



**MINUTES**  
**of the April 24, 2008**  
**MANITOULIN-SUDBURY DSSAB BOARD MEETING**  
held in Espanola's DSSAB Mead Street Boardroom

Present: Lou Addison, Gary Brown, Jean-Marc Chayer, Ray Chénier, Les Gamble, Dennis Golden, Earle Freeborn, Bruce Killah, Mike Lehoux, David Leonard, Al MacNevin, Jack McMillan, Morgan Pitfield, Shelley Quibell

Staff: Gary Champagne; Suzanne Bouchard; Peter Bradley; Fern Dominelli; Connie Morphet.

Resource Consultants: Aurel Malo; David Court.

Media: Mike Erskine, Manitoulin Expositor  
Craig Gilbert, Mid-North Monitor

**1.0 CALL TO ORDER**

Chair Ray Chénier called the meeting to order at 10:00 a.m.

**2.0 ADOPTION OF AGENDA**

**Resolution No. 08-34**

**Moved by:** Earle Freeborn **Seconded by:** Al MacNevin  
THAT the agenda be adopted as presented.

**Carried**

**3.0 DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4.0 CLOSED SESSION**

**Resolution No. 08-35**

**Moved by:** Morgan Pitfield **Seconded by:** Shelley Quibell  
THAT the Board move into closed session at 10:05 a.m. to discuss Property and Cross Border Billing matters.

**Carried**

**Resolution No. 08-36**

**Moved by:** Morgan Pitfield **Seconded by:** Lou Addison  
THAT the Board adjourn this closed session at 10:10 a.m.

**Carried**

**CLOSED SESSION REPORT**

During its Closed Session, the Board discussed:

- Public Housing Capital Funding (xref. Item 7.1.1.2)
- Sudbury EMS Cross-Border Billing Agreement

**Resolution No. 08-37****Moved by:** Jack McMillan **Seconded by:** Mike Lehoux

THAT the Board accept the CAO's recommendation to approve the terms of the agreement between the City of Greater Sudbury and the Manitoulin-Sudbury DSSAB with respect to EMS Cross Border Billing. **Carried**

**5.0 MINUTES****Adoption of Minutes of March 27, 2008****Resolution No. 08-38****Moved by:** Jack McMillan **Seconded by:** Dennis Golden

THAT the Minutes of the March 27, 2008 Board meeting be approved. **Carried**

**5.1 Business Arising from the Minutes****Chair Commentary:**

- a. Ontario Downloaded Programs to 47 Municipal Service Managers, but fails to recognise it does not treat them all the same when it comes to the expectations or assistance Ontario accords them in the management of those downloaded programs. -**

Ray Chénier cited both the March minutes' article 7.2.1.2 and the January minutes' article 10.1.2 as recent examples of our Board's longstanding concerns that by denying DSSABs access to the province's Infrastructure Funding earmarked for social housing infrastructure needs while allowing access to Southern Ontario Municipal Service Managers that are UTMs, Counties and Regional governments, Ontario is putting Northern Ontario through a number of unnecessarily costly and time consuming hoops that see all of Northern Ontario penalised and relegated to poor cousin status simply because UTMs and County governments are not present in Northern Ontario.

The Chair mentioned that the DSSAB's CAO would be meeting the ADM of the Ministry of Municipal Affairs and Housing re: denied DSSAB access to the OSIFA \$500 Million available for the capital infrastructure needs of the province's social housing stock on May 7<sup>th</sup>. He asked for and received the Board's consensus that he be authorised to write directly to the Premier of Ontario, asking him to intercede re: the poor and contradictory understanding Ministries have of DSSABs and their roles as Municipal Service Managers if he deems such is still warranted after the May 7<sup>th</sup> meeting.

- b. Ontario Child Benefit (Winter Clothing & Back to School Allowances)**

Citing the February Board meeting's Resolution No. 08-23, the Chair informed Board members that [MCSS Minister Meilleur's reply to the DSSAB](#) indicates that while the province will not be providing the Back to School and Winter Clothing Allowances in 2008 families will nonetheless be financially "...better off over the year." The Chair indicated that the "year" referred to consists of a twelve month timeframe that begins July 1/08, a timeframe that does little to help families with their back to school and winter clothing needs this coming fall and winter.

**6.0 NEW BUSINESS****6.1 Emergency Medical Services Week****Resolution No. 08-39**

**Moved by:** David Leonard **Seconded by:** Shelley Quibell

**Manitoulin-Sudbury DSSAB Recognizes That “EMS Matters”**

The Manitoulin-Sudbury District Social Services Administration Board (DSSAB) supports that the Week of May 18<sup>th</sup> - 24<sup>th</sup>, 2008, be designated as Emergency Medical Services Week and issues the following proclamation:

WHEREAS, Emergency Medical Services are a vital public service; and  
WHEREAS, the members of Emergency Medical Service teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and  
WHEREAS, the Emergency Medical Services in Ontario, recognize the role support staff play in meeting this vital public service; and  
WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and  
WHEREAS, the members of Emergency Medical Service teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and  
WHEREAS, it is appropriate to recognize the value and the accomplishments of ALL Emergency Medical Services providers by designating Emergency Medical Services Week;

NOW THEREFORE, We, the Manitoulin-Sudbury DSSAB, in recognition of this event do hereby recognize the week of May 18<sup>th</sup> – 24<sup>th</sup>, 2008, as

**EMERGENCY MEDICAL SERVICES WEEK**

With the international theme, “*EMS: Your Life is Our Mission*”, we request all Municipalities, Local Services Boards and First Nations in the Manitoulin and Sudbury districts observe this week with the appropriate recognition and support of our EMS teams.

**Carried****7.0 REPORTS****7.1 COMMITTEE REPORTS****7.1.1 Property Committee****7.1.1.1 French River (Noëlville) EMS Station**

Committee Chair Mike Lehoux reported that the Municipality of French River has agreed to an EMS station lease that is in standing with the DSSAB’s previously identified terms and conditions.

**Resolution No. 08-40**

**Moved by:** Jack McMillan **Seconded by:** Shelly Quibell

WHEREAS the Manitoulin-Sudbury DSSAB has taken the decision to lease space for its EMS facility in the new French River Municipal Complex; and  
WHEREAS the Municipality has offered lease space as per the terms identified in Resolution No. 07-92;

BE IT HEREBY RESOLVED THAT the Board accept the recommendation of the Property Committee that Administration be directed to proceed to finalize a lease agreement with the Municipality of French River.

**Carried****7.1.1.2 Capital Funding Distribution**

Mike Lehoux reported that the following resolution ensued as a follow-up to the In Camera discussion that took place re: this matter.

**Resolution No. 08-41**

**Moved by:** Gary Brown **Seconded by:** Al MacNevin

WHEREAS the Manitoulin-Sudbury DSSAB has received two separate funding allocations to assist non-profit entities with capital cost repairs; and

WHEREAS there are a number of non-profit providers requiring assistance;

BE IT HEREBY RESOLVED THAT the Board accept the recommendation of the Property Committee to allocate the existing funding on an equal per-unit basis giving consideration to all non-profit housing providers service managed by this DSSAB; and

BE IT FURTHER RESOLVED THAT the DSSAB communicate with each non-profit provider informing them as to the amount they are to be allocated and informing them of the DSSAB requirement that they sign an acknowledgement letter confirming that their funding allocation will only be used to effect capital repairs and that approval to utilize the funding at the appropriate time will be obtained from the DSSAB prior to such expenditures being made.

**Carried**

**7.1.1.3 Housing Market/Needs Assessment Study**

Mike Lehoux reported that the Property Committee had discussed the possibility of it being the right time to carry out a good independent third party assessment of the housing needs across all of the municipalities in the DSSAB's jurisdiction before committing to any new initiatives. The Property Committee will examine the scope of the study being prepared for their consideration.

**7.1.1.4 Foleyet Update**

Information gathering continues regarding property availability for an improved ambulance station in Foleyet.

**7.1.1.5 LHIN Study**

The CAO reported that the LHIN had retained a consultant to carry out a Seniors Housing report to try to see a District-wide community housing solution to address inappropriate hospital bed usage. The CAO believes the study is in part thanks to his indications to the LHIN that some of the answers to the problem may rest in a better use and integration of the social housing units available in outlying communities. The CAO shared that he was a member of the LHIN Steering Committee chosen to oversee the project.

**7.1.1.6 O'Neill Street, Webbwood Mortgage Refinancing****Resolution No. 08-42**

**Moved by:** Ray Chénier **Seconded by:** Gary Brown

WHEREAS the mortgage at C.A. MacMillan Place is maturing on June 1, 2008 and it must be renewed;

BE IT HEREIN RESOLVED THAT the Manitoulin-Sudbury DSSAB Board accept the recommendation of the Property Committee that the Board agree to authorize the Ministry of Municipal Affairs and Housing to renew the current mortgage on behalf of the DSSAB and that Resolution No. 08-43 be adopted and duly forwarded to the MMAH.

**Carried**

**Resolution No. 08-43****Moved by:** Jack McMillan **Seconded by:** Gary Brown

WHEREAS the Manitoulin-Sudbury District Social Services Administration Board the "Housing Provider" has requested that the Ontario Ministry of Municipal Affairs and Housing to arrange on its behalf a refinancing of the existing charge/mortgage of land (the "Mortgage") for its project municipally situated at 10 O'Neil Street, Webbwood and maturing on June 1, 2008 in the approximate amount of \$553,007.42; and

WHEREAS the Ministry has agreed to arrange said mortgage financing and the Housing Provider agrees to be bound for those purposes by the terms and conditions contained in the said Mortgage, or any amendments thereto;

THEREFORE BE IT RESOLVED THAT:

1. The Housing Provider hereby authorizes the Ministry to solicit and arrange on its behalf such Mortgage(s) or Mortgage facilities with a lender or its authorized agent (the "Lender") as it deems necessary, appropriate or advisable for the project identified above and for the maturity date aforementioned;
2. The Housing Provider hereby agrees to be bound to the Lender for such mortgage purposes and upon the terms and conditions contained in the said Mortgage, or any amendments thereto, and the Housing Provider hereby further agrees to mortgage its property and assets to secure its present and future obligations under the said Mortgage, or any amendments thereto, to the Lender, as deemed necessary or advisable;
3. The Housing Provider hereby authorizes the designated signing Officers to enter into such agreement or agreements amending the terms of the said Mortgage and to deliver to the Lender such document or documents as may be deemed necessary, advisable or required by the Lender to give effect thereto;
4. The Housing Provider hereby confirms that this Resolution has been ratified and approved by its Board of Directors and it agrees to deliver this resolution to the Ministry and to the Lender;
5. The Housing Provider further confirms that this resolution shall continue in force and effect until written notice to the contrary is delivered to the Lender and the Ministry with receipt acknowledge by the Lender and the Ministry.

**Carried**

**C.A. MacMillan Place (CAMP) Roof****Resolution No. 08-44****Moved by:** Gary Brown **Seconded by:** Shelley Quibell

WHEREAS the recently commissioned building condition audit determined that roof replacement at C.A. MacMillan Place is needed; and

WHEREAS existing funds allow for this replacement;

BE IT THEREFORE RESOLVED THAT the Board accept the Property Committee's recommendation that its Administration be directed to effect the necessary repairs and that required funds be withdrawn from the CAMP capital reserve funds.

**Carried**

**7.1.1.7 Annual Capital Budgeting Process**

Mike Lehoux informed members that the Property Committee agreed with its Administration that the time had come for the DSSAB to begin to annually prepare and submit a Capital Budget for each new operating year just as it does

when it comes to the preparation and adoption of an annual operating budget. He indicated that steps to see such begin would be worked out between the Budget Committee and the Property Committee.

## **7.2 CAO REPORT**

### **7.2.1 Operational Management Reports**

The following Departmental Reports were circulated:

- **Children's Services Report**
- **Ontario Works Report**
- **Social Housing Report**
- **Emergency Medical Services (EMS) Report**

There were no questions on the EMS and OW Reports.

#### **7.2.1.1 Children's Services Report**

Earle questioned why there was no budget amount shown for Chapleau on the Children's Services statistical report. Fern Dominelli indicated that he would look into the matter and get back to Earle on this matter.

#### **7.2.1.2. Housing Report**

Noting that the Report erroneously indicated that the \$200,000 allocation to the DSSAB was a "loan" when it was a "grant", Jack McMillan asked for an explanation of the "forgivable loans" offered via the Affordable Home Repair Program. Peter replied that these are loans offered to low-income home owners for capital repairs and energy conservation improvements to their homes. While a portion of the loan is forgiven for each year that the home owner lives in the home until it is entirely forgiven once the preset number of years have elapsed, there are restrictions that apply; i.e. – unpaid remaining portions of the loan must be reimbursed if the home owner does not retain and live in the home for the prescribed time period in question.

#### **Resolution No. 08-45**

**Moved by:** Earle Freeborn

**Seconded by:** Al MacNevin

THAT the Board Committee and CAO's Reports be accepted.

**Carried**

### **7.2.2. Strategic Issues Report**

#### **7.2.2.1. Strategic Planning - David Court**

Indicating that David Court's services had been retained to assist the DSSAB with the work involved in completing its 3 year Strategic Plan by the end of October/November, David then proceeded to walk Board members through the steps in the circulated Strategic Planning paper.

The Chair thanked David for his presentation.

## **8.0 UPCOMING CONFERENCES & EVENTS**

FONOM Annual Meeting, Sault Ste Marie, May 14 – 16, 2008

AMO AGM, Ottawa, August 24-27, 2008

**9.0 ADJOURNMENT**

**Resolution No. 08-46**

**Moved by:** Jean Marc Chayer **Seconded by:** Morgan Pitfield

THAT we do now adjourn at 11:05 a.m. until the next regular meeting to be held on May 22, 2008, in the DSSAB's Espanola Mead Blvd. Boardroom. **Carried**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chief Administrative Officer  
(Secretary Treasurer of the Corporation)