



MANITOULIN-SUDBURY DISTRICT  
SOCIAL SERVICES ADMINISTRATION BOARD

CONSEIL D'ADMINISTRATION DES SERVICES  
SOCIAUX DU DISTRICT DE MANITOULIN-SUDBURY

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**MINUTES**  
of the  
**BOARD MEETING**  
held at the  
Espanola & District Recreation Complex  
on  
**February 24, 2000**

**1.0 CALL TO ORDER**

1.1 Raymond Chénier, Board Member, presided the meeting. He called the meeting to order at 10:05 a.m.

**Present:** Perry Anglin, Jack Barr, Pat Best, Raymond Chénier, Earle Freeborn, Les Gamble, Dave Ham, Lucille Joyce, Willy Léveillé, Laurier Low, Claude Mayer, Dale Van Every.

**Staff: Recording Secretary:** Paulette Poulin, Executive Assistant,  
Kathie McCann, Program Manager, Connie Morphet, Fin. & Admin. Coordinator,  
Iain Stephen, IMS Coordinator,  
Jim Putman, Community Placement Co-ordinator

**Absent:** Frank Gillis (Chair), Ray Harding (Vice-Chair), Gary Champagne, E.D.

**1.2 MEETING CHAIRMANSHIP**

**Motion #1**

MOVED BY: Earle Freeborn      SECONDED BY: Perry Anglin

That Raymond Chénier be named the Chair of the February 24<sup>th</sup>, 2000 Board meeting.

**CARRIED**

**2.0 REVIEW AND ADOPTION OF AGENDA**

**Motion #2**

MOVED BY: Claude Mayer      SECONDED BY: Dave Ham

That the agenda be approved subject to the following amendments:

Add Items: 6.2 1999 Fiscal Year Auditors  
6.3 Year 2000 Social Housing Cost Estimates

Move Items to In-camera: 8.1 H.R. Committee  
8.2 HRDC

**CARRIED**

### **3.0 DISCLOSURE OF INTEREST**

None declared.

### **4.0 ADOPTION OF PREVIOUS MINUTES**

#### **Motion #3**

MOVED BY: Laurier Low                      SECONDED BY: Willy Léveillé

That the minutes of the January 27, 2000 Board meeting be approved subject to the following correction indicating that Dave Ham was absent.

**CARRIED**

#### **Motion #4**

MOVED BY: Perry Anglin                      SECONDED BY: Jack Barr

That the Board Bylaw be discussed at the next Board meeting.

**CARRIED**

### **5.0 PRESENTATION**

#### **5.1 Employment Services (Doc. 000224-019)**

Jim Putman, Case Manager for Manitoulin-Sudbury DSSAB delivered a presentation on the principles of Community Placement. The above cited document was distributed.

Jim answered a number of questions and concerns re: -

- Client confidentiality
- If the DSSAB can be a placement host.
- Signed client consent forms (release of information)
- Meetings with town clerk & treasurers re: the community placement program.

The Board directs the Executive Director to communicate with the Township Clerk Treasurers and their staff to discuss community placement and set meetings.

#### **5.2 Board Networked Computer Services & Communications (Doc. 000224-020)**

Iain Stephen, IMS Co-ordinator, led members through a slide presentation re: computer services, communications and E-mail link ups for Board members.

It was pointed out that distances, volume of information, need to intercommunicate ,etc. led the Algoma DSB to go the route of networked computer services for all Board members. The benefits of doing a lot of DSSAB business, the opportunity to obtain agendas, share voting issues, minutes, and report more rapidly and with ease was stressed as was the benefit of direct links to provincial and federal databases.

Usefulness, feasibility and cost were discussed. It was suggested to think of the possibility of trying it on a "Pilot Project" with a few interested Board members.

It was decided to bring this matter to the next Board meeting.

## **6.0 BUSINESS ARISING FROM THE MINUTES**

### **6.1 Year 2000 Budget (Doc.000224-021)**

Connie distributed the above-cited document.

#### **Apportionment -**

##### **Motion #5**

MOVED BY: Perry Anglin                      SECONDED BY: Earle Freeborn

That the Board appoints an Apportionment Committee to review the matter and report to the Board at the next meeting.

**CARRIED**

##### **Motion #6**

MOVED BY: Dave Ham                      SECONDED BY: Dale Van Every

That the following Board members be appointed to the Apportionment Committee; Earle Freeborn, Jack Barr, Perry Anglin, Willy Léveillé and Claude Mayer.

**CARRIED**

The Apportionment Cmttee. will meet on March 16, 2000 at 11:00 a.m. at the Espanola Regional Recreation Complex

### **6.2 1999 Fiscal Year Audit**

##### **Motion #7**

MOVED BY: Perry Anglin                      SECONDED BY: Claude Mayer

That the Board appoint Heale and Houle as its auditors for the 1999 Financial Report and that Administration negotiate the lowest fee possible.

**CARRIED**

Since the DSSAB is obliged, under the Municipal Act, to avail itself of the same Auditing firm as that utilized by the largest municipality in its territory, the Board has directed its Administration to request of the Town of Espanola that the DSSAB be involved in its preparation of the Year 2000 audit tender to see how the DSSAB's auditing needs might also be addressed within the Town's outgoing tender .

### **6.3 Year 2000 Social Housing Cost Estimates**

#### **Motion #8**

MOVED BY: Willy Léveillé SECONDED BY: Jack Barr

That the Social Housing portion of the Year 2000 DSSAB Budget be adjusted by \$200,000 to reflect the actual Social Housing cost projections.

**CARRIED**

### **7.0 CORRESPONDENCE**

#### **7.1 Solicitor's Reply Re: Board Alternates (DOC000224-003)**

Pat Cull's letter re: the legislative impossibility of having alternates sit and vote at the DSSAB Board meetings in lieu of the actual elected officials sitting as members of the DSSAB Board was discussed.

#### **Motion #9**

MOVED BY: Earle Freeborn SECONDED BY: Les Gamble

That a letter be sent to the Minister of Community and Social Services petitioning him to make the legislative change needed to allow for Board member alternates to attend Board meetings.

**CARRIED**

### **8.0 IN-CAMERA ITEMS**

#### **Motion #10**

MOVED BY: Willy Léveillé SECONDED BY: Laurier Low

That the Board move in-camera at 11:40 to discuss H.R. and HRDC matters.

The Board directs the Executive Director to realign the existing staff duties of the Administrative Financial Assistant on a temporary basis until Land Ambulance and Social Housing issues have been clarified.

The Board will accept the presentation of Maria Bozzo, Regional Manager, HRDC, at the March 23<sup>rd</sup> Board meeting to discuss leasing space in the Espanola Mead Street Office.

That the Board moved out-of camera at 12:25 p.m.

**CARRIED**

## 9.0 DECISION ITEMS

### 9.1 Land Ambulance Resolutions (Doc. 000224-008; 009 & 012)

The Committee met on February 10, 2000. Attending guests were Mr. David Court, CAO, Algoma DSB and Mr. Tim Beadman, Manager, Land Ambulance Services, Sudbury. Perry Anglin, Committee Chairman, spoke to the Committee's findings and recommendations. See Minutes (**Doc.000224-012**)

#### **Motion #11**

MOVED BY: Perry Anglin                      SECONDED BY: Willy Léveillé

That the Manitoulin-Sudbury DSSAB strongly protests the Municipal downloading of Land Ambulance services in Northern Ontario; it being of the opinion that the services should remain under the Province's jurisdiction to promote seamless services with hospitals in an integrated health system and to prevent duplication of administrative services by 10 or more bodies in Northern Ontario and that a copy of this resolution be sent to the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO), the Ministry of Health and the Ministry of Municipal Affairs.

**CARRIED**

#### **Motion #12**

MOVED BY: Perry Anglin                      SECONDED BY: Laurier Low

Whereas the Manitoulin-Sudbury DSSAB has protested downloading of ambulance services in Northern Ontario;

And whereas the Province has insisted on designating about 10 bodies as Delivery Agents to arrange all ambulance services in Northern Ontario;

And whereas we are unaware of any other elected body willing to accept this responsibility for our DSSAB catchment area;

And whereas a majority of the Manitoulin-Sudbury DSSAB has accordingly indicated willingness to accept this responsibility;

Therefore be it resolved that the Manitoulin-Sudbury DSSAB signify that it will be accept designation as Delivery Agent for our catchment area provided that the Province funds start-up costs and in fact funds 50 percent of all actual costs of meeting the service standards stipulated by the Province.

And that a copy of this resolution be provided to the Minister of Health and the Minister of Municipal Affairs.

**CARRIED**



**12.0 NEXT BOARD MEETING**

Thursday, March 23, 2000.; 10:00 a.m., Espanola Regional Recreation Complex  
**Willy Léveillé will be retaking Board photos at that time.**

**13.0 ADJOURNMENT**

**Motion #16**

MOVED BY: Dale Van Every                      SECONDED BY: Jack Barr

That we do now adjourn at 1:15 p.m.

**CARRIED**

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Raymond Chénier, Meeting Chairman