



MINUTES
of the April 15, 2010
MANITOULIN-SUDBURY DSSAB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSSAB Boardroom

Present: Gary Brown, Ray Chénier, Earle Freeborn, Dennis Golden, Mike Lehoux, Jack McMillan, Morgan Pitfield, Shelley Quibell, Margaret Tuomi, Dean Wenborne

Regrets: Les Gamble, Bruce Killah, David Leonard, Al MacNevin

Staff: Fern Dominelli, Suzanne Bouchard, Connie Morphet, Michael MacIsaac, Donna Moroso

Consultant: Aurel Malo

Guests: Kirby Houle, Freelandt Caldwell Reilly
Debbie Law, Ron Garbut, Municipality of French River

Media: Craig Gilbert, Mid-North Monitor

1.0 CALL TO ORDER

Chair Ray Chénier called the meeting to order at 2:00 p.m.

2.0 ADOPTION OF AGENDA

Resolution No. 10-49

Moved by: E. Freeborn **Seconded by:** D. Golden

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 DELEGATIONS

4.1 [Year 2009 Financial Statements](#)

Ray introduced Kirby Houle, Auditor with Freelandt Caldwell Reilley Accountants. Kirby proceeded to walk Board members through the DSSAB's audited Financial Statement for the year ended December 31, 2009. With the advent of the Public Asset Management Board requirements, the method of preparing the Financial Statement had to change to include values of tangible capital assets. After removing those PSAB related items from the bottom line, there is an overall surplus of \$210,511 for the year 2009.

Resolution No. 10-50

Moved by: E. Freeborn Seconded by: M. Lehoux

BE IT RESOLVED THAT the Manitoulin-Sudbury DSSAB accept receipt of the Audited Financial Statement for the year ended December 31, 2009, as prepared by the Board's Auditors.

Carried

Resolution No. 10-51

Moved by: E. Freeborn Seconded by: M. Lehoux

BE IT RESOLVED THAT the audited statement regarding C.A. MacMillan Place as presented by Freelandt, Caldwell, Reilly Accountants be accepted as presented.

Carried

Resolution No. 10-52

Moved by: S. Quibell Seconded by: M. Pitfield

WHEREAS the Audited Financial Statements for the operating year ended December 31, 2009 saw the DSSAB close the year with a working surplus of \$210,511;

BE IT HEREBY RESOLVED THAT \$ 0 dollars be directed to the DSSAB's Working Reserve in order to bring it to the 15% that the Board has established; and BE IT HEREBY FURTHER RESOLVED THAT the remaining \$210,511 be distributed to the DSSAB's member municipalities as per the apportionment formula in place in the year 2009.

Carried

5.0 CLOSED SESSION

Resolution No. 10-53

Moved by: M. Tuomi Seconded by: M. Pitfield

BE IT RESOLVED THAT the Board move into closed session at 2:35 p.m. to discuss Human Resources and Property matters.

Carried

Resolution No. 10-54

Moved by: G. Brown Seconded by: D. Wenborne

BE IT RESOLVED THAT the Board adjourn this closed session at 2:45 p.m.

Carried

CLOSED SESSION REPORT

During its Closed Session, the Board discussed:

- Human Resources Issues
- Property Issues

6.0 MINUTES

6.1 [Adoption of Previous Board Minutes](#)

Resolution No. 10-55

Moved by: G. Brown Seconded by: J. McMillan

BE IT RESOLVED THAT the Minutes of the March 25, 2010 Board meeting be approved.

Carried

6.2 Business Arising from Minutes

6.2.1 [Emergency Response Plan](#)

The draft Emergency Response Plan was distributed to Board members who were asked to refer the DSSAB Plan to their municipal Councils for discussion and input. After doing a review of member municipalities' individual

Emergency Response Plans, it was found that many municipalities believe that the DSSAB would be providing certain services for which it is not mandated.

Fern referred Board members to the section relating to the research that he had done with respect to having municipalities retain the Canadian Red Cross for their assistance during any potential future disaster. It was decided that the DSSAB had done the research and it was then up to the municipalities to proceed with any required action.

7.0 NEW BUSINESS

7.1 General Administration Manual

This new General Administration Manual has been created in order to house all of the DSSAB's policies, procedures and practices in one spot. There are four specific sections in the Manual: General Administrative Policies, Board Governance, Financial and Emergency Planning.

Resolution No. 10-56

Moved by: D. Wenborne Seconded by: M. Pitfield

BE IT RESOLVED THAT the Manitoulin-Sudbury District Social Services Administration Board gives its first and second readings for the proposed General Administration Policy Manual. Carried

7.2 Summer Student Programs 2010 - Ministry of Children & Youth Services

Fern advised Board members that the Ministry of Children & Youth Services has verbally advised that the Summer Student Program will proceed again this year. Although there are yet no details available, the DSSAB has requested that the payroll and WSIB insurance be handled by the employers this year. No reply has been received. Board members agreed to proceed with the Program but also requested that the Ministry be asked if the program could be offered to areas other than Manitoulin Island.

7.3 [2010 Provincial Budget Announcement - \\$63.5 Million Child Care Funding](#)

Fern reported that the provincial government's announcement to provide \$63.5 Million for Child Care Funding would help to preserve approximately 8,500 child care spaces in Ontario and assist 1,000 child care workers to keep their jobs. More information will be provided when available.

7.4 Strategic Plan Update

Fern informed Board members that of the total 103 recommendation approved in the Board's Strategic Plan, 70% are now fully completed; 24% are ongoing activities with no end date; and 6% are delayed due to workload pressures.

7.5 EMS Funding

The DSSAB has received a [letter from the Ministry of Health and Long-Term Care](#) advising of a review of the DSSAB's 50/50 funding for the year 2010, and that there is a planned increase of up to \$391,670. Based on the review of the approved DSSAB Budget and all EMS funding streams, this will result in additional revenue of approximately \$69,000 over and above budget

requirements. Based on the above, the EMS Department will proceed to fill the two new approved positions: one additional Field Manager and a Training Manager.

8.0 ADJOURNMENT

Resolution No. 10-57

Moved by: D. Golden

THAT we do now adjourn at 3:20 p.m. until the next regular meeting to be held in the DSSAB's Espanola Mead Boulevard Board Room on May 27, 2010 at 10:00 a.m.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)