



MINUTES
of the April 24, 2014
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Lou Addison, Les Gamble, Bruce Killah, David Leonard, Jack McMillan, Derek Stephens, Denis Turcot, Dennis Golden, Paul Moffatt, Mike Lehoux, André Byham, Shawnda Martin-Cross

Regrets: Morgan Pitfield, Edgar Lovelace

Staff: Fern Dominelli, Donna Moroso, Connie Morphet, Mike MacIsaac, Melody Ouellette

Delegation: Cynthia MacKenzie, CPA, CA, MBA
Freelandt, Caldwell, and Reilly Accountants

Media: Alicia McCutcheon, Manitoulin Expositor

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 14-34

Moved by: André Byham

Seconded by: Bruce Killah

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 2013 Audited Financial Statements

Cynthia MacKenzie, accountant with Freelandt, Caldwell, and Reilly Accountants, walked the board through the [2013 Audited Financial Statements](#).

Annual surplus before refund of prior year Municipal Apportionment according to Public Sector Accounting Standards is \$105,490. The actual 2013 DSB operating surplus is \$523,983.

Resolution 14–35

Moved by: Jack McMillan

Seconded by: Mike Lehoux

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accept receipt of the [Audited Financial Statement](#) for the year ended December 31, 2013, as prepared by the Freelandt, Caldwell, and Reilly Accountants.

Carried

Resolution 14–36

Moved by: Derek Stephens

Seconded by: Shawnda Martin-Cross

WHEREAS the Property and Assets of C.A. MacMillan Place Non-Profit Housing Corporation were divested to the Manitoulin-Sudbury District Services Board per [Resolution # 05-83](#); and

WHEREAS the C.A. MacMillan Place Non-Profit Housing Corporation had a Reserve Fund and investments, which were divested to Manitoulin Sudbury DSB.

THEREFORE BE IT RESOLVED the Manitoulin-Sudbury District Services Board transfer the Capital Reserve Fund in the amount of \$227,851 to the Capital Reserve.

Carried

5.0 Closed Session

Resolution 14–37

Moved by: André Byham

Seconded by: Lou Addison

BE IT RESOLVED THAT the Board move into closed session at 10:30 a.m.

Carried

Resolution 14-38

Moved by: Bruce Killah

Seconded by: Shawnda Martin-Cross

BE IT RESOLVED THAT the Board adjourn this closed session at 10:55 a.m.

Carried

6.0 Business Arising from Closed Session

During its Closed Session, the Board discussed Property and Human Resources Issues.

7.0 Minutes

7.1 Adoption of Minutes

Resolution No. 14-39

Moved by: Mike Lehoux

Seconded by: David Leonard

BE IT RESOLVED THAT the Minutes of the [March 27, 2014](#) Board meeting be approved.

Carried

7.2 Business Arising from Minutes

There was no business arising from the Minutes.

8.0 Committee Reports

8.1 Program Planning

8.1.1 Jobs for Youth

Lou Addison, Chair of the Program Planning Committee asked Donna Moroso, Director of Integrated Social Services, to walk the Board through the [Jobs for Youth – Issue Report](#).

At the March 27, 2014 board meeting the board asked for clarification on the distribution of the 80 placements now being allocated to the DSB for the Jobs for Youth program. Board members wanted to know if the original 40 placements that were allocated to Manitoulin Island would remain on the Island. The DSB staff have received clarification from the Ministry indicating how the 80 placements need to be distributed amongst the full district. According to the Ministry of Children and Youth Services Jobs for Youth Program Guidelines priority will be given to:

- Youth who are at greater risk of developing negative outcomes and becoming involved in violent and/or criminal activities;
- Youth who have already been involved in the youth justice system and are at risk of re-engaging in criminal activities;
- Youth who have unemployed parents and/or have parents on social assistance, have been, or are, in the care of the Children's Aid Society and/or have been, or are, at risk of dropping out of school.

The Manitoulin-Sudbury DSB has the resources available to ensure that the Jobs for Youth program is well delivered in each part of the Manitoulin-Sudbury District Services Board jurisdiction and will ensure its success for the summer to come. The YMCA of Sudbury and the DSB staff have worked cooperatively together to

ensure that there is a work plan in place for the smooth transition of the program from one service delivery agent to another. The YMCA has been more than helpful to ensure the transition is seamless to employers and youth. The YMCA of Sudbury and the DSB have worked very well together to ensure that at risk youth in all of our communities have the opportunity to succeed through as job placement.

DSB staff will ensure that all communities, students and employers are well aware of the program.

Once all the applications from youth have been received, staff will go through all the applications to determine their priority based on the [Ministry of Children and Youth Services Jobs for Youth Program Guidelines](#) and priorities. Placements will be approved based on the priority of the student not the community they reside in.

Resolution 14-40**Moved by:** Lou Addison**Seconded by:** Dennis Golden

WHEREAS the DSB Program Planning Committee has reviewed the Jobs for Youth - Issue Report and is recommending approval of this report to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the [Jobs for Youth - Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried**8.1.2 Social Housing – Smoke Free Policy**

Lou Addison, Chair of the Program Planning Committee asked Donna Moroso, Director of Integrated Social Services, to walk the board through the new Social Housing policy [4.12 Smoke Free](#) and the [Smoke Free Social Housing Buildings - Issue Report](#).

Following the [Smoke Free Social Housing Buildings – Issue Report](#) dated January 23, 2014; the task of surveying residents with respect to smoking was undertaken. The survey results indicated that currently 57% of residents smoke and 42% are non-smokers. The survey was responded to by 44% of the DSB tenants.

Based on the results of the surveys staff are recommending that we adopt an approach that has proven successful with other social housing providers by using the attrition method. This will see all new tenancies adopting the smoke free policy with leases to support no smoking in the unit, or on the balcony. Using the attrition methodology, existing tenants may choose to adopt the policy in their units and designate the unit to be smoke free for themselves and their guests.

Current residents who smoke will be grandfathered in their current unit for the duration of their tenancy. This will not extend to moves or transfers to ground floor units.

Staff are recommending that the smoke free policy for all new tenants take effect on January 1, 2015. Staff are recommending the January 1, 2015 effective date for this policy in order to allow DSB staff the opportunity to communicate these changes to current tenants and applicants on the DSB waiting list. This will also allow an opportunity to provide information, education and organize local organizations who provide smoking cessation programs.

Resolution 14-41

Moved by: Lou Addison

Seconded by: André Byham

WHEREAS the DSB Program Planning Committee has reviewed the Social Housing - Smoke Free Policy and the Social Housing Smoke Free - Issue Report and is recommending approval of this report to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the [Social Housing Smoke Free - Issue Report](#) and directs staff to action the recommendations contained within the report.

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB Board approves the [Social Housing Smoke Free Policy](#) effective January 1, 2015.

Carried

9.0 New Business

9.1 Annual Report on Reserves

Connie Morphet, Director of Finance and Administration, provided the board with a brief summary of the [2014 Annual Report on Reserves](#). The annual reserve report has been updated based on the 2013 audited financial statements.

Resolution 14-42

Moved by: Bruce Killah

Seconded by: Shawnda Martin-Cross

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed the 2014 Annual Report on Reserves.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves the [Annual Report on Reserves](#) and that staff be directed to action the recommendations contained with the report.

Carried

9.2 2013 Financial Report per Audited Statement

Connie Morphet, Director of Finance and Administration, walked the board through a brief review of the [2013 Financial Report per Audited Statement](#).

2013 year end saw a \$523,983 surplus. This surplus is due to additional un-budgeted EMS funding of \$355,813 and the WSIB NEER rebate of \$37,962. Without these additional revenues the DSB surplus would have been \$130,208 or 1.2% of the municipal share.

Resolution 14-43

Moved by: Mike Lehoux

Seconded by: Lou Addison

BE IT RESOLVED THAT the [2013 Financial Report](#) based on the Audited Financial Statement be approved as presented.

Carried

9.3 DSB Surplus for the 2013 Calendar Year

The audited financial statements for the operating year ended December 31, 2013 recorded a surplus of \$523,983.

The current balance of the working funds reserve on December 31, 2013 is \$419,078 and this amount is \$1,232,485 under the allowable 15% maximum.

At this point staff do not see any major expenses except for the unplanned sewer project in Little Current but at this point final estimates have not been received for this work.

Staff are recommending the surplus be distributed to the DSB's member municipalities as per the apportionment formula in place in the year 2013.

Resolution 14-44

Moved by: Dennis Golden

Seconded by: Jack McMillan

WHEREAS the audited financial statements for the operating year ended December 31, 2013 recorded a surplus of \$523,983; and

WHEREAS the Board by [Resolution # 02-97](#) dated May 23, 2002 has approved a Working Funds Reserve to a maximum of 15% of the municipal share of annual operating budget, which based on the 2013 operating budget of \$11,010,420 would be a maximum of \$1,651,563; and

WHEREAS the current balance of the working funds reserve on December 31, 2013 is \$419,078 and this amount is \$1,232,485 under the allowable 15% maximum.

WHEREAS the DSB Board has reviewed the [Annual Report on Reserves](#) dated April 24, 2014.

THEREFORE BE IT RESOLVED THAT \$ 0 dollars be directed to the DSB's Working Reserve in order to bring it to the 15% that the Board has established; and

FURTHER BE IT RESOLVED THAT \$523,983 be distributed to the DSB's member municipalities as per the apportionment formula in place in the year 2013.

Carried

9.4 NOSDA AGM

The Northern Ontario Services Deliverers Association (NOSDA) held their Annual General Meeting in Sault Ste. Marie. The DSB was represented at the NOSDA AGM by les Gamble, Dennis Golden and several staff.

Fern Dominelli, CAO, gave the board an update on the [resolutions](#) passed at this year's NOSDA AGM.

9.5 Canada-Ontario Labour Market Agreements

The Canada-Ontario Job Fund Agreement replaces the [Canada-Labour Market Agreement](#). The Labour Market Agreement provides approximately \$192 million each year for six years. Originally the Federal Government wanted Ontario to invest the \$192 million in the Canada Job Grant. The Canada Job Grant will provide employers with up to \$10,000 for training costs for an individual worker, including tuition and training materials. The new agreement requires Ontario to invest 115 Million by year four of the new agreement. In year one Ontario will commit 29 Million to the Canada Job Grant and each year after that they will add an additional 29 Million until they reach the 115 million contribution in year 4.

As you are aware, funding provided under these agreements helps to support Ontario Works Employment Assistance and some Ontario Works employment related benefits. The ministry will continue to ensure these federal funds are used effectively to help maximize employment outcomes for our social assistance clients. At this point it is not clear if this new agreement will affect the Ontario Works Employment Funding allocations. Staff will provide the Board with further updates as they become available.

9.6 Non-Urgent Patient Transfers

On April 24, 2013 NOSDA sent a [letter](#) to Deb Matthews regarding the importance of non-urgent patient transfers. The letter detailed the [resolution](#) by NOSDA at the AGM in North Bay in 2013.

A [response](#) was received on March 18, 2014 from Minister Matthews. The response refutes that non-urgent transfers are not completed by EMS in high emergency call areas and the use of ambulances for these calls are not supported by the regulations. The letter indicates that the Ambulance Act indicates both urgent and non-urgent patients are to be provided service when it is needed and requested by CACC. The Minister states that regardless of location of the hospital the funding does not specify an allocation for transfers. The Minister understands that it is up to the hospitals discretion to use funding for non-urgent patient transfers and recognizes that some use their global budget to do this. The Minister encourages NOSDA to be in contact with the LHIN on other approaches. The Minister indicates that the Government is not proposing any new funding for transfers but that the LHIN does have access to \$20 million in Transformation Fund for Small, Rural and Northern Hospitals. The Government is committed to this funding for 3 more years, and thinks that this funding will open new possibilities for hospitals, community partners and the LHIN to work closely together to service the needs of the communities.

9.7 Ministry of Health & Long Term Care (MOHLTC)

The [50/50 Funding Letter](#) received April 2, 2014. MOHLTC has used the base of the DSB 2013 Budget and applied an increase of 1.5%. The result is an increase in the 50/50 funding of \$165,984. This funding is \$71,635 more than the 2014 budget estimates. This is good news and re-affirms the Ministry's commitment to 50/50 funding. We are still waiting for the announcement on the 2014 TWOMO funding, once it is confirmed we will be in a better position to determine the accuracy of our 2014 budget estimates.

10.0 Other Business

The Proposal for Community Paramedicine was given to the board to review for the next Board meeting. This joint proposal was created in partnership with the Algoma DSSAB and Cochrane DSSAB.

11.0 Next Meeting – May 22, 2014

12.0 Adjournment

Resolution 14-45

Moved by: Denis Turcot

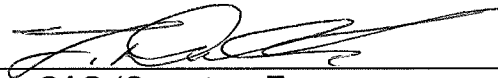
Seconded by: André Byham

BE IT RESOLVED THAT we do now adjourn at 11:50 a.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on May 22, 2014.

Carried



Chair



CAO (Secretary-Treasurer
of the Corporation)