



MINUTES
of the September 23, 2010
MANITOULIN-SUDBURY DSSAB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSSAB Boardroom

Present: Ray Chénier, Earle Freeborn, Les Gamble, Dennis Golden, Mike Lehoux, David Leonard, Al MacNevin, Jack McMillan, Morgan Pitfield, Margaret Tuomi, Dean Wenborne

Regrets: Gary Brown, Bruce Killah, Shelley Quibell

Staff: Fern Dominelli, Suzanne Bouchard, Connie Morphet, Michael MacIsaac, Donna Moroso

Delegation: Mr. & Mrs. T.M. Tallon

Media: Craig Gilbert, Mid-North Monitor

1.0 CALL TO ORDER

The Chair called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

The Agenda was amended to include item 11.1, Appreciation.

Resolution No. 10-92

Moved by: L. Gamble **Seconded by:** D. Leonard

BE IT RESOLVED THAT the agenda be adopted as amended.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 CLOSED SESSION

Resolution No. 10-93

Moved by: D. Golden **Seconded by:** L. Gamble

BE IT RESOLVED THAT the Board move into closed session at 10:05 a.m. to discuss Property matters.

Carried

Resolution No. 10-94

Moved by: M. Pitfield **Seconded by:** E. Freeborn

BE IT RESOLVED THAT the Board adjourn this closed session at 10:35 a.m.

Carried

CLOSED SESSION REPORT

During its Closed Session, the Board discussed Property Issues.

5.0 DELEGATION

Mr. & Mrs. T.M. Tallon made a short presentation to the Board asking them to divest themselves of one of the DSB's Social Housing buildings. The Chair replied that the Board would consider their request and provide a reply upon review.

6.0 MINUTES**6.1 [Adoption of Previous Board Minutes](#)**

Earle Freeborn indicated that item 7.3.3 of the June 24 Board Meeting Minutes should refer to Gogama and not Foleyet. This correction will be made.

Resolution No. 10-95

Moved by: E. Freeborn Seconded by: D. Leonard

BE IT RESOLVED THAT the Minutes of the June 24, 2010 Board meeting be approved as amended.

Carried

7.0 COMMITTEE REPORTS**7.1 Property Committee**

Committee Chair, Mike Lehoux reported that the Committee had met on September 22nd and discussed the following:

- EMS Request for Proposals - Foleyet
- Massey EMS Base
- Little Current EMS Base
- Vacant Social Housing Property - Foleyet

7.1.1 Massey EMS Base**Resolution No. 10-96**

Moved by: M. Lehoux Seconded by: J. McMillan

BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board accepts its Property Committee recommendation that the DSB consider an offer to purchase the Massey EMS Station, recognizing that, in addition to the purchase price, renovations are required to bring the property up to an acceptable standard, while minimizing future capital cost requirements (cost of purchase and renovations not to exceed the amount discussed during the Board's In-Camera Session).

Carried

7.1.2 Social Housing Property - Espanola

The Chair reported that, following the presentation by Mr. & Mrs. Tallon, the Board has decided that it will continue to fulfill its Social Housing mandate by maintaining the three existing single family units that it has in Espanola. The CAO was instructed to communicate with interested parties.

7.2 Program Planning Committee

Committee Chair, Les Gamble, reported that the Committee had met on September 22nd and discussed the following:

- NOSDA Position Paper re EMS Concerns concerning Non-Emergent Patient Transfers and MOHLTC Funding Anomalies and Inequities

- EMS Response Time Standards
- [Public Access Defibrillators Program and Maintenance Program](#)
- Child Care Fee Increase for Centre-Based Providers

7.2.1 [NOSDA EMS Position Paper](#)

Resolution No. 10-97

Moved by: L. Gamble Seconded by: D. Golden

WHEREAS in August of 2010 the Northern Ontario Service Deliverers' Association drafted a position paper entitled, "Emergency Medical Service (EMS) Concerns in Northern Ontario"; and

WHEREAS the Position Paper identifies two key, problematic issues affecting Northern Ontario Municipal Service Managers including Manitoulin-Sudbury DSB: Non-Emergent Patient Transfers as well as formulaic and operational (payment timing) anomalies that result in inequities in the Provincial Government share of First Nations and Territories Without Municipal Organization (TWOMO) funding of Emergency Medical Services (EMS); and

WHEREAS non-emergent patient transfers do negatively impact on emergency services in the Manitoulin-Sudbury region by increasing the amount of time it could take an ambulance to respond to an emergency call; and

WHEREAS funding anomalies and inequities do affect the Manitoulin-Sudbury DSB in regards to the timeliness of the funding announcements and the Provincial Government's share of First Nations and TWOMO,

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board receives the NOSDA position paper and agrees that a working group needs to be created to address the serious issue of Non-Emergent patient transfers; and

FURTHER BE IT RESOLVED THAT the DSB approves the recommendations as stated in the NOSDA position paper regarding funding anomalies and inequities in the MOHLTC funding of Land Ambulance; and

FURTHER BE IT RESOLVED THAT this Resolution be forwarded to MOHLTC, MCSS, AMO, FONOM NOMA and NOSDA. Carried

7.2.2 [EMS Response Time Standards for 2011](#)

Mike MacIsaac reported that the Ministry of Health and Long-Term Care has extended the deadline for setting Response Time Standards to January 2013. Since the EMS Department has completed their review and recommendation for its 2011 Response Time Standards, they will use the extra two years to see whether the new Standards are appropriate.

7.2.3 [Child Care Fee Subsidy Rates](#)

Resolution No. 10-98

Moved by: L. Gamble Seconded by: M. Tuomi

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Child Care Fee Increase changes to Appendix C as related to Policy No F.5.2. of the revised Child Care Policy Manual; and

FURTHER BE IT RESOLVED THAT the Board acknowledges its awareness of the changes being made to the (Administrative) Procedures of those Children's Services Policies identified in the document mentioned above. Carried

Resolution No. 10-99**Moved by:** E. Freeborn **Seconded by:** D. Leonard

BE IT RESOLVED THAT the Committee Reports be accepted.

Carried

8.0 QUARTERLY REPORTS**8.1 [CAO Activity Report](#)**

Fern gave a brief outline of the Board's Activity in the 2010 Second Quarter:

- Annual General Meeting held in Espanola on April 15, 2010;
- 2009 Financial Statement showed a surplus of \$210,511 which was redistributed to municipalities (per Board Resolution);
- EMS Ambulance Service Review did not reveal any major deficiency;
- After four days of bargaining, a new OPSEU Collective Agreement was reached on April 27, 2010;
- A new EMS Base is under construction in Little Current; Foleyet's EMS Base is still under review;
- Due to increased caseloads in Ontario Works, a deficit is forecast in this program;
- Affordable Housing Programs are well underway;
- Social Housing Rental Revenues are currently under budget.

8.2 [2010 2nd Quarter Financial Report](#)Fern provided a breakdown of the 2010 2nd quarter financial report which projects a year end surplus of \$151,610.**Resolution No. 10-100****Moved by:** D. Leonard **Seconded by:** A. MacNevinBE IT RESOLVED THAT the CAO 2nd Quarter Activity and Finance Reports be accepted.

Carried

9.0 NEW BUSINESS**9.1 Board Procedural By-Law**

In order to make changes to the DSB's Procedural By-Law, they require that notice of any proposed changes be provided to all Board members 21 days prior to the meeting. The Board was provided with a copy of the proposed changes which will be discussed at the October 28 Board meeting.

9.2 [Financial Approval Policy](#)**Resolution No. 10-101****Moved by:** E. Freeborn **Seconded by:** A. MacNevin

WHEREAS the Board has had long-standing [Resolution # 01-217](#) dated August 2, 2001 that required at least one Board member to sign non-recurring expenditures in excess of \$10,000 excepting that monthly recurring payments to Service Providers and Revenue Canada in excess of \$10,000 shall require two signatures from any of the persons with signing authority; and

WHEREAS the Board approved the General Administration Manual by [Resolution # 10-87](#) dated June 24, 2010 which included section B3.03 Financial Approval;

and

WHEREAS the new B3.03 Financial Approval policy did not include an exception for monthly recurring payments to Service Providers and Revenue Canada;

BE IT RESOLVED THAT the Board amend section B3.03 Financial Approval of the General Administration Manual by including the following exception: Monthly re-occurring expenditures to Service Providers and Payroll remittances in excess of \$50,000 shall require two signatures from any of the persons with signing authority; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the revision to the General Administration Manual section B3.03 Financial Approval effective October 1, 2010. Carried

9.3 Ontario Works Administrator Resolution

Resolution No. 10-102

Moved by: J. McMillan Seconded by: M. Lehoux

WHEREAS section 43 of the Ontario Works Act requires each Ontario Works Delivery Agent to appoint an administrator to oversee the administration of the Ontario Works Act and the provision of assistance in the delivery agent's geographic area; and

WHEREAS the approval of the Director of Ontario Works Branch, Ministry of Community & Social Services is required to appoint the administrator,

BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board hereby appoint Donna Moroso, Director of Integrated Social Services (pursuant to Section 43 of the Ontario Works Act) as the administrator for the Manitoulin-Sudbury District Services Board; and

FURTHER BE IT RESOLVED THAT we hereby request approval from the Director of Ontario Works Ministry of Community & Social Services (MCSS) for this appointment. Carried

10.0 CORRESPONDENCE

10.1 [Town of Espanola Resolution](#)

Ray reiterated his earlier comment, stating that a letter will be sent to the Town of Espanola and other interested parties, indicating their decision to maintain the three single family residential units currently owned in Espanola. As a Social Housing Delivery Agent, the DSB must maintain a certain number of units throughout its jurisdiction.

11.0 OTHER BUSINESS

11.1 Appreciation

Les wanted to suggest that, since Ray and Earle have been on the DSB Board since inception and are not seeking re-election this year, it would be appropriate to have an Appreciation Event to thank them for their valuable contribution to the DSB over the years. Ray thanked Les for his input and suggested that such an event could take place at the October or November Board meeting.

12.0 ADJOURNMENT

Resolution No. 10-103

Moved by: M. Tuomi Seconded by: D. Wenborne

THAT we do now adjourn at 11:25 a.m. until the next regular meeting to be held in the DSB's Espanola Mead Boulevard Board Room on October 28, 2010 at 10:00 a.m.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)