



MANITOULIN-SUDBURY DISTRICT  
SOCIAL SERVICES ADMINISTRATION BOARD

CONSEIL D'ADMINISTRATION DES SERVICES  
SOCIAUX DU DISTRICT DE MANITOULIN-SUDBURY

210 Mead Boulevard, Espanola, ON P5E 1R9  
Telephone: (705) 862-7850  
Facsimile: (705) 862-7805  
<http://www.msdsab.net>

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Téléphone: (705) 862-7850  
Télécopieur: (705) 862-7805  
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**MINUTES**  
of the  
**MANITOULIN-SUDBURY DSSAB BOARD MEETING**  
held at the Espanola DSSAB Mead Street Board Room  
**November 24, 2005**

Present: Pat Best, Ray Chénier, Earle Freeborn, Leslie Gamble, Frank Gillis, Bruce Killah, Mike Lehoux, Laurier Low, Bud Rohn, Richard Stephens, Maureen Van Alstine

Staff: Gary R. Champagne, CAO  
Suzanne Bouchard, E.A. (Recording Secretary)  
Connie Morphet, Director of Finance  
Fern Dominelli, Director of Social Services  
Peter Bradley, Manager, Housing Services  
Aurel Malo, HR Services  
Jeff Horseman, Director of EMS  
Karen Dominick, Community Programs Supervisor

Regrets: Fern Bidal  
Collin Bourgeois  
Dale Van Every

Media: Cindy Laundry, Mid-North Monitor  
Michael Erskine, Manitoulin Recorder

**1.0 CALL TO ORDER**

Ray Chénier, Chair, called the meeting to order at 10:00 a.m.

**2.0 ADOPTION OF AGENDA**

**Resolution No. 05-108 Moved by:** Earle Freeborn **Seconded by:** Maureen Van Alstine  
THAT the agenda be adopted as presented. **Carried**

**3.0 DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4.0 CLOSED SESSION**

**Resolution No. 05-109 Moved by:** Bruce Killah **Seconded by:** Les Gamble  
THAT the Board move into closed session at 10:05 a.m. to discuss Human Resources and Property matters. **Carried**

**Resolution No. 05-110 Moved by:** Laurier Low **Seconded by:** Mike Lehoux  
THAT the Board adjourn this closed session at 10:15 a.m. and report. **Carried**

**5.0 MINUTES**

**5.1. Adoption of Minutes of October 27, 2005**

**Resolution No. 05-111 Moved by:** Richard Stephens **Seconded by:** Bud Rohn  
THAT the minutes of the October 27, 2005 Board meeting be approved. **Carried**

## 6.0. BUSINESS ITEMS

### 6.1. Closed Session Report

Items discussed during the Closed Session included

- Espanola Ambulance Station
- Chapleau Ambulance Station
- Noëlville Ambulance Station

### 6.2. Investment Policy – 3<sup>rd</sup> & Final Reading

**Resolution No. 05-112 Moved by:** Bud Rohn **Seconded by:** Maureen Van Alstine

BE IT HEREIN RESOLVED that the Manitoulin-Sudbury District Social Services Administration Board gives its 3<sup>rd</sup> and final reading of the here identified [Investment Policy](#). **Carried**

### 6.3. DSSAB Signing Officers

The Chair explained that, with the resignation of the former Director of EMS, there was a need to see his name removed from the DSSAB's list of authorised signatures and replaced by that of the current Director of EMS, Mr. Jeff Horseman

**Resolution No. 05-113 Moved by:** Earle Freeborn **Seconded by:** Laurier Low

BE IT RESOLVED THAT Board Resolutions re Signing Officers, No. 05-10 and 05-30, be rescinded; and

THEREFORE BE IT RESOLVED THAT the following persons shall have signing authority for the Manitoulin-Sudbury District Social Services Administration Board, effective as of November 24, 2005:

Board Member	Frank Gillis
Board Member	Dale Van Every
Board Member	Mike Lehoux
CAO	Gary R. Champagne
Director of Finance	Connie Morphet
Director of Social Services	Fern Dominelli
Director of Emergency Medical Services	Jeffrey Horseman
Social Housing Manager	Peter Bradley
Information Systems Manager	Iain Stephen

AND THAT each cheque be signed by two of the above-named persons, and as per the Board directives set in Resolutions No. 01-174 and No. 01-217. **Carried**

### 6.4. Child Care - Best Start Initiative

The Chair started by reminding members that with the Province's requirement to have the [DSSAB's Best Start Plan](#) to Ontario no later than October 31<sup>st</sup>, the tight timelines between the initiative's provincial announcement and the Plan's submission had barely permitted the DSSAB's Administration to finalise a Plan, let alone give Board members the opportunity to familiarise themselves with its content. Noting that the Board had approved the Plan on the understanding that members would get to raise their questions on the submitted Plan's content and the initiative as a whole at this month's meeting.

With that he asked the CAO if he had any comments to make before opening the floor to questions.

Gary noted that, as already acknowledged by the Administration in its Plan, and as they have subsequently been indicated by a variety of sources since the Plan's release, there are a number of inaccuracies and omissions in the demographic data provided in the October 31<sup>st</sup> Plan. Gary noted that the errors are being corrected and the data further refined. Gary pointed out that much of the children specific data that we had hoped to receive from the Wawa and Walden OEYCs was not and is still not available to us for our DSSAB jurisdiction. Gary pointed out that the Wawa OEYC is doing a valiant effort in trying to pull together the OEYC child specific data that both of those centres have relative to the child population in our portions of the "electoral ridings" that they serve.

Board members discussed different factors that would go into determining where childcare spaces and Best Start Hubs would be situated. More information is available via the Best Start link on the DSSAB website at <http://www.msdsb.net>.

**Resolution No. 05-114 Moved by:** Earle Freeborn **Seconded by:** Pat Best  
THAT the Board accept its Administration's Report on the Best Start initiative. **Carried**

## 7.0. REPORTS

### 7.1. BOARD COMMITTEES

#### 7.1.1. Finance Committee Report

Reporting in the absence of Fern Bidal, Finance Committee Chair, Ray Chénier indicated that the Committee had held the first of its 2006 Budget preparation meetings last night at which time the Committee:

- Reviewed its 2006 Budget preparation meeting schedule
- Reviewed and accepted the proposed Social Housing Capital budget
- Reviewed the Central Admin./Program Support Central Administration budget with a view to revisiting same at the next meeting
- Reviewed the Banking and Investment tendering documents that it resolved to recommend to the Board. (x-ref. Res. #05-116)

**Resolution No. 05-115 Moved by:** Maureen Van Alstine **Seconded by:** Mike Lehoux  
THAT the Board accept the report of the Finance Committee. **Carried**

**Resolution No. 05-116 Moved by:** Richard Stephens **Seconded by:** Pat Best  
BE IT RESOLVED THAT the Board approve the Finance Committee's recommendation to put out a Request for Proposals regarding the tendering of the DSSAB's banking and investment services. **Carried**

#### 7.1.2. EMS Planning Committee

Les Gamble, EMS Planning Committee Chair, reported that the Committee had also met on November 23<sup>rd</sup>. Items discussed included:

- Impact of Statute of Limitations changes on outstanding x-border sums owing
- TWOMO funding
- EMS wages
- Vehicle Maintenance costs
- Qualifications required for ambulance drivers
- Call volume, statistics and status of buildings in all service areas
- "Geo-plots" prepared by MOHLTC re: Sudbury-East

**Resolution No. 05-117 Moved by:** Richard Stephens **Seconded by:** Pat Best  
THAT the Board accept the report of the EMS Planning Committee. **Carried**

**Resolution No. 05-118 Moved by:** Richard Stephens **Seconded by:** Earle Freeborn  
 WHEREAS the legislation regarding the Statute of Limitations has been amended to extend to no longer than a two year period, effective December 31, 2004; and  
 WHEREAS the Manitoulin-Sudbury DSSAB has concerns as to how this could affect the DSSAB relative to the outstanding cross-border sums that it deems are payable to the DSSAB by its neighbouring EMS Designated Delivery Agents for the last five years;  
 BE IT HEREIN RESOLVED THAT the Board approves the EMS Planning Committee recommendation to file a statement of claim to proceed with legal action to recover any costs incurred by the Manitoulin-Sudbury DSSAB as a result of Cross-Border Land Ambulance services provided to its neighbouring jurisdictions. **Carried**

## 7.2 CAO REPORT

### 7.2.1 Operational Management Reports

The following Departmental Reports were circulated:

- [Ontario Works Report](#)
- [Social Housing Report](#)
- [Emergency Medical Services Report](#)

The item 6.4 discussion of Best Start replaced this month's Children's Services Report

### EMS Report

Peter Bradley answered questions re: those changes undertaken to reduce the cost of the Chapleau Ambulance building by an estimated \$85,000.

Bud Rohn asked that the Board also seek out EMS station modular/prefab construction prices in any future EMS station tenders. Richard Stephens suggested that this type of matter should be addressed by the EMS Committee with a recommendation to the Board.

### Ontario Works

**Special Diets** - Fern Dominelli clarified the controversy surrounding the Special Diets for OW clients funding that has been in the news lately. He noted that the Province was tightening up the eligibility criteria re: the specific Special Diets that would be funded for which recognised medical conditions before any special diet funding can be issued by a DSSAB's OW Department.

**Outcome Funding** - Pat Best enquired about the seven pages of Outcome Funding at the end of the OW Report and whether the new method of funding will impact the DSSAB's costs. Fern replied that there will not be any effect in 2006 and that only time will tell what subsequent year effects will be. Fern noted we will be in a better position to answer that question once we have a working familiarity with the new approach.

### Third Quarter Financial Report

Connie Morphet fielded a few questions from Board members.

**Resolution No. 05-119 Moved by:** Richard Stephens **Seconded by:** Bruce Killah  
 THAT the CAO's Operational Management and Strategic Issues Reports be accepted. **Carried**

## 8.0. OTHER BUSINESS

### 8.1. AMO Land Ambulance Committee

Ray Chénier informed Board members that Gary Champagne is one of two Northern Ontario members who have been invited to sit as two of the eight UTM/DSSAB

representatives from across Ontario who are part of a high level AMO EMS committee that also includes representatives from the MOHLTC and the MMAH. The Committee is looking at recommended solutions to a number of specific Land Ambulance services funding issues. The Committee's recommendations are to go to the AMO-MOU Committee and from there to Cabinet for its consideration. Gary indicated that the Committee's work was rather intensive and had to be completed within a very short timeframe.

#### 9.0. ADJOURNMENT

Noting that there would be no scheduled Board meeting in the month of December, the Chair reminded Board members that there will be a good deal of Board Committee meetings during December and the early part of January and that Committee members should be prepared to meet as required.

Ray then wished Board members and Staff a Merry Christmas and hopes for a prosperous New Year.

#### **Resolution No.05-120**

**Moved by:** Richard Stephens **Seconded by:** Maureen VanAlstine

THAT we do now adjourn at 11:45 a.m. until the next regular meeting to be held at 10:00 a.m. on January 26, 2006 in the DSSAB's Espanola Mead Boulevard Board Room.

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Chair

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Chief Administrative Officer  
(Secretary Treasurer of the Corporation)