

Manitoulin-Sudbury District Social Services Administration Board
Meeting September 16, 1999
Recreation Complex Espanola

1.1_ Call to Order

The meeting was called to order at 7:05 by Chair Frank Gillis

The Chair announced that Laurie Lows= sister-in-law passed away September 13, 1999 and would like to see the Board make a small donation to the Northern Cancer Research.

Roll call showed the following present: **Frank Gillis, Dave Ham, Jack Barr, Willie Leveillee, Ray Harding, Lucille Joyce, Past Best, Ray Chenier, Earle Freeborn, Perry Anglin**

Absent: **Laurier Low, Claude Mayer, Dale Van Every, Les Gamble**

Staff: **Connie Morphet, Kathie McCann, Iain Stephen, Gary Champagne**

Guest: **Frank Malvasso**

2.0 Review and adoption of minutes

Motion # 1

MOVED by Dave Ham Seconded by Willie Leveillee
That we approve the agenda as presented

CARRIED

3.0 Disclosure of Interest

None

4.0 In-Camera Items

Personnel Issues

5.0 Adoption of Minutes August 12, 1999

Motion # 2

MOVED by Ray Chenier Seconded by Dave Ham
That we approve the minutes of the August 12, 1999 meeting as circulated.

CARRIED

6.0 Business Arising from Minutes

*Perry Anglin questioned Outreach and staff on the Manitoulin as he wasn't at last meeting

*At the last meeting Gary wanted clarity on the Island regarding 2 sites and Township offices. Would we offer services at both sites and go out as well. Both sites will be staffed.

-1 staff full time in Little Current

-1 staff 3 days in Mindemoya

-1 staff 2 days in Mindemoya (Little Current)

*MMA concerns raised for site in Mindemoya. Will be manned 5 days

*Willie said we'd pay for client to get to office in Mindemoya

*See motion from MMA and discuss at next meeting. Gary to get written report.

7.0 Unfinished Business

None

8.0 Reports

8.1 By-Laws - Frank Gillis

*Frank circulated the by-laws in the package. He read out covering letter.

*Wanted to generate a discussion.

*Do we want to go over tonight or at a subsequent meeting. Some felt tonight.

*Ray Chenier objected to Page 3 # 9.1 and Page 3 # 10

*Perry Anglin objected to # 4.3, # 4.4, # 4.5, # 6.2, # 8.1c.

*not in the By-Laws

*a board member not residing in the area any longer

*if not on the council any longer

*should have comparisons from other DSSABs

*leave till after next meeting and have an ad-hoc committee meet. Each member meet with their council and give the Ad-Hoc committee questions they want answered.

*Committee volunteers: Jack Barr, Perry Anglin, Gary as Ex-Officio and Frank Gillis

8.2 Governance Training

*October 22, 1999 is confirmed 9:00 a.m. at the Pinewood

*break for lunch at 12:00 and reconvene at 1:00 p.m. for approximately another 3 hours

8.3 Iain Stephen

*Espanola Office

*has a few snags, getting on top of everything

- *800 cases up and running
- *Resource Centre ready
- *Little Current
 - *2 case system workers up and running
 - *Resource Centre ready
- *Mindemoya
 - *1 case worker system up and running
 - *Resource Centre ready
- *Alban/Warren
 - *2 case worker systems up and running
 - *1 Resource Centre up and running
 - *Warren 1 case worker system up and running
- *Centre St.
 - * up best as we can till not needed
- *Chapleau
 - * in temporary office
 - *3 case workers up and running
 - * Resource Centre on hold
- *Training: still a lot of ground to cover
- *File Server is on order
- *Complicated system

9.0 Correspondence

- *you received a copy of all correspondence of interest to the Board
- *have a list of staff and addresses

10.0 ED Report

- *Frank Malvasso from Ministry wanted to be here tonight for Apportionment
- *some municipalities want quarterly billing to fit in with LSR
- *couple of items require Resolutions from Board

Motion # 3

MOVED by Willie Leveillee Seconded by Ray Harding

That the Manitoulin-Sudbury District Social Services Administration Board hereby appoint Gary Champagne (pursuant to Section 43 of the Ontario Works Act) as the administrator for the Manitoulin-Sudbury District Social Services Administration Board

Further that we hereby request approval from the Director of Ontario Works (MCSS) for this appointment. CARRIED

Note:

Relevant Legislation: Ontario Works Act Sec 43

Each delivery agent shall with the approval of the Director, appoint an administrator to oversee the administration of this Act and the provisions of assistance in the delivery agent's

Geographic area.

*Gary circulated paper from architect

*The building on Mead Blvd. is ours.

Motion # 4

MOVED by Perry Anglin Seconded by Dave Ham

That the Manitoulin-Sudbury District Social Services Administration Board hereby approve the Executive Director and Property Committee to proceed to go to Tender for the expansion of the Mead Blvd. offices and bring a recommendation to the Board for approval. CARRIED

Motion # 5

MOVED by Ray Chenier Seconded by Jack Barr

That we go in-camera to discuss personnel issues.

CARRIED

Motion # 6

MOVED by Earle Freeborn Seconded by Dave Ham

That we do now come out of camera and report

CARRIED

Motion # 7

MOVED by Ray Chenier Seconded by Earle Freeborn

That we approve the change in salary of the Executive Assistant position from a range of \$26,000.00 - \$31,000.00 to \$32,000.00-\$39,000.00

CARRIED

Perry Anglin voted under protest

*question of staffing all positions are filled but the secretary position

*pleased will all the staff that has been hired

*Frank Malvasso joined us. Gary would like to have direction on how to deal with the problem of payments as some municipalities have not made a payment up to this time.

*1st billing was quarterly: 2nd billing was quarterly: 3rd billing was monthly on demand no interest being charged.

Motion # 8

MOVED by Jack Barr Seconded by Dave Ham

That we apply the accepted interest rate of 1% to all delinquent accounts effective October 1, 1999. CARRIED

*Gary to phone the delinquent town clerks and explain the situation and also inform them of the 1% interest rate

*Frank Malvasso said Ministry will give us some breathing room on Child Care side.

Take over will be January 1, 2000. Worked out a JIP that will make sense.

*Frank Malvasso suggested that the Child Care Committee come together and also they have a slide presentation.

*Gary asked Frank Malvasso if there were dollars available for someone to look at the JIP for him. No other dollars available, this was included in the start up money.

*Gary thanked the staff for all the hours they've put in.

Motion # 9

MOVED by Perry Anglin seconded by Willie Leveillee

That we agree in principle with the JIP for the transfer of Responsibility for Service Systems Management for Child Care subject to review by the Child Care Committee of the Board and on the understanding that the process be undertaken as outlined by the Ministry representative and is subject to negotiations with the Ministry. CARRIED

*Gary reported that we haven't settled on signage or logos. Any direction on this? Frank Gillis recommended that Iain does logo. If any member has any suggestions get in touch with Iain.

11.0 New Business

*An official opening should be held and invite municipalities, etc..

*are there interest bodies who want to take part in this.

*volunteers: Willie Leveillee, Ray Harding, Jack Barr, Frank Gillis, Connie Morphet, Kathie McCann

*Committee to report at the next meeting on this.

*Financial Report given by Part Best. Chair Frank Gillis thanked Pat for her report and also thanked Connie for helping her.

Motion # 10

MOVED by Ray Chenier Seconded by Willie Leveillee

That a donation of \$50.00 be made to the Northern Cancer Research Fund in memory of Board Member Laurier Low's sister in law. CARRIED

Child Care Committee consists of Frank Gillis, Willie Leveillee, Perry Anglin possibly Lucille Joyce.

12.0 Next Meeting

Chair Frank Gillis would like to see the Board go with meetings every 2nd month. Not in favour at this time.

Maybe after the New Year but possibly have day meeting for winter months.

October 21, 1999 Complex

November 11, 1999 Complex
December 9, 1999 Complex All at 7:00 p.m.

13.0 Adjournment

Motion # 11

MOVED by Jack Barr Seconded by Ray Chenier
That we do now adjourn at 9:55 p.m.

CARRIED.

Chair

Secretary