

Manitoulin-Sudbury District Social Services Administration Board
Minutes of meeting March 25th, 1999
at the Pinewood Inn, Conference Room

- 1.0** Meeting called to order at 9:50 PM.
Chairman welcomed everyone

Attendance List:

Frank Gillis -	Espanola	Sandra Larsen -	Manitowaning
Dave Ham -	East Manitoulin	Perry Anglin -	East Manitoulin
Pat Best -	Manitoulin West	Dale Van Every -	Unorganized South West
Lucille Joyce -	Espanola Council	Claude Mayer -	French River
Willy Leveillee -	Markstay French River	Fern Dominelli -	MCSS
Frank Malvaso -	MCSS	Ray Chenier -	Sudbury North
Joachim Muetze -	MNDM	Jack Barr -	Sudbury East Unorganized
Les Gamble -	Twp Sable Spanish River	Ray Harding -	Twp Nairn/Hyman
Laurier Low -	Killarney	Earle Freeborn -	Chapleau Township
Joanne Palkovits -	Consultant		

(Recorder: Helen Noonan)

- 2.0** Adoption of Agenda

Motion

Moved by Dave Ham Seconded by Willie Leveillee
that the Agenda be adopted as circulated.
CARRIED

- 3.0** Adoption of Minutes

Question on minutes:

- ◆ Were the minutes and agenda sent to the Municipalities. No, only to board members.
As of this meeting they will be forwarded to Municipalities.

Motion

Moved by Dave Ham Seconded by Willie Leveillee
that the minutes of Feb 25th and March 11th be accepted as circulated.
CARRIED

- 4.0** Business Arising

4.1 Incorporation Status - Sandra Larsen

- ◆ Incorporated as of April 1st, 1999
- ◆ Should have a copy of draft By-laws for next meeting

4.2 Banking Institution - Sandra Larsen

- ◆ Reported that there wasn't much difference with the three banks (Montreal, T.D. and Royal Bank) She favoured Montreal or Royal and since there was a Royal Bank Branch in Espanola

therefore she recommended the Royal Bank. Discussion held.

Motion

Moved by Jack Barr Seconded by Dale Van Every
that we follow recommendation the Royal Bank as our Banking Institution.
CARRIED

4.3 Insurance Update - Sandra Larsen

- ◆ Cowan was to get quote to Sandra by Monday next and she has a quote from Roma

Motion

Moved by Ray Chenier Seconded by Claude Mayer
that we accept the lowest quote.
CARRIED

- ◆ Discussion held on finding out the cost of coverage of the three people not covered under the Municipalities they represent. (Unincorporated)
- ◆ Can we piggyback on another policy (Municipal/DSSAB)?

4.4 Implementation Plans - Joanne Palkovits

- ◆ Has a skeleton plan - but still have a big piece to do.
- ◆ Have yet to meet with Reasonable Efforts Committee, Hiring Committee, Steering Committee, Property Committee.

4.5 Apportionment Tables

- ◆ Chairman wants to know how long we're going to look at these or are we going to handle these today?
- ◆ Lengthy discussion held.
 - Chair Frank Gillis to get formula and rational that Algoma used and bring to next meeting.
 - Will take up at next meeting.

4.6 Service Contracts

Both Sandra Larsen and Joanne Palkovits are involved in these issues.

Motion

Moved by Dale Van Every Seconded by Lucille Joyce
that we get legal advice and written legal opinion from Mark Huneault and if he is happy with contracts we sign them.
CARRIED

4.7 Transfer of Assets

- ◆ Will not be coming to us until later. Looking at 12- 18 months for sharing. Do not know actual yet.

4.8 Technology Planning

- ◆ Fern Dominelli reported that MCSS want us to do a site visit. People are out looking at telephone systems, furniture, etc.

4.9 Communication Policy

- ◆ Tabled to next meeting

5.0 Reports

5.1 Committees

5.11 Hiring

- ◆ Executive Director 49 applications received will be interviewing 6 applicants on April 6
- ◆ Advertised for 3 Managers/Co-ordinators
 - Program - 50 applications received
 - Financial - 30 applications received
 - Computer person - 28-30 applications received

5.1.2 Reasonable Efforts

- ◆ They will make a reasonable effort to make best deal possible
Recommended that we stay where Regional Sudbury is now (Meeting with Ministry later Today)

5.1.3 Property

- ◆ Willie Leveillee reported need an excess of 4,500 square feet for Head Office.
Looked at Board of Education Building and Cronin Building
Satellite Office - Chair Frank Gillis received call from person who purchased School Board Office in little Current and are we interested in office space?
- ◆ Manitoulin representatives would like to have 2 offices on the Island.
- ◆ Willie Leveillee, Frank Gillis and Lucille Joyce are meeting with some of the Espanola Council on Monday AM in regards to Board Office
- ◆ Property Committee to meet at Municipal Office in Little Current at 9:30 AM Tuesday Mar 30th to visit potential office sites.

Motion

Moved by Perry Anglin Seconded by Pat Best
that Manitoulin Island have two separate offices
CARRIED

Motion

Moved by Willie Leveillee Seconded by Jack Barr
that Property Committee authorize Sandra Larsen to negotiate rent or leases. CARRIED

5.1.4 Child Care

- ◆ No report

5.2 Ministry Update

- ◆ Frank Malvaso reported: -
 - that a decision will be made on a Provincial Appointee who would be a 15th person on the Board
 - the figure 6.4 million has no reserve, should be 15% of entire budget
 - not cost sharing Honourariums
 - cost sharing all expenses in Operating Board
 - Name change in Act from Manitoulin- Sudbury District to Sudbury-Manitoulin District

5.3 Northern Ontario Service Delivery Association - Frank Gillis & Ray Harding

- ◆ Frank Gillis reported:
 - 4 Attended on half day Sunday (Frank, Ray, Joanne & Sandra) 3 on Monday all day
 - very informative, didn't conduct any business just had presentations from various Ministries, haven't established themselves as an entity. All Northern DSSAB's are members, have to cover own cost to travel
 - next meeting to be held in Thunder Bay will be 2 full days
 - This DSSAB can offer info or questions that can be put on agenda for next meeting
- ◆ Ray Harding reported:
 - excellent group but are going through growing pains

6.0 Correspondence and News Items

Correspondence

- ◆ letter received from Inter Church Council re: Emergency Shelter and Assistance Letter of Understanding

News Items

- ◆ in the Sudbury Star, Espanola Monitor and Around & About

7.0 New Business

- ◆ Discussion on Accountant
Kirby Houle sent in a fee structure. See attached

Motion

Moved by Dave Ham Seconded by Ray Harding
that we engage Kirby Houle under fee structure presented as our Accountant.
CARRIED

Motion

Moved by Ray Chenier Seconded by Dale Van Every
that we accept letter of request (approx \$7430) from Inter Church Council. CARRIED

- ◆ Joanne Palkovits to draw up contract.

Motion

Moved by Earl Freeborn Seconded by Dave Ham
that we appoint Frank Gillis to represent M/S DSSAB on Children Aid Society Board
CARRIED

- ◆ Town of Espanola employees have given their time at no cost for services provided this far and would now like to be re-imbursed for man hours. They suggested 5% service charge for anything they have to deal with. Chair Frank Gillis was opposed to this. After much discussion Frank will refer Town to contact Frank Malvaso.
- ◆ Steering Committee recommendation - payment for meeting \$75. No amount stipulated for Chair. (Steering Committee)

Motion

Moved by Ray Chenier Seconded by Jack Barr
that the Board Chairman receive \$225/Board Meeting \$75/other meetings
CARRIED

8.0 Committee Meetings

- ◆ What is a meeting and what isn't. Chair Frank Gillis to come back with policy from Region on time spent for a meeting.

9.0 Date and Location of Next Board Meeting

April 8th 10 AM Pinewood Motor Inn

10.0 Adjournment

Moved by Dave Ham we adjourn 3:30 PM

Chair

Secretary _____