



MANITOULIN-SUDBURY DISTRICT
SOCIAL SERVICES ADMINISTRATION BOARD

CONSEIL D'ADMINISTRATION DES SERVICES
SOCIAUX DU DISTRICT DE MANITOULIN-SUDBURY

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MINUTES
of the
BOARD MEETING
held in the DSSAB's Espanola Office Boardroom
on **January 25, 2001**

1.0 CALL TO ORDER

1.1 Frank Gillis, Year 2000 Board Chair, called the meeting to order at 10:00 a.m.

Present: Jack Barr, Pat Best, Gary Brown, Raymond Chénier, Ken Ferguson, Earle Freeborn, Les Gamble, Frank Gillis, René Lahaie, Lucie Lemieux, Willy Léveillée, Tim McDonald, Dale Van Every and Janet Whissell.

Staff: Gary Champagne, CAO
Paulette Poulin, E.A. (Recording Secretary)
Dan Hammond, Emergency Medical Services Manager
Connie Morphet, Finance & Admin. Services Manager
Fern Dominelli, Ontario Works Program Manager

2.0 YEAR 2001 BOARD ELECTION

Frank Gillis stepped down from the Chair and called upon Gary Champagne to preside over the election process.

2.1 Election of the Board Chair, Board Officers

Gary noted that the District Social Services Administration Boards Act requires that there be elections of the Board's Chair at the first meeting of January of each new year.

2.1.1 Chair Nominations:

The call for nominations was opened. Mr. Gillis was the only candidate nominated. He indicated his willingness to serve as Chair. The nominations were declared closed.

Resolution No. 01-125 Moved by: Earle Freeborn Seconded by: Dale Van Every
That Frank Gillis be the Chair for the year 2001 for the Manitoulin-Sudbury District Social Services Administration Board.

Carried

2.1.2 Vice Chair Nominations:

The call for nominations was opened. Mr. Chénier was the only candidate nominated. He indicated his willingness to serve as Vice-Chair. The nominations were declared closed.

Resolution No. 01-126 Moved by: Earle Freeborn Seconded by: Dale Van Every
That Ray Chénier be the Vice-Chair for the year 2001 for the Manitoulin-Sudbury District Social Services Administration Board.

Carried

2.2 Formation of Board Committees

2.2.1 Human Resources Committee

Subsequent to the call for nominations, it was confirmed by consensus that the Committee's members for the year 2001 are Pat Best, Ray Chénier, René Lahaie and Janet Whissell.

2.2.2 Child Care Committee

Subsequent to the call for nominations, it was confirmed by consensus, that the Committee's members for the year 2001 are Jack Barr, Pat Best, Willy Léveillé and Tim McDonald.

2.2.3 Contract Negotiation Committee

Resolution No. 01-127 Moved by: Earle Freeborn Seconded by: Ken Ferguson
That Frank Gillis and Ray Chénier remain as the two Board members on the Committee.

Carried

2.2.4 Social Housing Board Liaison

Resolution No. 01-128 Moved by: Ray Chénier Seconded by: Janet Whissell
That Earle Freeborn be the Board's sole representation appointed to be its liaison with Administration re: the Social Housing dossier.

Carried

2.2.5 Budget Committee

Subsequent to the call for nominations, it was confirmed by consensus, that the Committee's members for the year 2001 are Gary Brown, Les Gamble, Willy Léveillé and Tim McDonald.

2.6 Sudbury and Manitoulin District Children's Aid Society Board Honorarium

Mr. Gillis explained that he is the one municipally elected individual from the DSSAB's catchment area who sits as a member of the C.A.S. Board. He spoke to the past municipal practice of providing their municipal C.A.S. appointees to the C.A.S. an Honorarium for their C.A.S. Board participation.

Resolution No. 01-129 Moved by: Ray Chénier Seconded by: Willy Léveillé
That the Board continue the practice of paying Frank Gillis the Board's established Honorarium as pertains his role as a member of the CAS Board.

Carried

This item of Business concluded, Gary asked the new Chair, Mr. Gillis, to preside over the meeting. Mr. Gillis assumed the Chair.

3.0 ADOPTION OF AGENDA

Resolution No. 01-130 Moved by: Lucie Lemieux Seconded by: Ken Ferguson
That the agenda be approved subject to the following amendments:

- That Meeting dates and times be added as an item of discussion
- That Land Ambulance correspondence be discussed in-camera.
- That the Budget be discussed in-camera.

Carried

4.0 DISCLOSURE OF INTEREST

None declared.

5.0 **5.0 ADOPTION OF PREVIOUS MINUTES**

Resolution No. 01-131 Moved by: Earle Freeborn Seconded by: Janet Whissell
That the minutes of the December 7, 2000 meeting be approved as presented.

Carried

6.0 BUSINESS ARISING FROM THE MINUTES

6.1 KPMG Report (Doc.#010125-014)

Gary spoke of the finding and recommendations of the distributed KPMG report.
The Human Resources Committee will review the report.

6.2 Honoraria and Travel Guidelines (Doc.#001026-002)

Ray Chénier provided a brief history on the matter, noting that he had been asked to gather Board member comments re: proposed changes to the present guidelines.

Resolution No. 01-132 Moved by: Ray Chénier Seconded by: Janet Whissell
That the Human Resources Committee review the Guidelines and bring their recommendations to the Board at the next meeting.

Carried

7.0 CORRESPONDENCE (Doc.#010125/002 to /010)

7.1 Town of Gore Bay re: Peacetime Emergency Plan (Doc.#010125-002)

Gary explained that the DSSAB, as a Municipal Service Manager, has a role to play when it comes to peacetime emergency plans. Since our legislative obligations on this matter are at this time not fully known and since the number of municipal peacetime emergency plans we may have to be involved with are considerable, the Board asked that the CAO bring more information to the Board on the matter. The Gore Bay correspondence will be acknowledged. .

7.2 Town of Gore Bay re: Ambulance Facility Agreement (Doc.#010125-003 & 010)

Discussed in-camera.

7.3 Township of Tehkummah re: Apportionment (Doc.#010125-004) & Manitoulin Municipal Association re: Request for Delegation (Doc.#010125-009)

The CAO noted that Mr. Martin had been informed that it was premature for the DSSAB to meet with the MMA this evening given that it was the same day as the DSSAB's first Board meeting, that the DSSAB's Board Chair was not yet confirmed and its 2001 Budget not yet known.

The Board asked the CAO to inform the MMA that it would be pleased to meet with them as soon as possible after the DSSAB has approved its Year 2001 budget; something that is scheduled to occur on February 22nd. The Board asked that the matter of the Manitoulin DSSAB office site also be discussed on the 22nd. The Chair, the CAO, the Finance Manager and the Ontario Works Program Manager will be attending on the DSSAB's behalf.

The question of the meeting with the MMA led to a discussion re: the DSSAB's communications with the municipalities across the catchment area. The Board distributes E-copies of its Board minutes to all municipalities. The minutes are also posted on the Board's web site. While the expectation was that DSSAB Board members would also ensure the member municipalities in the "legislated area" that they represent on the DSSAB Board this has not always proven sufficient or possible. The official spokespersons for the Board are the Chair and the CAO.

The CAO spoke to his in-year objective to meet with all of the area's municipalities.

Resolution No. 01-133 Moved by: Gary Brown Seconded by: Pat Best
That the municipalities of the Manitoulin-Sudbury District receive a hard copy of the Board minutes and Service stats provided to the Board during the course of this year. **Carried**

7.5 Other CMSM Resolutions (Doc.#010125-005; 006; 007 & 008)

7.5.1 City of Stratford Re: Intake Screening Unit Connectivity (Doc.#010125-005)

Resolution No. 01-134 Moved by: Earle Freeborn Seconded by: Tim McDonald
That the Manitoulin-Sudbury DSSAB supports the City of Stratford's resolution petitioning the Ministry of Social Services to assume 100% of the cost of the GONET ISU connection agreement(s) that it entered into its supplier(s), that the cost not be shared with the Municipalities at 50/50, and that the cost for local office upgrades be subsidized at 100% Provincial dollars given that CMSMs and ISUs had no say on this matter and that it had been indicated that the band width required was available at a significantly reduced cost to that contracted.

Carried

7.5.2 City of Windsor re: Child Care Subsidies (Doc. #010125-006) County of Essex re: Child Care Subsidies (Doc.#010125-007)

Resolution No. 01-135 Moved by: Pat Best Seconded by: Ray Chénier
That the Manitoulin-Sudbury DSSAB supports the City of Windsor and the County of Essex resolutions petitioning the Ministry of Community and Social Services to reconsider the child care subsidy provision expectations and restrictions identified within the directive released by the Ministry of Community and Social Services on August 31, 2000, and allow child care delivery agents to continue their provision of fee subsidies with the flexibility and discretion needed to address the diverse circumstances associated with child care subsidy as outline in the report accompanying the City of Windsor and the County of Essex resolutions.

Carried

7.5.3 County of Essex re: Liens on Homes (Doc.#010125-008)

Resolution No. 01-136 Moved by: Earle Freeborn Seconded by: Willy Léveillé
That the Manitoulin-Sudbury DSSAB supports the County of Essex resolution petitioning the Minister of Community and Social Services to review its policy of placing liens on homes on Ontario Works participants and consider amendment that would allow CMSMs the flexibility to address special circumstances.

Carried

9.0 IN CAMERA ITEMS

Resolution No. 01-137 Moved by: Earle Freeborn Seconded by: Willy Léveillé
That the Board move in-camera. **Carried**

Resolution No. 01-138 Moved by: Earle Freeborn Seconded by: Ken Ferguson
That the Board move out of camera and report. **Carried**

Out of Camera Report

9.1 H. R. Report

Resolution No. 01-139 Moved by: Ray Chénier Seconded by: Tim McDonald
That Resolution 00-123 namely OMERS Participation By-law resolution be deferred for an indefinite period.

Carried

Resolution No. 01-140 Moved by: Ray Chénier Seconded by: Earle Freeborn
That the salary increment for the Executive Assistant be approved at the amount recommended by the HR Committee, retroactive to Sept. 27, 2000.

Carried

9.2 Budget Report

The Budget Committee meet to discuss the Year 2001 budget on February 14th, 2001.

9.3 Land Ambulance Year 2001 Funding Submission to MOHLTC

Resolution No. 01-141

Moved by: Tim McDonald

Seconded by: Jack Barr

That the Board accept Administration's recommendation that it provide the Ministry of Health with the EMS Year 2001 budget discussed and presented as Option CC.

Carried

[This budget, based on the actuals that are unfolding and the knowns that have unfolded now that the MOHLTC has revealed what Land Ambulance services it will cost-share and provided CMSMs with its funding template (*and were unknowns and speculative at best at the time IBI worked on our behalf in the budget's preparation*) is a good news story. Though the cost to municipalities, as anticipated, is higher than it was when service management was with the province, the municipal share of the DSSAB budget is approximately \$900,000 less than initially anticipated in IBI's budget projections.]

The Board directed Administration to commence invoicing municipalities for their apportioned share of this year's land ambulance costs on the basis of the EMS Year 2001 budget approved for submission to the Ministry of Health and Long Term Care.

11.0 CAO'S REPORT

11.1 Financial Report

The preparation of the Year 2001 EMS budget, Year end reconciliation, preparing for the year 2000 audit, new Social Housing financial preparation demands, etc. did not allow for the preparation of a December financial report.

11.2 Monthly Ontario Works Stats. Report (Doc.#010125-001B)

Though our OW numbers are still declining, the ODSP numbers are still increasing.

11.3 Community Placements Stats. Report (Doc. #010125-001C)

Community Placements are slower at this time of year. .

11.4 Innovation Fund Proposal Round II

The DSSAB managed to prepare and submit a Round 11 Innovation Funding Proposal Request. Copies of the submitted proposal are available for perusal. Gary underlined the contributions of Eric Morphet, Jim Putman, Paulette Nadon, Connie Morphet and Fern Dominelli in the proposal's development.

11.5 Child Care Three-Year Plan Report

Pat Best spoke of the findings and recommendations of Report prepared by R. Rivard and Karen Dominick-Smyth, the two consultants engaged to work on child care initiatives.

Gary spoke to the concern that Northern Ontario child care surplus dollars could well be withdrawn from the North and redirected to Southern Ontario where licensed child care subsidized spaces are in heavy demand. While the South may well have a great need for more subsidized spaces, we have a similar situation in Sudbury East where we have no licensed child care services whatsoever. Reminding the Board that MCSS has indicated that no new moneys were available in Year 2001, the DSSAB's proposal nonetheless makes the request for new dollars given the inexistence of licensed child care services in the Sudbury East area.

Resolution No. 01-142

Moved by: Pat Best

Seconded by: Willy Léveillé

That the Manitoulin-Sudbury DSSAB endorses the recommendation that the Child Care Three Year Plan be approved and submitted to the Ministry.

11.6 Press Releases and Newsletters

The CAO explained to the Board that a number of Press Releases pertaining to a few of our good news stories had been prepared for submission to the media. The one speaks to the Health and Safety funding provided to local child care operators and the other to the Homelessness funding distributed across the area. He also indicated that a four page "Social Housing Review" Newsletter was in the final stages of preparation for distribution to involved area stakeholders to inform them of the Social Housing responsibilities coming to the DSSAB and what these changes mean.

12.0 NEW BUSINESS

Meeting time and date

Discussions led to the decision to continue to schedule Board meetings on the 4th Thursday of the month for the time being.

13.0 NEXT MEETING

Thursday, February 22, 2000 at 10:00 a.m. Espanola Office Boardroom.

14.0 ADJOURNMENT

Resolution No. 01-143

Moved by: Ray Chénier

Seconded by: Lucie Lemieux

That we do now adjourn at 3:15 p.m.

Carried

Frank Gillis, Chair