



MINUTES
of the June 23, 2011
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Little Current Recreation Centre Lion's Den

Present: André Byham, Sonja Flynn, Les Gamble, Dennis Golden, Bruce Killah, Mike Lehoux, David Leonard, Shawnda Martin-Cross, Jack McMillan, Bud Rohn, Louise Ross, Derek Stephens

Regrets : Lou Addison, Morgan Pitfield

Staff: Fern Dominelli, Suzanne Bouchard, Michael MacIsaac, Donna Moroso, Connie Morphet

Consultant: Aurel Malo

Media: Craig Gilbert, Mid-North Monitor

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m. and welcomed everyone to the Lion's Den in Little Current. He also reported that he, Fern and Donna had attended the Grand Opening of the new Markstay-Warren Municipal Centre and Recreation Complex.

2.0 ADOPTION OF AGENDA

Resolution No. 11-52

Moved by: A. Byham **Seconded by:** Louise Ross

BE IT RESOLVED THAT the agenda be adopted as amended. **Carried**

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 CLOSED SESSION

Resolution No. 11-53

Moved by: D. Stephens **Seconded by:** D. Leonard

BE IT RESOLVED THAT the Board move into closed session at 10:05 a.m.
Carried

Resolution No. 11-54

Moved by: A. Byham Seconded by: S. Martin-Cross

BE IT RESOLVED THAT the Board adjourn this closed session at 10:57 a.m. Carried

4.1 Closed Session Report

During its Closed Session, the Board discussed Property and Human Resources Issues.

4.2 CUPE Collective Agreement Ratification

Resolution No. 11-55

Moved by: B. Killah Seconded by: D. Golden

WHEREAS the Board has authorized the Human Resources Consultant and other designated managers to negotiate the Collective Agreement with the three Finance Assistants including the signing of the Memorandum of Settlement on behalf of the Board; and

WHEREAS the parties have agreed to a Memorandum of Settlement on June 21, 2011; and

WHEREAS the parties are unanimously recommending ratification of this Memorandum of Settlement to their respective principals; and

WHEREAS the Human Resources Committee of the Board has reviewed and has recommended for ratification the terms of the Memorandum of Settlement;

BE IT THEREFORE RESOLVED THAT the Board ratifies the Memorandum of Settlement between Manitoulin-Sudbury DSB and CUPE dated June 21, 2011 and authorizes, subject to the ratification by the employees represented by CUPE, the signing of a new Collective Agreement that expires on December 31, 2011. Carried

5.0 MINUTES

5.1 [Adoption of Previous Board Minutes](#)

Resolution No. 11-56

Moved by: A. Byham Seconded by: M. Lehoux

BE IT RESOLVED THAT the Minutes of the May 26, 2011 Board meeting be approved. Carried

6.0 COMMITTEE REPORTS

6.1 Program Planning Committee

On behalf of Chair, Lou Addison, Bruce Killah reported that the Committee had met on June 22nd when they:

- Reviewed a presentation on an innovative product call [Zoll - RescueNet Road Safety](#) which, if installed in ambulances, would help improve driving behaviour; staff will continue to evaluate the program.
- Reviewed the [EMS 5-Year Staffing Plan](#).

Resolution No. 11-57

Moved by: B. Killah Seconded by: J. McMillan

WHEREAS recommendation #114 of the [DSB 2009 Strategic Plan](#) states: "the service delivery arrangements and the distribution of staff should be formally reviewed at a minimum annually by the CAO, Director of Finance and the EMS Director (Chief). This should be done in a timely manner to assist with the preparation of the following year's budget. Any potential changes should come to the Board as a proposal with all applicable costs identified. The proposal should show true cost of the existing service pattern including call-out expenditures compared to any proposed new service level. Urgent service delivery concerns need to be brought to the Board's attention as soon as feasible."; and

WHEREAS the Board Program Planning Committee has met to review the EMS staffing levels and have reviewed the staff issue report on [Future Staffing Levels](#); and

WHEREAS the Program Planning Committee has reviewed and endorses the [EMS 5-Year Staffing Plan](#) prepared by staff;

THEREFORE BE IT RESOLVED THAT the Board accepts and approves the [EMS 5-Year Staffing](#) Plan in principle and approves the following recommendations:

1. July 2012 - Mindemoya & Massey 24/7

The Municipal share cost to bring Mindemoya to full on-site staffing is predicted to be \$84,964 for a full year. The Municipal share cost to bring Massey to full on-site staffing is predicted to be \$92,347 for a full year. Starting both at the midpoint in the year, amounts to the same as paying for one station's enhancement for a full year. Doing it this way achieves the best possible outcome for 2 separate stations, albeit half a year later.

Total 2012 budgetary impact: \$88,656. (Municipal Share)
\$42,482 (½ Mindemoya), \$46,174 (½ Massey)

2. **Total 2013 budgetary impact: \$88,656. (Municipal Share)**
Although no enhancements are being made in 2013, the remainder of the costs for the half year increases in Mindemoya and Massey must be accounted for.
3. **July 2014 - Noëlville 24/7 & Gore Bay Hybrid**
The Municipal share cost to bring Noëlville to full on-site staffing is predicted to be \$60,213 for a full year. The Municipal Share cost to place Gore Bay station into a hybrid style of scheduling, upstaffing weekends (Fri, Sat, Sun) to full on-site is \$79,769 for a full year. To start half way through the year would cut the costs in half.

Total 2014 budgetary impact: \$69,992. (Municipal Share)
\$39,885 (½ Gore Bay), \$30,107 (½ Noëlville)

4. **Total 2015 budgetary impact: \$69,992. (Municipal Share)**
Although no enhancements are being made in 2015, the remainder of the costs for the half year increases in Noëlville and Gore Bay must be accounted for.
5. **January 2016 - Gogama, Killarney & Foleyet 10-hour staffing**
The Municipal share cost to bring Gogama to 10 hour on-site shifts is predicted to be \$26,006 for a full year. The Municipal share cost to bring Killarney to 10-hour on-site shifts is predicted to be \$26,006 for a full year. The Municipal share cost to bring Foleyet to 10-hour on-site shifts is predicted to be \$26,006 for a full year. In the fifth year of the 5-year plan we only see these enhancements, so in terms of financial consequence it would be appropriate to begin in January.

Total 2016 budgetary impact: \$78,019 (Municipal Share)

FURTHER BE IT RESOLVED that the implementation of the EMS 5-Year Plan would rest with the Finance Committee as it deliberates the budget on an annual basis; and

FURTHER BE IT RESOLVED that the Board approves the following acceleration of the EMS 5-Year Plan using part of the 2011 projected Budget Surplus as follows:

Start Mindemoya Staffing on October 1st, 2011

Utilizing a portion of the projected EMS surplus of \$136,674 to start funding in the stations where changes would be most felt, we would staff Mindemoya full-time on-site starting the beginning of the last quarter of this year. The projected cost would be one quarter of the full cost to staff a whole year which works out to \$42,842. Note that the total amount accounts for both portions of the 50/50 funding because the MOHLTC funding has been set for this year. As such we would need to account for both halves.

We would then submit a revised 2011 budget to the MOHLTC showing this increase in staffing for 2011. In doing so we should eliminate part of the MOHLTC one year budgeting lag. This option would have a financial impact as follows:

Total 2011 impact: \$42,842 (Municipal Share)

This additional cost would be funded by using \$42,842 of the projected municipal surplus of \$136,674 due to the increased MOHLTC funding allocation. Balance of surplus would be \$93,832

Total 2012 impact: \$42,842. (Municipal Share)

Based on the plan, Mindemoya would be funded through the 2012 budget effective July 1, 2012. The additional cost for starting Mindemoya in January 2012 instead of July 2012 is \$42,842. This \$42,842 would be funded using the 2011 projected municipal surplus of \$136,674, leaving a balance of \$50,990 as the 2011 municipal surplus. Carried

6.2 [Revised 2011 Budget](#)

Resolution No. 11-58

Moved by: B. Killah Seconded by: D. Leonard

WHEREAS by Board [Resolution 11-11](#) approved January 27, 2011, the Board accepted the 2010 Board recommendation that it adopt the Year 2011 Operating Budget in the amount of \$24,631,041 gross and municipal/unincorporated share in the amount of \$8,111,108; and

WHEREAS the Program Planning Committee and the Board have approved in principle the EMS 5-Year Staffing Plan, which included an adjustment to the 2011 EMS Budget; and

WHEREAS this adjustment to the 2011 Budget does not affect the 2011 Municipal Apportionment;

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board adopt the [Revised Year 2011 Operating Budget](#) in the amount of \$24,716,725 gross and municipal/unincorporated share in the amount of \$8,111,108. Carried

Resolution No. 11-59

Moved by: B. Killah Seconded by: S. Martin-Cross

BE IT RESOLVED THAT the Program Planning Committee Report be accepted. Carried

7.0 NEW BUSINESS

7.1 Supportive Housing

The Board was provided with a copy of the Northeast Local Health Integration Network's (LHIN's) [Assisted Living Services for High Risk Seniors Policy](#) and a copy of a [letter from the NE LHIN to the Nipissing DSSAB](#) requesting their support for this Policy. The intent of the Policy is to enable communities to address more fully the needs of high risk seniors so that they are able to remain safely at home.

Fern reported that further to the May 2011 Issue Report on Supportive Housing, the Manitoulin-Sudbury DSB, as a Social Housing Service Manager and Housing Provider, is more than open to engage in discussion with our LHIN and Supportive Service Agencies to ensure the best possible outcome for our residents but we must be cautious with our approach.

7.2 Northeast Local Health Integration Network New "Life or Limb" Policy to Benefit Local Health Care

Fern reported that this new LHIN Policy became effective on June 1, 2011 and will be used by all 25 hospitals across the region. The three main goals of this Policy are:

- To ensure transfer of critically ill patients to closes, most appropriate regional care institution in the most efficient, expedited, and safest manner possible;
- To ensure timely consultation with a receiving physician to improve access to required critical care services;
- To optimize resources required to provide critical care services to a Life or Limb patient (transport, physician consultation, critical care beds, surgical suits/teams, etc.).

Fern added that, in the DSB's perspective, this is another example of the LHIN developing and implementing policy without consultation with EMS Services.

7.3 EMS - Little Current Ambulance Station

Resolution No. 11-60

Moved by: J. McMillan Seconded by: L. Ross

WHEREAS by [Resolution 10-10](#) passed January 28, 2010, the Manitoulin-Sudbury DSSAB wishes to develop a new EMS land ambulance base in the town of Little Current, the Board accept the recommendation of the Property Committee that the CAO be authorized to purchase the property identified during the Board's In Camera session; and

WHEREAS by [Resolution 10-31](#) passed February 25, 2010, the Board authorizes the CAO to proceed with the design and tendering for the Foleyet and Little Current Ambulance Stations as recommended by the Property Committee and discussed during the Board's In Camera session. The results of the tendering process will be delivered to the Property Committee and Board for a final approval; and

WHEREAS by [Resolution 10-83](#) passed June 24, 2010, the Manitoulin-Sudbury District Services Board awarded the tender for the construction of the Land Ambulance station in Little Current to Prosperi Co. Ltd in the amount of \$687,450 plus applicable taxes; and the Board approved an additional allocation of 10% (\$68,745) to staff as a contingency fund to be used for environmental, blasting, relocation costs and other unforeseen costs that may arise during construction;

THEREFORE BE IT RESOLVED THAT Board accepts and approves the Issue Report- [New Construction Costs - Little Current EMS Station](#); and

FURTHER BE IT RESOLVED that the total funds required to complete these transactions **\$835,687** will be withdrawn from the DSB General Working Funds Reserve which are to be repaid over a 20-year period plus applicable interest. Carried

7.4 [Social Housing Revenue and Social Assistance Tenants](#) Issue Report

Resolution No. 11-61

Moved by: A. Byhan Seconded by: B. Rohn

WHEREAS the Province of Ontario has not revised the Social Assistance Rent Scales for recipients residing in rent geared income housing since 1970; and

WHEREAS a current review of Social Housing tenants residing in buildings operated by the DSB shows that 45% or 130 tenants out of 288 units are in receipt of Social Assistance; and

WHEREAS the current 130 tenants generate gross annual revenues of \$270,804 and this revenue would be \$759,816 if the Social Assistance Rent Scales were increased to match the maximum allowable social assistance shelter rates. This increase in revenues of \$489,012 annually represents a 46% increase in gross annual revenues; and

WHEREAS the [Stonewell Group - Building Condition Assessment](#), clearly demonstrated an annual shortfall of \$75,000 in the Social Housing Capital Infrastructure and this additional revenue would go a long way in resolving this capital deficit.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB request that the Province update the Social Assistance Rent Scales to match the maximum allowable Social Assistance shelter rates; and

FURTHER BE IT RESOLVED THAT this resolution be forwarded to MCSS, MMAH, NOSDA, OMSSA and AMO. Carried

7.5 B.3.04 Tangible Capital Assets Policy - Revision

Resolution No. 11-62

Moved by: M. Lehoux Seconded by: B. Rohn

BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board approves the revised Board policy [B.3.04 Tangible Capital Assets Policy](#) contained within the General Administration Manual effective July 1st, 2011. Carried

8.0 UPCOMING CONFERENCES AND EVENTS

8.1 2011 Association of Municipalities of Ontario Conference
August 21-24, 2011, London Convention Centre

9.0 ADJOURNMENT

Resolution No. 11-63

Moved by: D. Stephens Seconded by: S. Martin-Cross

BE IT RESOLVED THAT we do now adjourn at 11:52 a.m. until the next regular meeting to be held in the DSB's Espanola Mead Boulevard Board Room on September 22, 2011. Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)