

Manitoulin-Sudbury District Social Services Board
Meeting May 14/99
Pinewood Motor Inn, Espanola Regency Room

1.0 Welcome, Call to Order and Roll Call

The meeting was opened by President Frank Gillis at 10:10 AM
The President welcomed everyone.

Roll Call showed the following present: Frank Gillis, Dave Ham, Perry Anglin, Pat Best,
Lucille Joyce, Claude Mayer, Willy Leveillee, Ray Chenier, Jack Barr, Les Gamble,
Laurier Low, Earle Freeborn, Gary Champagne.

Absent: Dale Van Every, Ray Harding
Guests: MNDM Joachim Muetze, Consultant Sandra Larsen
(Recorder: Helen Noonan)

2.0 Review and Adoption of Agenda

Add: 6.5 Hiring Committee - Ray Chenier

Motion 1

Moved by Dave Ham Seconded by Willie Leveillee
that the agenda for May 14 be approved as amended.
CARRIED

3.0 In Camera Items

None

4.0 Adoption of Minutes of April 22/99

Motion 2

Moved by Pat Best Seconded by Perry Anglin
That the minutes be accepted as corrected.
CARRIED.

5.0 Business Arising

5.1 By-Laws - Gary Champagne

- ◆ aware there are by-laws
- ◆ saw a copy and have to get together with Marc Huneault, flagged a few such as borrowing. Also items 7(d), 8, 9,

... 2

Motion 3

Moved by Ray Chenier Seconded by Dave Ham

That the resolution to name the Chairperson as President be rescinded and that he/she be simply know as "Chair".

CARRIED

◆ Gary noted concerns of By-laws from other members

5.2 Insurance Update - Gary Champagne

◆ Coverage for all members through Frank Cowan Insurance as of April 27

◆ insured for omissions, errors, liabilities, etc

5.3 Implementation Plans - Gary reported on recent development on Joanne's behalf.

◆ Frank reported that until Reasonable Efforts are working no need for her Joanne to attend Board Meetings

◆ job descriptions are being fine tuned for hiring.

◆ happy with progress on this

5.4 Apportionment - Earle Freeborn

◆ met on April 30 and Earle provided Fern Dominelli with minutes so he could do the document

◆ organized 1/3 1/3 1/3 with the 1996 census weighted Assessment #1

◆ given by Joachim

CRF (Community Re-investment Fund) Formula

$$\frac{\text{CRF}}{\text{Allocation}} = \frac{\text{LSR}}{\text{Cost}} - \frac{\text{Education}}{\text{Tax Room}}$$

We owe Fern an extra pat on the back

◆ Gary - the whole question of billing assumes we will be preparing a letter to be sent to Municipalities

Motion 4

Moved by Earle Freeborn Seconded by Willy Leveillee

That for the short term, the Manitoulin-Sudbury DSSAB bill the Municipalities at 50% of last years LSR most recent calculation for 1998. ie: Social Assistance, Child Care, Social Housing.

CARRIED

◆ Joachim talked to Ministry of finance and his Ministry and Comstock and they haven't got a clear answer to year end adjustments. Also talked to Ruth Bastien and she said

4

Ministries are working on it and the year end adjustment process is in there

6.0 Committee Reports

6.1 Property - Willy Leveillee

- ◆ 2 leases have been signed Alban & Warren
- ◆ next week to Perry's location
- ◆ Next Wednesday night Willy to look at renovations to the Bond Building and to talk to Mr Bond
- ◆ Earle asked if the Chapleau is being shared with the Child Care Office. Not sure

Willy noted that the Board members should attend Official Opening of all site offices

6.2 Reasonable Efforts - Ray Chenier

- ◆ haven't met since last meeting
- ◆ would like to go as fast as possible with Ministry so we can start hiring
- ◆ Continuing negotiations on Monday At St Andrews Place at noon

6.5 Hiring - Ray Chenier

- ◆ reviewed Program Managers Applications chose 5 to interview
- ◆ reviewed Financial Manager Applications chose 6 to interview

Motion 5

Moved by Ray Chenier Seconded by Dave Ham

That the following annual salary range be approved for the following positions:

Program Manager -	Min \$50,000	Max \$60,000
Financial & Admin Services Mgr-	Min \$50,000	Max \$60,000
Info Systems Co-ordinator	Min \$39,900	Max \$45,000
Social Services Councilors	Min \$32,000	Max \$39,000
Social Services Assist	Min \$27,000	Max \$32,000

CARRIED

6.3 Child Care

No new developments

Motion 6

Moved by Perry Anglin Seconded by Pat Best

whereas members of the Manitoulin-Sudbury DSSAB wish to apportion the municipal share of the 1999 DSSAB costs in a manner that would attract the greatest possible support for a cost sharing formula;

and whereas the province has not revised assessments in many unorganized municipalities on the basis of current value;

And whereas the provincial government is expected to pay the DSSAB costs for unorganized municipalities in 1999

Therefore be it resolved:

That this Board recommends that the municipal share of it's total DSSAB costs for 1999 be apportioned to unorganized municipalities in pro-portion to their share of the DSSAB total caseload in 1999 in a manner to be determined by the DSSAB by a majority of it's members

that the organized municipalities in the district be advised by this Board to agree that the total municipal share of 1999 DSSAB costs be apportioned to them on the basis of one-third caseload (determined as above), one-third population (based on the latest census figures shown in the attached tables), one-third weighted assessment (method #1 as shown in the attached tables);

that the difference in yield from unorganized municipalities, as compared to applying the one-third, one-third, one-third formula immediately above, be distributed to the three organized municipalities who's share of total cost would be more than one-percent of total costs in excess of apportionment by assessment method #1;

that the above apportionment method expire at the end of 1999 and that in the year 2000 the apportionment either on the basis of assessment or on some other basis approved by double- majority rules set out in the provincial regulations;

and that if the province does not in fact bear the costs for unorganized municipalities in 1999, apportionment for 1999 be on the basis of weighted assessment unless some other formula is agreed under the double majority rules in provincial regulations.

DEFEATED

6.4 Administrative Policy - Jack Barr

Policy Recommendations by Policy Committee

(1) Chair of the Board monthly remuneration

Recommendation: The committee recommends \$50. Per week

Amended to: \$200 per month

(2) Vice-Chair and Chairperson of Committees remuneration

... 5

Recommendation: The committee recommends \$25 per week
Amended to: \$100 per month

(3) Rate per Meeting

Recommendation: The committee recommends the rate of \$75. per meeting
Amended to: The committee recommends the honorarium of \$75 per meeting.

(4) Maximum paid meeting per day

Recommendation: The committee recommends two

(5) What constitutes a meeting?

Recommendation: A meeting called by the President or the Chairman of a committee.

Amended: A meeting called by the Chair or the Chair of a committee.

(6) Travel: KM. Rate by own vehicle

Recommendation: The committee recommends 32¢ per KM

(7) Travel: Other than by own vehicle

Recommendation: The committee recommends reasonable costs with receipts

(8) Rate of travel required on non meeting day

Recommendation: The committee recommends 50% of 1 meeting rate.

Amended: The committee recommends 50% of meeting honorarium.

(9) Accommodation expenses:

Recommendation: The committee recommends reasonable with receipts

(10) Meal allowance:

Recommendation: the committee recommends without receipts

Breakfast \$ 8.00

Lunch \$10.00

Dinner \$22.00

(11) Other expenses incurred on behalf of Board business

Recommendation: The committee recommends full reimbursement with receipts

Amended: Other expenses incurred on behalf of the Board and approved by the Board.

(12) Conference call rate.

Recommendation: The committee recommends a rate of \$25.00 per conference call.

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Motion 7

Moved by Jack Barr Seconded by Ray Chenier
That the above recommendations as amended be accepted
CARRIED

Retro-Active Expenses

it is recommended by the Policy Committee That:

- (A) The Chairman of the Steering Committee submit a bulk expense claim for unclaimed expenses incurred during his term of office
Amend to: the Chair of the Steering committee etc
- (B) That the President, Vice-President and Committee Chairpersons receive office remuneration retro-active to assuming position.
Amend to: That the Chair, Vice-Chair and Committee Chair receive etc
- (C) All retro-active expense claims shall be submitted by the first meeting in June
- (D) Expense claims will be submitted at least once every two months

Motion 8

Moved by Jack Barr Seconded by Laurier Low
That the above recommendations for retro-active expenses be approved as amended.
CARRIED

In effect immediately

7.0 Correspondence and new items

None

8.0 New Business

- ◆ Gary stated centralized and decentralized can be done cost efficient
- ◆ Gary led to understand that budget is more cost effective than neighbors

9.0 Dates and Locations of Committee Meetings

- ◆ Reasonable Efforts May 17
- ◆ Interviews May 18 & 19

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7.

10. Date and Location of next meeting

May 27 10 AM Pinewood Motor Inn Conference Room

11. Adjournment

Motion 9

Moved by Ray Chenier Seconded by Laurier Low

That we adjourn at 2:20 PM

Chair

Secretary _____