



**MINUTES**  
**of the January 27, 2011**  
**MANITOULIN-SUDBURY DSB BOARD MEETING**  
held in Espanola's 210 Mead Blvd. DSB Boardroom

**Present:** Lou Addison, André Byham, Les Gamble, Dennis Golden, Bruce Killah, David Leonard, Shawnda Martin-Cross, Jack McMillan, Morgan Pitfield, Bud Rohn, Louise Ross, Derek Stephens

**Regrets:** Mike Lehoux, Sonja Flynn

**Staff:** Fern Dominelli, Suzanne Bouchard, Connie Morphet, Michael MacIsaac, Steve Broadhurst, Donna Moroso

**Consultant:** Aurel Malo

**Media:** Craig Gilbert, Mid-North Monitor

**1.0 CALL TO ORDER**

This meeting being the inaugural meeting of this newly-elected Board, CAO, Fern Dominelli called the meeting to order at 10:00 a.m.

**2.0 ADOPTION OF AGENDA**

**Resolution No. 11-01**

**Moved by:** B. Killah **Seconded by:** D. Stephens

**BE IT RESOLVED THAT** the agenda be adopted as presented. **Carried**

**3.0 DECLARATIONS OF CONFLICT OF INTEREST**

Les Gamble declared a conflict of interest regarding the purchase of the Massey Ambulance Station.

**4.0 BOARD MEMBER INTRODUCTIONS**

Board members introduced themselves around the table, most expressing looking forward to their participation on the Board.

**5.0 2011 BOARD ELECTIONS**

In standing with the DSSAB Act's annual election requirements, Fern presided over the election.

**5.1 Chair Nominations & Election**

Fern called for nominations to the Chair.

Moved by: M. Pitfield Seconded by: L. Addison  
THAT Les Gamble be nominated.

Moved by: J. McMillan Seconded by: L. Ross  
THAT Mike Lehoux be nominated.

There were no other nominations. A count of the secret ballots cast identified Les Gamble as the elected Chair for the 2011 calendar year.

**Resolution No. 11-02**

Moved by: M. Pitfield Seconded by: L. Addison  
WHEREAS Regulation 278/98 of the District Social Services Administration Boards Act requires that at its first meeting after January 1 in each year, a Board shall appoint one of its members as Chair of the Board;  
BE IT RESOLVED THAT Les Gamble is hereby appointed as Chair of the Manitoulin-Sudbury District Services Board for the year 2011. Carried

Les assumed the Chair for the remainder of the meeting and thanked the Board for their confidence, and noted that, having participated in conversation with the Board members before the meeting started, he felt that the group would work well together for the betterment of all. He also expressed his appreciation for the work that Aurel Malo, Human Resources Consultant with DiBrina Sure Group, has done for the DSB and felt that his company has serviced the Board well.

**5.2 Vice-Chair Nominations & Election**

Les called for nominations for Vice-Chair.

Moved by: B. Killah Seconded by: J. McMillan  
THAT Mike Lehoux be nominated.  
There were no other nominations

**Resolution No. 11-03**

Moved by: J. McMillan Seconded by: B. Rohn  
BE IT RESOLVED THAT Mike Lehoux is hereby appointed as Vice-Chair of the Manitoulin-Sudbury District Services Board for the year 2011. Carried

**Resolution No. 11-04**

Moved by: M. Pitfield Seconded by: B. Killah  
BE IT RESOLVED THAT the ballots for the election of the Board Chair be destroyed after counting is completed and announcement is made.  
Carried

**6.0 DSB COMMITTEES & MEMBERSHIP**

Les proceeded to go through the list of Committees asking for volunteers to serve on each. The results are:

**Program Planning Committee:** Lou Addison, Bruce Killah, David Leonard, Derek Stephens, Les Gamble (ex officio)

**Human Resources Committee:** Dennis Golden, Bruce Killah, David Leonard, Jack McMillan, Morgan Pitfield, Bud Rohn, Louise Ross, Les Gamble (ex officio)

**Emergency Planning Committee:** Lou Addison, André Byham, Shawnda Martin-Cross, Derek Stephens, Les Gamble (ex officio)

**Strategic Planning Committee:** Jack McMillan, André Byham, Louise Ross, Les Gamble (ex officio)

**Property Committee:** Lou Addison, André Byham, Dennis Golden, David Leonard, Shawnda Martin-Cross, Jack McMillan, Louise Ross, Derek Stephens, Les Gamble (ex officio)

**Finance Committee:** André Byham, Dennis Golden, Shawnda Martin-Cross, Morgan Pitfield, Bud Rohn, Derek Stephens, Les Gamble (ex officio)

**French Language Services Committee:** André Byham, Dennis Golden, Louise Ross, Les Gamble (ex officio)

## 7.0 CLOSED SESSION

### Resolution No. 11-05

Moved by: B. Killah Seconded by: D. Golden

BE IT RESOLVED THAT the Board move into closed session at 10:20 a.m.

Carried

### Resolution No. 11-06

Moved by: B. Rohn Seconded by: L. Addison

BE IT RESOLVED THAT the Board adjourn this closed session at 11:05 a.m.

Carried

## CLOSED SESSION REPORT

During its Closed Session, the Board discussed Property and Human Resources Issues.

## 8.0 BUSINESS ARISING FROM CLOSED SESSION

### 8.1 Massey Ambulance Station

#### Resolution No. 11-07

Moved by: D. Stephens Seconded by: B. Killah

WHEREAS the Manitoulin-Sudbury DSB has been in discussions with the Township of Sables-Spanish Rivers regarding the purchase of the EMS

base in Massey; and  
WHEREAS the Board previously authorized the CAO to make an offer to purchase the Massey EMS base and the Township of Sables-Spanish Rivers has agreed;

BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board authorize the purchase of the EMS base located in Massey for \$95,000 plus applicable legal and other fees as required to complete the purchase; and

FURTHER BE IT RESOLVED THAT the Board authorize the CAO to complete the necessary upgrades to the Massey EMS base as outlined in the issue report to a maximum of \$40,000 which is not to be exceeded without further Board approval; and

FURTHER BE IT RESOLVED THAT that the funds required to complete these transactions will be withdrawn from the DSB General Working Funds Reserve which are to be repaid over a 10-year period plus applicable interest.

Carried

**8.2 Chapleau Ontario Works Office Space**

**Resolution No. 11-08**

**Moved by:** M. Pitfield **Seconded by:** B. Killah

BE IT RESOLVED THAT the CAO be authorized to place a bid on the desired property in Chapleau not to exceed the amount as discussed in-camera.

Carried

**9.0 MINUTES**

**9.1 [Adoption of Previous Board Minutes](#)**

**Resolution No. 11-09**

**Moved by:** J. McMillan **Seconded by:** L. Ross

BE IT RESOLVED THAT the Minutes of the November 25, 2010 Board meeting be approved.

Carried

**10.0 NEW BUSINESS**

**10.1 DSB Signing Authority**

**Resolution No. 11-10**

**Moved by:** L. Addison **Seconded by:** M. Pitfield

BE IT RESOLVED THAT the following persons shall have signing authority for the Manitoulin-Sudbury District Services Board, effective as of this date:

Board Member	Les Gamble
Board Member	Mike Lehoux
Board Member	Jack McMillan
Chief Administrative Officer	Fern Dominelli
Director of Finance & Administration	Connie Morphet
Director of Integrated Social Services	Donna Moroso

Chief of Emergency Medical Services  
Information Systems Manager

Mike MacIsaac  
Iain Stephen

AND ALSO BE IT RESOLVED THAT each cheque be signed by two of the above-named persons, and as per the dictates of existing Board policy.  
Carried

10.2 [CAO 3<sup>rd</sup> Quarter 2010 Activity Report](#)

Fern wanted to show the new Board the format that his Quarterly Reports will be taking. The 4<sup>th</sup> Quarter 2010 Activity Report will be presented at the February 24<sup>th</sup> Board meeting.

10.3 [2010 3<sup>rd</sup> Quarter Financial Report](#)

Fern explained that the 3<sup>rd</sup> Quarter Financial Report showed a forecast surplus of \$122,771. The final surplus will not be known until the 4<sup>th</sup> Quarter Report is completed. He also informed the Board that the DSB had received a \$141,000 refund from the WSIB (Workplace Safety & Insurance Board), which could add to this forecast surplus.

10.4 [2011 Budget Summary](#)

Fern explained that the previous Board has gone through the Budget process and approved the proposed 2011 Budget. Taking into account the ODSP upload, this Budget shows a true year-over-year increase of 2.87%.

Resolution No. 11-11

Moved by: B. Killah Seconded by: D. Golden

BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board accept the 2010 Board recommendation that it adopt the Year 2011 Operating Budget in the amount of \$24,631,041 gross and municipal/\*unincorporated share in the amount of \$8,111,108.

\*does not include unincorporated (TWOMO) EMS share payable. Carried

11.0 CORRESPONDENCE

11.1 Ontario's Long-Term Affordable Housing Strategy

[Building Foundations: Building Futures](#)

Fern outlined the introduction of Bill 140, Strong Communities through Affordable Housing Act, 2010. The proposed legislation would establish clear roles and responsibilities for the Province as Steward and the Service Managers as System Service Managers. Information can be retrieved from the Report linked above, and also from the [DSB's Issue Report - Ontario's Long-Term Affordable Housing Strategy](#).

### 11.2 Ontario Launches Comprehensive Social Assistance Review - [Terms of Reference](#)

Fern reported that, in the 2008 Poverty Reduction Strategy, Ontario committed to reviewing social assistance with a focus on removing barriers and increasing opportunities for people to work. For an overview of this Review and its purpose, background and objectives, refer to the [DSB's Issue Report - Comprehensive Social Assistance Review in Ontario](#).

## 12.0 OTHER BUSINESS

### 12.1 Board Orientation

Bruce Killah expressed his appreciation to the CAO and staff of the DSB for the comprehensive Orientation presentation made to the Board the previous day. Board members agreed with Bruce's remarks. Fern indicated that the complete Board Orientation Manual would be placed in the Board Area on the DSB SharePoint.

## 13.0 UPCOMING CONFERENCES AND EVENTS

### 13.1 [The Northern Ontario Service Deliverers Association \(NOSDA\) Annual General Meeting, Sudbury, April 4, 5, 6, 2011-01-27](#)

Fern informed Board members that the Manitoulin-Sudbury DSB is co-hosting this meeting with the City of Greater Sudbury. Board policy allows for two Board members to attend such meetings and he asked that anyone interested in attending, please contact Suzanne.

## 14.0 ADJOURNMENT

### Resolution No. 11-12

Moved by: D. Stephens Seconded by: D. Golden

THAT we do now adjourn at 11:35 a.m. until the next regular meeting to be held in the DSB's Espanola Mead Boulevard Board Room on February 24, 2011 at 10:00 a.m.

Carried

---

Chair

---

CAO (Secretary-Treasurer  
of the Corporation)