seconded by: Bill Baker

BE IT RESOLVED THAT we do now adjourn at 12:05 p.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on June 25, 2015.

Carried



Chair



CAO (Secretary-Treasurer
of the Corporation)