



**MINUTES**  
**of the June 25, 2009**  
**MANITOULIN-SUDBURY DSSAB BOARD MEETING**  
held in Espanola's 210 Mead Blvd. DSSAB Boardroom

**Present:** Gary Brown, Jean-Marc Chayer, Ray Chénier, Earle Freeborn, Les Gamble, Dennis Golden, Bruce Killah, Mike Lehoux, David Leonard, Al MacNevin, Jack McMillan, Shelley Quibell, Margaret Tuomi, Dean Wenborne

**Staff:** Fern Dominelli, Connie Morphet, Jeff Horseman, Peter Bradley

**Consultant:** Aurel Malo, DiBrina-Sure Human Resources Inc.

**Guests:** Ed Starr, David Court

**Regrets:** Gary Champagne, CAO

**1.0 CALL TO ORDER**

Board Chair, Ray Chénier called the meeting to order at 10:00 a.m.

**2.0 ADOPTION OF AGENDA**

**Resolution No. 09-51**

**Moved by:** David Leonard **Seconded by:** Les Gamble  
THAT the agenda be adopted as presented.

**Carried**

**3.0 DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4.0 PRESENTATIONS**

**4.1 Housing Study Draft Report**

**Ed Starr, SHS Consulting**

Mr Starr spoke to the [Executive Summary of the Phase #1 Report](#).

Earle Freeborn expressed the need for caution about converting large units into smaller units due to the vacancy rate. It was agreed this would be considered as the recommendations are developed.

Les Gamble asked and it was confirmed that the new development programs can be used by the private sector but rents must be within certain parameters.

Jack McMillan asked if there were any areas where we did not need the social housing presently in place. It was noted that the final report would look at any such situations.

The Board Chair thanked Ed Starr for his Interim report. The Final report will be presented at the September Board meeting.

**5.0 CLOSED SESSION****Resolution No. 09-52**

**Moved by:** Earle Freeborn      **Seconded by:** Dean Wenborne  
THAT the Board move into closed session at 10:35 a.m. to discuss Property and Human Resource matters. **Carried**

**Resolution No. 09-53**

**Moved by:** Bruce Killah      **Seconded by:** David Leonard  
THAT the Board adjourn this closed session at 11:12 a.m. **Carried**

**CLOSED SESSION REPORT**

During its Closed Session, the Board discussed:

- Property matters related to EMS bases and office space
- Emergency First Response Teams and WSIB coverage
- Interim Acting CAO

**6.0 BUSINESS ARISING FROM CLOSED SESSION****Resolution No. 09-54**

**Moved by:** Al MacNevin      **Seconded by:** Jack McMillan  
BE IT RESOLVED THAT the Board authorizes the Chair to execute a contract for consulting services with David Court Consulting Inc. The contract will be in accordance with the terms and conditions approved by the Board. **Carried**

**7.0 MINUTES****7.1 Adoption of Previous Board Minutes****Resolution No. 09-55**

**Moved by:** Al MacNevin      **Seconded by:** David Leonard  
THAT the Minutes of the May 28, 2009 Board meeting be approved. **Carried**

Les Gamble asked if a letter had been sent to the Health Unit concerning a potential meeting of the entities. The Board Chair read the contents of his [letter to the Board Chair of the SDHU](#).

**8.0 NEW BUSINESS****8.1 Dr. Charles Pascale – “[With Our Best Future in Mind](#)” Report**

The Board Chair noted this report was one of the most important documents related to children’s services in many years.

David Court briefly summarized Dr. Pascale’s report which has been supported by the Association of Municipalities of Ontario. He noted the Premier had directly selected Dr. Pascale to write the report. Implementation of some recommendations will begin in September 2010. Eventually, this Board will have significantly more responsibility for children’s programs in the future if the report is fully implemented. The report does not rely on or require any increase in municipal contributions.

Mr. Court committed to providing a summary of the implications to the Board on each recommendation for the September Board meeting. He noted that, in the short run, the Board needed to reenergize staff involvement in the Best Start Network and should not make any Children’s Services staffing changes at this time until the human resource implications of this change are clear.

## 9.0 REPORTS

### 9.1 COMMITTEE REPORTS

#### 9.1.1 EMS Planning Committee

The Committee met on June 24. Les Gamble, Committee Chair noted that Lou Addison was replaced by Margaret Tuomi on the Committee. The Property Committee will deal with the property issues related to the Foleyet EMS base.

#### 9.1.2 Strategic Planning Committee

The Committee met just prior to the Board meeting. The focus of that meeting was a French Language Services (FLS) plan. Aurel Malo noted that the Ministries have asked for a formal plan for the delivery of their funded services. A FLS plan is under development and is in the data gathering phase. It was noted that he believes we are doing a good job right now but the environmental scan will identify any gaps which need to be addressed as part of the FLS plan.

### 9.2 CAO REPORT

#### 9.2.1 Operational Management Reports

The following Departmental Reports were circulated:

- [Children's Services Report](#)
- [Emergency Medical Services \(EMS\) Report](#)
- [Social Housing Report](#)
- [Ontario Works Report](#)

#### **EMS Report**

The EMS Manager, Jeff Horseman noted the Ministry call volume statistics are incorrect due to Ministry software problems.

#### **Social Housing Report**

Peter Bradley, the Social Housing Manager, discussed new funding under the "Social Housing and Retrofit Program". The Board had previously requested \$2.26 million in retrofits of which \$850,000 had already been approved. Additional funding is being requested under the new program to repair existing units.

Within the Affordable Housing Program (AHP), the Northern Repair component is being maintained. Previously, 1 million dollars had been transferred to rehabilitate 50 units at an average cost of \$20,000. The entire amount was spent and targets met. Another similar allocation is being requested under the new initiative.

#### **Ontario Works Report**

Fern Dominelli, Director of Social Services, provided an overview of the Youth Employment program. Under this program 54 disadvantaged youth are being assisted with summer employment. Training will be provided on July 7 & 8. The third reading of the updated policy manual was completed.

#### **Resolution No. 09-56**

**Moved by:** Earle Freeborn **Seconded by:** Mike Lehoux

BE IT RESOLVED THAT the Manitoulin-Sudbury District Social Services Administration Board gives it third and final reading to the proposed changes to the Ontario Works policies identified in the here included attachment; and

THAT the Board acknowledges its awareness of the changes being made to the (Administrative) procedures of those Ontario Works Policies identified in the here included attachment. **Carried**

**Resolution No. 09-57**

**Moved by:** Earle Freeborn **Seconded by:** Jean-Marc Chayer  
THAT the CAO and Committee Reports be accepted. **Carried**

**10.0 CORRESPONDENCE**

There were no additional questions concerning the correspondence distributed.

**11.0 UPCOMING CONFERENCES & EVENTS**

The Annual meeting of the Association of Municipalities of Ontario will be attended by the Board Chair and Board member Al MacNevin.

**12.0 ADJOURNMENT**

**Resolution No. 09-58**

**Moved by:** Jean-Marc Chayer  
THAT we do now adjourn at 11:51 a.m. until the next regular meeting to be held in the DSSAB's Espanola Mead Blvd. Boardroom on September 24, 2009. **Carried**

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Chair

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CAO (Secretary-Treasurer  
of the Corporation)