

**Manitoulin-Sudbury District Social Services Administration Board**  
**Meeting May 27/99**  
**Pinewood Motor Inn Conference Room**

1.0 Welcome, Call to Order, Roll Call

The meeting was opened by Chair Frank Gillis at 9:55 AM  
The Chair welcomed everyone.

Roll call showed the following present: Frank Gillis, Dave Ham, Perry Anglin, Pat Best, Lucille Joyce, Claude Mayer, Willy Leveillee, Ray Chenier, Jack Barr, Les Gamble, Earle Freeborn, Ray Harding, Dale Van Every, Gary Champagne  
Absent: Laurier Low

Guest: Consultant Sandra Larsen  
(Recorder: Helen Noonan)  
Sympathy extended to Pat Best in loss of her mother.

2.0 Review and Adoption of Agenda

Motion 1

Moved by Dave Ham Seconded by Willy Leveillee  
that the agenda be approved as circulated  
CARRIED

3.0 Disclosure of Interest

4.0 Adoption of Minutes May 14/99

Motion 2

Moved by Perry Anglin Seconded by Earl Freeborn  
that the minutes be approved as circulated.  
CARRIED

Correction to minutes April 22/99

On the 8<sup>th</sup> motion after it was carried the next sentence should read: Perry Anglin agrees with Dave Ham about locating ODSP in Manitowaning.

5.0 In-Camera Items

No in-camera items

... 2

## 6.0 Business Arising

### 6.1 By-Laws - Gary Champagne

- ◆ Nothing to report
- ◆ have to set up meeting with lawyer

### 6.2 Implementation Update

- ◆ Frank reported that Joanne Palkovits has nothing new to add until she meets with the Ministry, will attend next meeting

### 6.3 Apportionment - Earl Freeborn

- ◆ Has a document that Fern Dominelli put together and also a letter that Gary Champagne passed around
- ◆ Don't have a formula. The committee have to meet again
- ◆ deadline for this is June 30 and Earl suggested we ask for an extension on that date. Gary to ask Dan Lafernierr
- ◆ Claude Mayer passed around figures he worked on and explained them
- ◆ Perry Anglin also passed around some figures the Island worked on and explained them
- ◆ also looked at Ministry figures
- ◆ maybe get Fern Dominelli to attend the next Apportionment meeting with his laptop
- ◆ to discuss date at noon

## 7.0 Reports

### 7.1 Hiring Committee - Ray Chenier/Gary Champagne

- ◆ Ray reported Program Manager and Financial Administrator have been hired and explained holiday package and benefits
- ◆ Program Manager is Kathie McCann and Financial Administrator is Susan Nicholson
- ◆ Gary reported that they were both good people for the positions and will start June 14

### Motion 3

Moved by Ray Chenier Seconded by Claude Mayer

That both be hired according to Board conditions stated here, effective June 14

CARRIED

- ◆ Gary to issue a Press Release

### 7.2 Reasonable Efforts - Ray Chenier

- ◆ names for the positions are as follows
  - Counselors - Case Manager
  - Assistants- Intake Worker

Information Systems Co-ordinator - Co-ordinator

7.3 Property - Willy Leveillee

- ◆ Visited Mr Bond May 20 with Sandra, Perry, Frank, Gary, Marianne
- ◆ mildew problem corrected
- ◆ ramp problem will be corrected
- ◆ visited site in Mindemoya and lease should be signed shortly
- ◆ Chapleau matter of lease being settled
- ◆ Frank spoke about concerns being raised from Island about site in Mindemoya. Perry said it was addressed last night and taken care of
- ◆ Alban/ Warren - upgrades being addressed by Loraine Potvin
- ◆ main site - on track, new windows put in and started on internal work. System House is doing work and will contract locally if possible

- has to be up and running by June 14
- no Building Permit but sanctioned by Town and School Board for work being done
- will take a little more time and Gary is looking at possibly putting a trailer on site until building is ready
- Ray Harding suggested maybe using Nairn School until building is ready
- Information system will be ready by June 14
- Ray Chenier asked if anyone was supervising work on the site. No. SHL are supervising the work and the Chair is confident of the work by System House
- Building requires an addition either on side or at back. Elected to get a proposal from a Sudbury Architect firm. Gary to get a proposal from the firm of Nicholls Yallowega Belanger Architects
- Sandy asked if at the end of the day would anyone like to go and see the site

7.4 Ministry Update - Joachim Meutze

Not in attendance- possible next meeting

8.0 Correspondence

- ◆ letter from Gore Bay - will put in next outgoing pack
- ◆ Press comment in Expositor. Newspaper not getting right information
- ◆ Willy stated this was not positive information and newspaper should get positive information
- ◆ Pat Best said there should be something coming out if every meeting to the newspapers
- ◆ Ray Harding suggested we give a Press Release after every meeting
- ◆ Press Release to be written by Frank, Gary and Sandra

9.0 New Business

- ◆ Gary said they were trying to write a letter to the Municipalities for 50% of last years LSR. They have asked the Ministry for help but apparently they can't help on this.
- ◆ suggested the default position be used for 50% at that rate for now
- ◆ Lucille suggested we use the Randolph Group figures and bill the Municipalities ½ of March LSR numbers
- ◆ Frank to get Gary a Randolph Group book
- ◆ Frank thinks we are at the point of having evening meetings and one per month he suggested 4<sup>th</sup> Thursday of the month. This would be June 24 and would give the committees time to get there reports in. It was felt that this would be to late for the Apportionment Committees to have a formula for end of June.

10.0 Committee Meetings

Apportionment Committee - June 3 1 PM  
Reasonable Efforts - May 27 3 PM

11.0 Next Meeting

June 10 10 AM Pinewood Motor Inn

12.0 Adjournment

Motion 4

Moved by Dale Van Every Seconded by Earl Freeborn  
That we adjourn  
CARRIED

Chair: \_\_\_\_\_

Secretary: \_\_\_\_\_