



MANITOULIN-SUDBURY DISTRICT  
SOCIAL SERVICES ADMINISTRATION BOARD

CONSEIL D'ADMINISTRATION DES SERVICES  
SOCIAUX DU DISTRICT DE MANITOULIN-SUDBURY

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**MINUTES**  
of the  
**DSSAB BOARD MEETING**  
held in its Espanola Office Boardroom  
**October 25, 2002**

**Present:** Jack Barr, Pat Best, Gary Brown, Raymond Chénier, Ken Ferguson  
Earle Freeborn, Les Gamble, Frank Gillis, Vince Lacroix  
Willy Léveillé, Marcel Rancourt, Dale Van Every, Janet Whissell

**Staff:** Gary R. Champagne, CAO  
Suzanne Bouchard, E.A. (Recording Secretary)  
Connie Morphet, Finance and Administration Manager  
Peter Bradley, Housing Services Manager  
Dan Hammond, EMS Manager

**Regrets:** Lucie Lemieux

**Guest :** Dr. Wayne Matheson, PhD (Reg. Psych.)

**1.0 CALL TO ORDER**

The Chair, Ray Chénier, called the meeting to order at 10:00 a.m.

**2.0 CLOSED SESSION**

**Resolution No. 02-144 Moved by:** Vince Lacroix **Seconded by:** Janet Whissell  
THAT the Board move into closed session to discuss Property and Human Resource matters. **Carried**

**Resolution No. 02-145 Moved by:** Ken Ferguson **Seconded by:** Dale Van Every  
THAT the Board adjourn this closed session. **Carried**

**3.0 ADOPTION OF AGENDA**

**Resolution No. 02-146 Moved by:** Willy Léveillé **Seconded by:** Pat Best  
That the agenda be adopted as amended. **Carried**

**4.0 DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**5.0 DELEGATION**

**Dr. Wayne Matheson, PhD (Reg. Psych.)**

Dr. Wayne Matheson is a registered Psychologist who works in the Brain Injury Department of the Sudbury Regional Hospital. The Chairman explained that Dr. Matheson's presentation is similar to that which he previously made to the DSSAB's OW staff regarding the Hard to Serve clients on the O.W. Caseload.

Dr. Matheson proceeded with a Power Point presentation on the subject. He spoke to the training that O. W. staff needed in their increased focus on the employability of the Hard to Serve and introduced Board members to some of the different psycho-social assessment tools and tests available to assist in determining compatible community placement and employment opportunities.

Ray Chénier thanked Dr. Matheson for a direct, informative, amusing and clear presentation which clearly speaks to the challenges that our DSSAB O.W. personnel face in their Employment assistance work with the Harder to Serve clients on their caseload.

## 6.0 MINUTES

### 6.1 Adoption of Previous Minutes

- 6.1.1 An amendment was made to the minutes of September 26, 2002, changing the word “Algoma” to the word “Sudbury” in item #2 in Resolution #02 – 133.

**Resolution No. 02-147 Moved by:** Ken Ferguson **Seconded by:** Leslie Gamble  
THAT the minutes of the September 26, 2002 Board meeting be approved as amended.

**Carried**

### 6.2 Business Arising from Minutes

**Pay Equity Plan** –Faggioni & Associates has provided the Board with its submission as to the cost and work involved in assisting the DSSAB with its Pay Equity Plan development. Since the estimated cost of the work submitted by Faggioni & Associates exceeds the minimum required to proceed without more than the one quotation, per DSSAB policy re: such matters, submissions will be requested from other possibly interested consultants.

**Resolution No. 02-148 Moved by:** Leslie Gamble **Seconded by:** Earle Freeborn  
THAT Administration be authorized to proceed with a Request for Proposals with regard to the Pay Equity Plan for the Manitoulin-Sudbury DSSAB, and that the Request for Proposal include exact details of the request so that proposals can be accurately compared.

**Carried**

## 7.0 ACTION ITEMS

### 7.1 Renfrew County Resolution Re: MCFCS Business Plan Request

The Chair pointed out that the received Renfrew County Resolution and letter to the Minister of Community, Family and Children’s Services, was circulated to AMO and all CMSMs across Ontario. He noted that it speaks to that CMSM’s concerns re: MCFCS determined increases to the municipal share of funding attributed to Service Delivery Model Technology Release II, ODSP cost of administration, OW Cost of Administration, etc.

In the discussion that followed, Board members noted that the concerns that Renfrew identified mirrored the DSSAB’s previously expressed concerns on these same matters. Frank Gillis pointed out that these same concerns were expressed at the NOSDA table.

**Resolution No. 02 – 149 Moved by:** Earle Freeborn **Seconded by:** Vince Lacroix  
THAT a letter be sent to the Minister of Community, Family and Children’s Services indicating:

- Our DSSAB’s concurrence with the concerns identified in the County of Renfrew’s September 10, 2002 correspondence to the Minister; and
- That we join the County of Renfrew in requesting that her Ministry prepare, and share with CMSMs, a three-year business and financial plan relative to those MCFCS directly run and managed services and programs that CMSMs are expected to cost share.

**Carried**

It was agreed that we copy the Renfrew County, the same parties copied on the Renfrew letter as well as to NOSDA, FONOM and NOMA on our letter to the Minister.

## **7.2 Apportionment Formula & PILS**

Noting that the Ministry of Finance meeting with Municipalities did not materially affect the matter of the inclusion/exclusion of PILS in the Apportionment formula, members were provided a breakdown of the Year 2002 budget municipal apportionment figures both “with PILS” and “without PILS”. While the figures are not necessarily those that will apply to the Year 2003 budget, they do provide members with an indication of individual municipal costs under both scenarios. The Budget Committee will look into the matter and bring a recommendation to the next Board meeting. It is understood that any change to the Default formula now in place requires a “Double Majority” vote per the stipulations of the DSSAB Act.

The DSSAB is working with a timetable that foresees providing member municipalities with their apportioned 2003 DSSAB costs no later than the end of March 2003.

## **8. REPORTS**

### **8.1 Board Committee Reports**

#### **8.1.1 EMS Study Group Report**

##### **EMS Study Group meeting held on September 25, 2002 -**

**Resolution 02-150 Moved by:** Earle Freeborn **Seconded by:** Janet Whissell  
THAT the Board accept the minutes of the EMS Study Group meeting held on September 25, 2002.

**Carried**

##### **EMS Study Group meeting held on October 23<sup>rd</sup>, 2002 –**

Noting that time did not permit the preparation and circulation of written minutes, Earle Freeborn, Committee Chair, provided a verbal summary of the October 23, 2002 meeting. He noted that the meeting essentially consisted of individual presentations by, and discussions with, each of the three current providers contracted with to provide ambulance services in the DSSAB jurisdiction. All three indicated that they are willing to enter into new ambulance service provider contracts with the DSSAB for the period commencing January 1, 2004. The Chair indicated that at its November 27<sup>th</sup> meeting, the Study Group will be reviewing Administration’s In-House vs. “Contracted” service cost comparison scenarios as well as the Chair’s requested Pros and Cons Report. It was confirmed that the Board is still seeking to decide on its post-2003 service delivery plans in January of 2003 given its contractual requirement to inform the present providers of its post-2003 intents no later than the

end of March 2003.

**It was Moved by:** Willy Léveillé **Seconded by:** Janet Whissell  
That the Board receive the EMS Study Group Chair's verbal report

**Carried**

### **8.1.2 H.R./Policy Committee**

**Resolution No. 02-151 Moved by:** Frank Gillis **Seconded by:** Pat Best  
THAT the Board accept the minutes of the H.R./Policy Committee meeting held  
September 25, 2002.

**Carried**

Frank Gillis reported that Mr. Faggioni was scheduled to have his salary grid report available for the HR Committee for its next scheduled meeting.

## **8.2 CAO Report**

### **8.2.1 Operational Management Reports**

#### **8.2.1.1 Children's Services Report**

- i- Ontario Early Years Centres** - The CAO reported that there was as yet no response from Minister Elliott re: the DSSAB's two letters of concern. He noted that we had thus far received copies of letters of support for the DSSAB's propositions to the Minister from both the Township of Chapleau and Mike Brown, Algoma-Manitoulin Riding MPP.
- ii- Child Care Services Funding** - The CAO alerted members to indications that MCFCS may be looking to redirect unspent Northern Ontario Child Care "Fee Subsidy" funding allocations to Southern Ontario to deal with growing Subsidised Child Care waiting list pressures faced in that part of the province.

The concern, as it pertains to our DSSAB, comes on a number of fronts:

- What surplus "Fee Subsidy surplus dollars" we have managed to generate in each fiscal year are generated as a result of the good fiscal management of those dollars; fiscal management that is in keeping with DSSAB established Child Care policies\* that:
    - a- Replaced the prior costly administratively cumbersome practice of funding providers for licensed spaces whether they were used or not;
    - b- Eliminated the practice of paying providers a higher daily rate for families that were subsidised by taxpayers than was charged to families who paid the entire cost from their own pockets; etc.
- (\* While the Ministry advised, encouraged and expected us to implement these measures, it has not been consistent in its expectations of CMSMs across the Province.)
- What surplus "Fee Subsidy surplus dollars" we have managed to generate are dollars that we have been able to reallocate to the identified Health & Safety needs of our Child Care providers; (\* if MCFCS were to remove the availability of these funds for H&S purposes this would exacerbate the problems faced by our already cash strapped Child Care providers.)
  - We have a three-year Child Care plan (that the Ministry has approved in principle). It speaks to the creation of Family Resource Centres in both the LaCloche and Sudbury-East area - *yet we are not allowed to transfer surplus Child Care Fee Subsidy dollars towards that legitimate Child Care fundable service need.*
  - Etc.

Board members concurred with Mayor Freeborn's indication that our Child Care providers are hurting and that their financial viability is a concern. He expressed his frustration with what appeared to be the Province's reluctance to acknowledge the legitimacy of some of the solutions we are advancing to address our in-District Child Care needs and pressures through an in-District reallocation of the dollars we now have.

Ray Chénier expressed his concern as to the fact that Ontario might be trying to address some of the Child Care pressures of the "416 Region" through a re-routing of the North's dollars.

The Board concurred with the Chair's recommendation that Administration continue to do what it felt it could to protect our Child Care budget even if it meant possible changes to some of our preferred practices and policies.

The CAO indicated that he, Mr. Dominelli and Ms. Dominick would bring to the Board some suggested options as part of the Year 2003 budget preparation process.

#### **8.2.1.2 EMS Report**

The CAO indicated that the MOHLTC has indicated that an additional \$165,000 is available to our DSSAB to address EMS Response Time pressures. Fifty-fifty funding rules require that this amount be matched by a \$165,000 municipal contribution *that the Ministry has confirmed is "CRFable"*.

The CAO and Dan Hammond will be meeting with EMS Regional Representatives on this matter on November 1. A Report with proposed recommendations on the matter will be part of the 2003 budget setting exercise.

Members agreed with Earle Freeborn and Leslie Gamble that the "CRFability" of any municipal matching funds has to be confirmed in writing by the Ministry.

#### **8.2.1.3 Social Housing Report**

There were no questions pertaining to the circulated report.

It was reported that the sale of the Sultan and Foleyet properties was coming up against a new obstacle – the fact that each housing unit did not have its own separate lot and that each of the Sultan and Foleyet properties would now have to be the subject of a subdivision plan to see separate lots created. The process is further complicated by the fact that these properties are in Unincorporated Townships.

The Board concurred that Administration should continue to pursue the plan to divest itself of these properties, discuss the issues involved with the appropriate MAH officials and keep note of the costs involved.

#### **8.2.1.2 Ontario Works**

There were no questions pertaining to the circulated report.

### **8.2.2 Strategic Issues Report**

**8.2.2.1 Northern Inter-Ministerial Table on DSSAB Cost of Administration** - The CAO reported that Minister Wilson had yet to respond to the DSSAB's and NOSDA's submission that his Ministry should oversee the formation of an inter-ministerial Northern Ontario table to examine the Central Administration cost concerns particular to DSSABs.

### **8.2.2.2 Year 2003 Budget Preparation Work Plan**

The CAO shared Administration's Year 2003 Budget Preparation Work Plan with Board members. It identified what had to be done by who and when to arrive at an approved Year 2003 budget within the required timeframes. While a few time conflicts were identified, the Plan was basically approved given the understanding that like all work plans it was subject to certain changes along the way.

## **9.0 CORRESPONDENCE**

### **Chapleau Resolution re Early Years Literacy Specialist**

The Chair thanked Earle Freeborn for a copy of his letter to the Minister of Community, Family and Children's Services re: Chapleau's request that MCFCS explain why the Township of Chapleau and very possibly the entire "Manitoulin portion" of the Algoma-Manitoulin riding is not being served by the Early Years Literacy Specialist tied to that riding. It was suggested that the LaCloche and Manitoulin municipalities be encouraged to similarly petition the Ministry re this matter. To this end, Administration was directed to provide a copy of the Chapleau Resolution to all Board members and member municipalities.

### **District of Muskoka IMS Letter**

The District Municipality of Muskoka's letter commending our DSSAB for its willingness to share and its "enviable level of technological expertise", and specifically, thanking Iain Stephen and Greg Gilbert for their help was read by the Chair. He was pleased to note that we were being congratulated on our professional and knowledgeable staff. The Board agreed with the Chair's recommendation that a copy of this letter be sent to all Board members and member municipalities.

### **Mike Brown Letter re: Early Years Political Riding Boundaries & Equitable Funding**

Mike Brown, Algoma-Manitoulin MPP's letter to the Hon. Brenda Elliott indicates his endorsement of the Manitoulin-Sudbury DSSAB's position with regard to political riding boundaries and equitable funding. It was suggested that a copy of this letter be sent to the Honourable Jim Wilson.

### **Manitoulin Municipal Association resolution re Disability Act**

The MMA Resolution re: this matter was read and discussed. The CAO indicated what was available on the matter of the Act and the fact that DSSABs are not yet subject to the Act's expectations. He will provide the MMA and all member municipalities with the information he has on the Act and the DSSAB's possible role in this matter.

## **10.0 NEW BUSINESS – Staff Christmas Party**

**Resolution 02-152 Moved by** Earle Freeborn **Seconded by** Vince Lacroix  
THAT the Board contribute \$500.00 towards the 2003 Manitoulin-Sudbury DSSAB Christmas Party.

**Carried**

## **11.0 UPCOMING CONFERENCES AND EVENTS**

**11.1 ONPHA Conference – November 15-17/02**

Arrangements have been made for delegates attending this Conference.

**12.0 NEXT MEETING**

Ray Chénier announced that he would not be able to be at the November DSSAB meeting and Mr. Gillis, Vice-Chair, would chair that meeting.

The matter of the DSSAB's December meeting date was discussed it being agreed that the meeting, if there was to be one, would be convened at the call of the Chair.

**13.0 ADJOURNMENT**

**Resolution 02-153 Moved by** Ken Ferguson **Seconded by** Earle Freeborn  
THAT we do now adjourn at 12:15 p.m. until the next regular meeting to be held on  
November 28, 2002, commencing at 10:00 a.m. in the Espanola DSSAB Office  
Boardroom.

**Carried**

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Chair

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Chief Administrative Officer  
(Secretary Treasurer of the Corporation)