



MINUTES
of the June 26, 2014
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Lou Addison, Les Gamble, David Leonard, Jack McMillan, Derek Stephens, Dennis Golden, Paul Moffatt, Mike Lehoux, André Byham, Shawnda Martin-Cross, Bruce Killah, Denis Turcot, Edgar Lovelace

Regrets: Morgan Pitfield

Staff: Fern Dominelli, Donna Moroso, Mike Maclsaac, Glen Clifford, Melody Ouellette, Amy Sonnenburg

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 14-55

Moved by: André Byham

Seconded by: Lou Addison

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Closed Session

Resolution 14-56

Moved by: Shawnda Martin-Cross

Seconded by: Derek Stephens

BE IT RESOLVED THAT the Board move into closed session at 10:00 a.m.

Carried

Resolution 14-57

Moved by: André Byham

Seconded by: Dennis Golden

BE IT RESOLVED THAT the Board adjourn this closed session at 10:15 a.m.

Carried

5.0 Business Arising from Closed Session

During its Closed Session, the Board discussed Property and Human Resources Issues.

6.0 Minutes

6.1 Adoption of Minutes

Resolution No. 14-58

Moved by: David Leonard

Seconded by: Paul Moffatt

BE IT RESOLVED THAT the Minutes of the [May 22, 2014](#) Board meeting be approved.

Carried

6.2 Business Arising from Minutes

There was no business arising from the Minutes.

7.0 Program Planning Committee

7.1 EMS Costing Report

Lou Addison, Chair of the Property Committee, asked Mike MacIsaac, Chief of EMS to walk the Board through the [EMS Costs - Issue Report](#).

On the direction of the CAO the EMS department was asked to review the current state of their department in relation to cost and work effort.

The EMS Department makes up 46% of the overall gross DSB budget. The purpose of this report is to provide some information on how the EMS department is doing at containing costs and how our organization relates to others in terms of basic human resource allocation in relation to operational busyness.

Basically there are human resources (paramedics, managers, administrative support) and capital resources (stations, ambulances, ERV's). All of these factors as well as the patients create work. We need to examine what is within our control, what external factors apply pressure and how work is managed.

Although comparing our organization to that of our Northern neighbours is not a completely accurate comparison it should still be noted that we are doing more with less. The current state of our EMS department is not overinflated and in reality can be considered quite lean in comparison to our closest colleagues.

Resolution No. 14-59**Moved by:** Lou Addison**Seconded by:** Jack McMillan

WHEREAS the DSB Program Planning Committee has reviewed the EMS Cost - Issue Report and is recommending approval of this report to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the [EMS Cost - Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried**7.2 Public Access Defibrillator (PAD) Program**

The DSB has been overseeing a Public Access Defibrillation (PAD) program for 8 years. The Program Planning Committee reviewed the [PAD Issue Report](#) which is intended to provide an update and recommend a future plan.

Mike Maclsaac, Chief of EMS, walked the Board through the Public Access Defibrillator Program Issue Report.

The DSB now has 124 Automatic External Defibrillators (AED) in our PAD program with another 17 in DSB buildings, and 4 with our Emergency First Response Team's (145 in total).

The AED's lifespan has now been extended to 10+ years by the vendor. This should reduce the impact on the equipment reserve. What needs to be considered is the increased AED's to the EMS operating budget for AED supplies. Estimating the addition of 10 units per year plus the doubling of the number of AED's since the last report will increase the operating budget proportionately.

Through the Federal AED replacement program there was a replacement of 11 AED's in local arenas, with an additional 8 AED's being added to community halls attached to the arenas. Due to these replacements we now have a surplus of 11 AED's which we are looking at re-deploying to locations that do not meet the criteria for receiving a funded AED. The drawback of this approach is that every AED added to the compliment will increase the overall cost of maintenance and replacement.

There is also the ability for locations to buy into the program. They would provide the funding to purchase the AED, initial supplies and initial training to become part of the PAD program were the AED's become registered with ambulance

dispatch and the province and the DSB would monitor for quality assurance and ensure the equipment and supplies are maintained as required.

The DSB will develop a policy outlining the requirements to participate in the PAD program. Included within will be consideration for allowing other organizations to “buy-in” to our PAD program. This will allow non-traditional community locations to be involved and allows for a greater reach and more public knowledge in this life saving measure.

Resolution No. 14-60

Moved by: Lou Addison

Seconded by: Mike Lehoux

WHEREAS the DSB Program Planning Committee has reviewed the Public Access Defibrillator Program - Issue Report and is recommending approval of this report to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the [Public Access Defibrillator Program – Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried

7.3 Non-Urgent Patient Transfer

The Manitoulin-Sudbury DSB has been operating a Non-Urgent Patient Transfer Service since March 11, 2013 in partnership with the Espanola Hospital and the Manitoulin Health Centre. The funding for this pilot project was approved by the North East LHIN.

Mike MacIsaac, Chief of EMS, gave the Board an update on the Non-Urgent Patient Transfer Service.

The following statistics are based on the time period of March 11, 2013 to May 23, 2014 (62 weeks):

- We are averaging approximately 3.02 transfers per day.
- There have been 1398 total trips with a patient.
- We moved a total of 939 patients and travelled over 181, 675 kms.
- 2,612 hours of moving patients, 782 hours to and from calls and 1585 hours of dead time.
- Cost including start-up is \$279,618 for 54 weeks (February 1, 2013 to March 31, 2014).
- Total cost per hour including pro-rated start-up is \$87.48.
- Ongoing cost per hour is \$76.42.

The service continues to be well received by patients and hospital staff.

The NE-LHIN report should be available soon.

7.4 Jobs for Youth

The Jobs for Youth Program is an employment opportunity program for youth at risk who reside in designated communities. The Ministry of Children and Youth Services has given the Manitoulin-Sudbury DSB the funding allocation to deliver the Jobs For Youth program for the full DSB catchment area for the summer of 2014.

Donna Moroso, Director of Integrated Social Services, gave the Board an update on the Jobs for Youth Program.

In preparation for the 2014 Jobs for Youth Program the DSB hired 2 Youth Worker Leaders. One of their first responsibilities was to ensure that all students between the ages of 15-18 were aware of the program. The Youth Leaders attended assemblies at high schools and prepared scripts for use in high schools as part of their morning announcements. The program was well advertised within all local papers. Local agencies were contacted including the Children's Aid Society, Ministry of Child and Youth Services (youth probation), Municipalities as well as Ontario works clients.

Deadline for applications for both students and employers was June 7th, at this time the youth leaders started matching eligible students with eligible employers. Students were matched based on interests.

A total of 133 students applied, of these 106 were eligible for the program. The majority of the 27 students who were deemed ineligible were previous participants. The guidelines do not allow youth to participate in the program more than once.

For the LaCloche area there were 19 eligible applicants, all 19 were placed. For Manitoulin Island there were 26 eligible applicants, all 26 were placed. For Sudbury East there were 30 eligible applicants, 29 were placed. In the Sudbury North area there were 31 eligible applicants, 23 of which were placed. The unplaced students were a result of lack of employers in the area. In total 97 students have been placed.

8.0 New Business

8.1 OMSSA/ONWAA/NOSDA New Release

The Ontario Municipal Social Services Association, the Ontario Native Welfare Administrators Association and the Northern Ontario Service Deliverers Association partnered together to issue a [press release](#) on the common issue of job creation and the economy. All three of these associations play a key role in helping Ontarians find employment.

The three organizations are in agreement that local decision makers must have a say in who will manage and deliver employment services to Ontario's communities because challenges and opportunities are different in each community. Local expertise is needed to connect local people with local employment.

8.2 Ontario Municipal Social Services Association (OMSSA)

OMSSA conducted its first annual [provincial benchmark survey](#) which focused on the attitudes of Ontarians to social services.

Some key findings were:

- Social service usage – overall 50% of those surveyed indicated that they, or someone in their family, have made use of social services.
- Over half (54%) of those surveyed think the government should take full responsibility to ensure the population is provided for.
- The most serious community issues according to respondents were people living in poverty (28%), followed by affordable housing (25%), and youth unemployment (20%).

8.3 [DSB Letter to School Boards](#)

The collaborative plan of Le Conseil Scolaire Catholique du Nouvel-Ontario and the Huron Superior Catholic District School Board to build a new school was approved. They will be receiving funding from the Ministry of Education.

On June 18, 2014 the DSB wrote a letter to both School Boards expressing our concern over the existing Best Start Hub located at the Sacred Heart School. In the previous plan, which included a new school for Sacred Heart, there was no funding allocated to include the Best Start Hub.

The Manitoulin-Sudbury District Services Board remains committed to serving our children and families, therefore, we want to see the Best Start Hub within the new school. However, the Manitoulin-Sudbury District Services Board is not in a position to commit funds for the development of a Hub. In addition, the Manitoulin-Sudbury District Services Board has already provided much needed support and investment into the existing Best Start Hub and we do not wish to see this valuable service come to an end.

As of April 1, 2014, the Ministry of Education has taken responsibility for Best Start Hubs, also known as Family Resource Centres, from the Ministry of Children & Youth Services. It is our belief that the Ministry will recognize the need to build Best Start Hubs within new schools, the same way the Ministry recognized the need to build child care centres within new schools.

8.4 [Chapleau Career Fair](#)

The Career Exploration Fair held on May 26, 2014 in Chapleau was a huge success. The DSB worked in partnership with an organizing committee comprised of representatives from École Secondaire Catholique Trillium, Chapleau Elementary and Secondary School and PARO. This event was funded by the Government of Ontario, Employment Ontario.

In total there were 22 booths with over 273 job seekers coming out to explore the fair. Students from grade 3 to grade 12 attended as well as local residents.

8.5 [Family Container Gardening Event](#) – Espanola

The Manitoulin-Sudbury District Services Board and the LaCloche Best Start Hub hosted its third annual Family Container Gardening Event on Saturday June 7, 2014 from 10:00 am – 1:00 pm at the Red McCarthy Ball Fields Pavilion. This Community Event was open to families with children to learn basic container gardening skills. 61 adults and 87 children attended the event.

The 2nd Annual Community Container Gardening Event for Chapleau will be held July 10th at 78-80 Pine Street parking lot.

8.6 EMS Training Update

The EMS department has a legislative requirement to evaluate and ensure the competencies of all our staff on a minimum of an annual basis.

Currently, the methods utilized are regular online educational modules, a monthly training bulletin called the EMS Advance and an annual face-to-face training session.

Although the original focus of our face-to-face training sessions when first developed in 2007 was on our legislated requirements, since the addition of our Commander of Training, we now take this opportunity to address common service-wide issues identified through our audit process, practice skills that are not used often, improve on current skills and knowledge and to introduce new skills through educational and skills practice sessions either on our own or in partnership with Base Hospital.

This year's sessions were jointly designed by the Commander of Training David Wolff, Field Superintendent Jennifer Belanger and Sudbury Base Hospital. These yearly sessions provide a valued opportunity for the EMS Department to meet with every employee in an environment that fosters learning. This learning goes a long way in ensuring that we are providing the best care possible.

8.7 [Operation Choose Your Ride](#) – Espanola High School

The board viewed the CTV coverage of the mock accident held at the Espanola High School.

Glen Clifford, Deputy Chief of EMS, gave the board a brief presentation detailing the Mock Accident that took place June 16th at the Espanola High School which was organized by local Emergency Services to coincide with the 2014 graduation ceremonies.

The aim of the exercise was to provide a shock value to students warning of the tragic consequences of drinking and driving as well as texting and driving.

Through the planning phases this event went from a simple car accident display to a full-fledged training exercise for the Emergency Services.

From the beginning of the planning phase buy-in was sought from the Espanola High School who eagerly provided students, audio visual support as well as the making of a video to be distributed to all the players in the exercise.

The exercise nicknamed Operation Choose Your Ride reinforced the message to students of making smart choices not only on Prom night but every day.

Thanks to our partners in this event, Espanola High School, Espanola Police, Espanola Fire Department, Bourcier Funeral Home, Dan's Towing, Sudbury & District Health Unit and Sudbury Central Ambulance Communications Center.

9.0 Other Business

André Byham thanked the CAO and Chief of EMS for taking the time to present to council and answer questions in regards to the Patient Transfer Service.

The CAO reminded the board to distribute the CAO Quarterly Reports to their councils and the municipalities they represent on the DSB Board. DSB Staff are always available to attend meetings and answer questions.

10.0 Next Meeting – September 25, 2014

11.0 Adjournment

Resolution 14-61

Moved by: Dennis Golden


Seconded by: Shawnda Martin-Cross

BE IT RESOLVED THAT we do now adjourn at 11:45 a.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on September 25, 2014.

Carried



Chair



CAO (Secretary-Treasurer
of the Corporation)