



MANITOULIN-SUDBURY DISTRICT  
SOCIAL SERVICES ADMINISTRATION BOARD

CONSEIL D'ADMINISTRATION DES SERVICES  
SOCIAUX DU DISTRICT DE MANITOULIN-SUDBURY

210 Mead Boulevard, Espanola, ON P8E 1R9  
Telephone: (705) 862-7800  
Facsimile: (705) 862-7805  
http://www.msdhs.net

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**MINUTES**  
of the  
**BOARD MEETING**  
held in Espanola on  
**June 22, 2000**

**1.0 CALL TO ORDER**

1.1 The Chair, Mr. Frank Gillis, called the meeting to order at 10:00 a.m.

**Present:** Perry Anglin, Jack Barr, Pat Best, Raymond Chénier, Earle Freeborn, Les Gamble, Frank Gillis, Dave Ham, Lucille Joyce, Willy Léveillé, Laurier Low, Claude Mayer, Dale VanEvery, Janet Whissell.

**Staff:** Gary Champagne, CAO  
Paulette Poulin, E.A. (Recording Secretary)  
André Clément, Land Ambulance Transition Manager

**Guests:** Tim Beadman, Regional Municipality of Sudbury

**2.0 REVIEW AND ADOPTION OF AGENDA**

**Resolution No. 00-049** Moved by: Ray Chénier Seconded by: Earle Freeborn

That the agenda be approved subject to the following amendments:

- That item 5.1 MCSS presentation cancelled.
- that Human Resources be added as an In-Camera item

.....Carried

**3.0 DISCLOSURE OF INTEREST**

None declared.

**4.0 ADOPTION OF PREVIOUS MINUTES**

**Resolution No. 00-050** Moved by: Ray Chénier Seconded by: Claude Mayer  
That the minutes of the May 25, 2000 be approved as presented. .... Carried

## **5.0 PRESENTATIONS**

### **5.1 MCSS Child Care Licensing Role**

The MCSS presentation was cancelled and will be rescheduled at a later date.

### **5.2 Sudbury Municipality's CACC Pilot Project Initiative (Doc.#000622-009)**

Tim Beadman led members through a slide presentation pertaining to Central Ambulance Communications Centre (CACC) Pilot Projects and the City of Greater Sudbury's request to have the support of affected Northern DSSAB relative to its bid to have the Ministry of Health endorse its request to be a "Pilot Project" designated to manage and operate the MOHLTC's Sudbury situated CACC. (Ref. Doc.#000622-009).

**Resolution No. 00-051**      Moved by: Ray Chénier      Seconded by: Perry Anglin

That the Board agree in principal to support the Sudbury CACC pilot project submission to the Ministry of Health subject to the DSSAB's further approval of the terms and conditions of the CACC's contractual provisions.      ..... Carried

### **5.3 Board Computer Training**

An overview of Board member computer equipment and software packages was provided. Board members have the option of receiving individual training from Greg Gilbert. The DSSAB E-mail system and E-mail addresses are in place for all Board members other than Les Gamble.

## **6.0 REPORTS**

### **6.1 Land Ambulance**

#### **6.1.1 EMS (Emergency Medical Services) Directors & Managers Group**

EMS Directors & Managers from across Ontario meet on a regular basis. Referencing the EMS Directors & Managers Group meeting that he attended in Muskoka, Gary explained that there is a wealth of technical and operational information exchanged at those meetings. He spoke to the Resolutions that the EMS Directors Group was asking each CMSM to consider endorsing relative to its official links to AMO.

**Resolution No. 00-052**      Moved by: Ray Chénier      Seconded by: Willy Léveillé

That the Manitoulin-Sudbury DSSAB Board recommends that AMO take into consideration the resolutions adopted at the EMS meeting of June 1, 2000 held at the Muskoka Sands.      ..... Carried

### **6.1.2 New Chapleau based Land Ambulance**

**Resolution No. 00-053** Moved by: Perry Anglin Seconded by: Dave Ham

That the Board inform the Ministry of Health that it views it as unreasonable for the municipality of Chapleau be expected to bear half of the cost of the new ambulance currently being recommended for purchase and that it strongly recommend to the Ministry that it either bear the entire cost or delay the financial transaction until the cost can be shared by our entire DSSAB in the year 2001. .... Carried

### **6.1.3 RFP Update**

An update on the status of the RFP process was provided. It was noted that the Evaluation Committee was meeting after the Board meeting.

### **6.2 Child Care**

Pat Best, Committee Chair advised the Board that Mr. Rivard has signed the agreement to develop the draft of the Three Year Local Child Care Plan with a deadline date of October 15, 2000. It was also mentioned that Administration is meeting with licensed Service Providers on July 4, 2000 to share our Child Care policies with them and to begin the consultation process relative to the Three Year Plan.

## **7.0 CHIEF ADMINISTRATIVE OFFICER'S REPORT (Doc.#000622-003)**

The CAO answered questions relative to the above-cited document's content.

**Resolution No. 00-054** Moved by: Ray Chénier Seconded by: Les Gamble

That the Board indicate to the Ministry of Community Social Services that since the Manitoulin-Sudbury DSSAB only became responsible for OW operations effective October 1999 and as such only had six months to meet the same established 1999/2000 15 % targets that all other CMSMs had twelve months to realize, the Board strongly urges the Ministry to allow our Ontario Works Community Placement targets for the present 2000/2001 year to be adjusted to a 15% target for the six months commencing April 1, 2001 and 22.5% for the second six months of the 2000/2001 year. .... Carried

**Resolution No. 00-055** Moved by: Perry Anglin Seconded by: Lucille Joyce

That the Board accept the Financial Reports for the period ending May 31, 2000. .... Carried

**Resolution No. 00-056** Moved by: Earle Freeborn Seconded by: Laurier Low

That the Board approve that the DSSAB Administration proceed to acquire Service Station Credit Cards (e.g. Petro Canada, Esso credit cards) for the fuel and vehicle maintenance costs associated with DSSAB vehicles. .... Carried

**Resolution No. 00-057** Moved by: Ray Chénier Seconded by: Dave Ham  
That the Board approve that the DSSAB Administration proceed to acquire DSSAB  
Corporate Credit Card [Royal Bank Visa Corporate card] for the use of its Senior  
Management personnel. .... Carried

## 9.0 IN CAMERA DELIBERATIONS

**Resolution No. 00-058** Moved by: Earle Freeborn Seconded by: Dale Van Every  
That the Board move in-camera. .... Carried

**Resolution No. 00-059** Moved by: Janet Whissell Seconded by: Dale Van Every  
That the Board move out of camera and report. .... Carried

### **In-Camera Report - (Doc.#000622-002)**

The Chair noted that during the In Camera session Board members discussed the hiring of a full-time Program Assistant for the EMS (Land Ambulance) portfolio, acknowledged the hiring of a full-time Client Services Representative and the decision to not replace the Espanola office Intake Worker position left vacant with the resignation of Theresa Niemi. Potential changes to the organizational staffing structure were discussed.

**Resolution No. 00-060** Moved by: Claude Mayer Seconded by: Willy Léveillé  
That the Board approve the hiring of a full-time Program Assistant for the EMS (Land  
Ambulance) portfolio. .... Carried

**10.0 NEXT MEETING -** Thursday, August 3, 2000. 10:00 a.m. Killarney Travel Lodge.

## 11.0 ADJOURNMENT

**Resolution #00-061** Moved by: Dave Ham Seconded by: Lucille Joyce  
That we do now adjourn at 3:00 p.m. .... Carried

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Frank Gillis, Chair