



Minutes
of the January 22, 2015
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Bill Baker, Laurier Falldien, Les Gamble, Bruce Killah, David Leonard, Michael Levesque, Al MacNevin, Stewart Meikleham, Ron Piche, Jim Rook, Eric Russell, Dean Wenborne, Ned Whycott

Regrets : Ted Lovelace

Staff: Fern Dominelli, Donna Moroso, Connie Morphet, Mike MacIsaac, Patrick Wittmann, Melody Ouellette, Ehren Baldauf

Media: Alicia McCutcheon

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 15-01

Moved by: Bruce Killah

Seconded by: Eric Russell

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Board Member Introductions

5.0 2014 Board Elections

5.1 Chair Nominations & Election

In standing with the DSSAB's Act's annual election requirements, Fern Dominelli, (CAO) presided over the election.

RESOLUTION 15-02

Moved by: Stewart Meikleham

Seconded by: Bruce Killah

WHEREAS Regulation 278/98 of the District Social Services Administration Boards Act requires that at its first meeting after January 1 in each year, a Board shall appoint one of its members as Chair of the Board.

THEREFORE BE IT RESOLVED THAT Les Gamble is hereby appointed as Chair of the Manitoulin-Sudbury District Services Board for the year 2015.

Carried

Les Gamble assumed the Chair for the remainder of the meeting.

5.2 Vice-Chair Nominations & Election

Fern Dominelli, CAO, called for nominations for Vice-Chair.

Moved by: Bruce Killah

Seconded by: Bill Baker

THAT David Leonard be nominated.

There were no other nominations.

Resolution 15-03

Moved by: Bruce Killah

Seconded by: Bill Baker

BE IT RESOLVED THAT David Leonard is hereby appointed as Vice-Chair of the Manitoulin-Sudbury District Services Board for the year 2015.

Carried

6.0 DSB Committees & Membership

Fern Dominelli (CAO) proceeded to go through the list of Committees asking for volunteers to serve on each. Members for the 4 most active committees were selected; the remaining committees will be set up as needed. The results are:

6.1 Program Planning Committee (max 5):

Al MacNevin, David Leonard, Dean Wenborne, Jim Rook, Ted Lovelace, Les Gamble (ex officio)

6.2 Human Resources Committee (max. 5):

Stewart Meikleham, Michael Levesque, Bruce Killah, Dean Wenborne, David Leonard, Les Gamble (ex officio)

6.3 Property Committee (max. 5):

Bruce Killah, Laurier Falldien, Eric Russell, Ned Whycott, Al MacNevin, Les Gamble (ex officio)

- 6.4 Finance Committee (max. 6):**
Stewart Meikleham, Ned Whynott, Bill Baker, Jim Rook, Dean Wenborne, David Leonard, Les Gamble (ex officio)
- 6.5 Strategic Planning Committee (max. 4):** Membership to be established when required
- 6.6 Emergency Planning Committee (max. 5):** Membership to be established when required
- 6.7 French Language Services Committee (max. 3):** Membership to be established when required

7.0 Closed Session

Resolution 15-04

Moved by: Al MacNevin

Seconded by: Jim Rook

BE IT RESOLVED THAT the Board move into closed session at 10:13 a.m.

Carried

Resolution 15-05

Moved by: David Leonard

Seconded by: Ron Piche

BE IT RESOLVED THAT the Board adjourn this closed session at 11:05 a.m.

Carried

8.0 Business Arising from Closed Session

During its Closed Session, the Board discussed Property and Human Resources Issues.

9.0 Minutes

9.1 Adoption of Minutes

Resolution No. 15-06

Moved by: David Leonard

Seconded by: Bruce Killah

BE IT RESOLVED THAT the Minutes of the November 27, 2014 Board meeting be approved.

Carried

9.2 Business Arising from Minutes

There was no business arising from the Minutes.

10.0 New Business

10.1 DSB Signing Authority

Resolution 15-07

Moved by: Bruce Killah

Seconded by: Jim Rook

BE IT RESOLVED THAT the following persons shall have signing authority for the Manitoulin-Sudbury District Services Board, effective as of this date:

Board Member Les Gamble

Board Member Ron Piche

Board Member Stewart Meikleham

Chief Administrative Officer	Fern Dominelli
Director of Finance & Administration	Connie Morphet
Director of Integrated Social Services	Donna Moroso
Chief of Emergency Medical Services	Mike Maclsaac
Information Systems Manager	Iain Stephen

FURTHER BE IT RESOLVED THAT each cheque be signed by two of the above-named persons, and as per the dictates of existing Board [3.03 Financial Approval Policy](#).

Carried

10.2 DSB Apportionment 2015

Board members received the [2015 Apportionment](#). The 2015 Apportionment invoices will be issued shortly.

10.3 Ministry of Municipal Affairs & Housing (MMAH) Investment in Affordable Housing Program

Patrick Wittmann, Supervisor of Infrastructure and Asset Management walked the board through the [Investment in Affordable Housing Program](#) funding allocation letter.

The allocation is subject to the DSB delivery plans and a revised Program Delivery Fiscal plan will be submitted to MMAH in February.

The DSB is currently reviewing the new guidelines of the program and formulating a plan for the allocation. Staff will provide an update to the Board once our review is complete.

10.4 EMS Department Reorganization

Mike MacIsaac, Chief of EMS, walked the board through the [EMS Department Reorganization Issue Report](#) that was approved by the Board at the November 27, 2014 Board meeting.

The reorganization would see the roles and responsibilities of the Commander of Quality Assurance being reallocated to a Field Superintendent. The administrative function of the former Quality Assurance would be reallocated to a new Administrative Assistant. The managerial duties of the former position will be redistributed amongst the current managers. This results in a program that runs more efficiently.

10.5 Ontario Provincial Police Recognition of 2 DSB Paramedics

In late December 2014 the DSB received a [letter](#) of commendation from the OPP Commissioner Vince Hawkes regarding the action of two of our paramedics.

On May 25, 2013 the Espanola crew of Sherri Chopra and Francois Seguin responded to an emergency call for an accidental shooting at a remote camp on an island in our area. Because of their exceptional abilities and teamwork the injured patient reached the Sudbury hospital and was undergoing life-saving surgery within two hours of reporting the accident.

To receive a letter of commendation is a rare occurrence and one that the paramedics, the DSB and our communities should be very proud of.

10.6 Ministry of Community & Social Services (MCSS) Additional Funding for SAMS Implementation

In November 2014 a new database was implemented province wide for all Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs). The new system, Social Assistance Management System (SAMS) has had an impact on delivery agents as frontline staff try to deal with the new system.

To date the Ministry has provided a total of \$10 million in one-time funding to assist CMSMs and DSSABs. This funding is 100% provincial with no cost-sharing requirement. \$3 million of the one-time funding was received in December 2013 and an additional \$2 million in May 2014, the additional \$5 million was received in December 2014.

The Manitoulin-Sudbury DSB's portion of the \$10 million is \$55,500 of which can be spent on any eligible program delivery activity, such as staff overtime, backfill, etc.

In recognition of the impacts to delivery agents, the ministry has provided additional temporary workload reduction measures to support our DSB in post-implementation activities.

The Board was assured that clients are not falling through the cracks, paper applications are being taken if necessary to ensure benefits are being issued.

10.7 Northern Ontario Services Deliverers Association (NOSDA)

On December 15, 2014, a [letter](#) was sent on behalf of NOSDA to the Assistant Deputy Minister, Richard Steele indicating that NOSDA members were dealing with a variety of difficulties in the implementation of the Social Assistance Management System (SAMS). The letter also contained a list of key issues identified by the NOSDA members.

On December 17, 2014, a [press release](#) was issued to the media on behalf of NOSDA indicating that the Northern Social Services are working hard to deliver services to our clients despite the fact that the new provincial system is causing a multitude of problems for clients.

NOSDA has also wrote a [letter](#) to the Premier to convey the same message as we are not seeing resolution to these issues.

10.8 DSB Board Members Term of Office

In a [letter](#) dated October 9, 2014, NOSDA sent their concerns over the ability to hold meetings in December due to the conflict between the end of term for Municipal councillors (November 30) and the start of term for the DSSAB Board (January 1), to the Minister of Community and Social Services, Helena Jaczek. This has been an outstanding issue since 2000, and NOSDA wants to ensure that it is addressed before the 2018 election.

If the majority of the DSB Board members do not get re-elected or do not seek re-election, then the existing DSSAB Board does not have quorum to meet in December.

Due to accountability and transparency, we do not feel that a DSSAB should have a month where they could not be accountable to a publicly elected Board.

The Minister replied to the NOSDA [letter](#) and indicated the Director of Ontario Works Branch would respond to our letter in detail. To date we have not received a response.

10.9 Ministry of Training, Colleges and Universities (MTCU) – Canada-Ontario Job Grant

The [Canada-Ontario Job Grant](#) is a new program being delivered in our Chapleau office through Employment Ontario. The program provides direct financial support to individual employers who wish to purchase training for their workforce. The employers choose the individuals they would like to have trained and the training that meets their workforce needs.

The training will be delivered through a cost-sharing agreement between the employer and the DSB. The employers pays at least 1/3 of direct training costs and the government covers 2/3, up to \$10,000 per trainee. The DSB received \$10,478 in funding to administer this program.

The program in the Sudbury East region is being delivered by Collège Boréal and by Cambrian College in the Manitoulin and LaCloche region.

10.10 Ministry of Education 2015 Child Care Allocations

On January 13, 2015, the Manitoulin-Sudbury DSB received a [memo](#) from the Director of the Early Years Implementation Branch, Pam Musson, advising of each CMSM/DSB's child care funding formula allocation for 2015.

In 2015, the province is allocating an additional \$44.5 million in child care funding through the funding formula to support the child care sector. Child care allocations are determined through the funding formula implemented in 2013 as part of the child care modernization. The funding formula is based on current demographic and population data.

The Manitoulin-Sudbury DSB child care funding allocation for 2015 totals \$4,143,493 which is \$118,422 more in provincial funding than 2014.

11.0 Other Business

12.0 Next Meeting – February 26, 2015

13.0 Adjournment

Resolution 15-08

Moved by: Al MacNevin


Seconded by: Ned Whynott

BE IT RESOLVED THAT we do now adjourn at 12:00 p.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on February 26, 2015.

Carried



Chair



CAO (Secretary-Treasurer
of the Corporation)