

Manitoulin-Sudbury District Social Services Administration Board
Meeting August 12/99
Knights of Columbus Hall, Espanola

1.0 Call to Order

The meeting was called to order at 7 pm by Chair Frank Gillis
Roll called showed the following present: Frank Gillis, Claude Mayer, Jack Barr, Pat Best, Gary Champagne, Ray Chenier, Lucille Joyce, Willy Leveillee, Les Gamble, Dale Van Every, Laurier Low, Earle Freeborn

Absent Dave Ham, Ray Harding, Perry Anglin

Guests: Program Manager Kathie McCann, Finance Administrator Connie Morphet
(Recorder: Helen Noonan)

2.0 Review and Adoption of Agenda

Motion #1

Moved by Claude Mayer Seconded by Laurier Low
That we adopt the agenda as presented
CARRIED

3.0 Disclosure of Interest

None

4.0 In-Camera Items

None

5.0 Adoption of Minutes of July 8, 1999

Motion #2

Moved by Willy Leveillee Seconded by Ray Chenier
That we accept the minutes of the July 8/99 DSSAB meeting as circulated.
CARRIED

◆ Ray Harding did not receive his minutes, also Dave Ham just received his therefore we'll start using a Courier Service rather than the Post Office. Ray Chenier wants bus service and Pat Best would rather the Post Office. Continue with Post Office and Courier for those having trouble.

Motion #3

Moved by Pat Best Seconded Dale Van Every
That we accept the minutes of the Executive Meeting of July 19/99.
CARRIED

6.0 Business Arising From Minutes

- ◆ No report on Motion #1 of July 8/99 meeting. (Preliminary drawings for construction) tonight.
- ◆ Frank and Ray Harding met with lawyer regarding By-laws. Package to be presented in Sept

Motion #4

Moved by Ray Chenier Seconded by Leslie Gamble
That as recommended by the Executive Committee, - J.I.P submitted by the Consultant be approved and submitted to the Ministry with the agreed to changes.
CARRIED

- ◆ Ray Chenier wants everyone to get a copy of the J.I.P. Pat has a copy and there was about 6 changes made.

7.0 Unfinished Business

- ◆ Ray Chenier wants to pursue By-laws and Policy Committee.
 - Ray to submit something to Policy Committee
 - Hope to have a Policy Meeting before next meeting
 - Gary to get Booklets from other Boards, etc
 - Gary to get info from other DSSABs

8.0 Reports

8.1 Property - Willy Leveille

- ◆ Most Satellites are ready
 - Little Current air conditioner not installed yet. Contractor can't get one till next year.
 - smell in Little Current office seems to be gone. Carpet ready to be installed.
 - Dale to call Co-operators in Gore Bay re: sign
 - Chapleau still working on but to be resolved very shortly. Looking at other office space in same Mall
 - signs for all offices will be the same. Left to next meeting
 - Committee almost finished it's task

- Recommendations have to come before budget

8.2 Joint Implementation Plan - Frank Gillis

- ◆ As soon as copy is received from Ministry Frank will get a copy to everyone

8.3 By-Laws - Frank Gillis

- ◆ Met approx a week ago. Will have Draft copy ready in Sept

8.4 Budget - Frank Gillis

- ◆ Ministry indicated we had to get a budget prepared. Frank spoke to Gary about this. The Ministry want a budget prepared by us and also need a resolution from us.
- ◆ Budget was accepted when we accepted the Steering Committee report. Purple Book
- ◆ Monthly Financial report goes to Pat Best (Executive Committee Treasurer) to report on at DSSAB meeting
- ◆ Finance Committee plans the budget, goes over the financial statement quarterly. Board to have own budget
- ◆ Finance Committee to start meeting in Oct to make budget

Motion #5 Resolution

Moved by Pat Best Seconded by Leslie Gamble

Of the board of Directors of the Manitoulin-Sudbury District Social Services Administration Board passed this 12th day of August, 1999

WHEREAS the Steering Committee prepared an annual budget for the Manitoulin-Sudbury District Social Services Administration Board of \$23,086,187.00 with the Municipal share being \$6,487,110.00

AND WHEREAS the Ministry will not pay on behalf of the unorganized municipalities until the budget has been approved by the Board of Directors of the MS-DSSAB

THEREFORE BE IT RESOLVED THAT the attached budget of \$23,086,187.00 detailed by program, be approved by the Board of Directors
CARRIED

9.0 Correspondence

Frank put a letter on the table tonight re: education program. We need a date, do we want an evening and a morning or all day.

Motion #6

Moved by Jack Barr Seconded by Ray Chenier

That the meeting date in October be changed from Oct 14 to Oct 21/99 and that Ruth Armstrong be invited to provide a training workshop on Oct 22/99

CARRIED

10. ED Report Gary Champagne

- ◆ Gary received requests from town clerks to receive our mail. They are already receiving the package.

Gary passed the floor to Kathie

- ◆ Kathie thanked Gary and the Board for letting her take part
- ◆ Kathie passed out an extensive summary on the staffing situation
- ◆ Kathie and Gary met with the Ministry and introduced themselves
- ◆ Kathie gave a comprehensive update on hiring and training programs, as well as effective dates for issuing cheques and accepting cases.

Gary passed the floor to Connie

- ◆ Connie gave a financial update
- ◆ Passed out copies of start up budget
- ◆ Copy to be sent to Dan Squariel by Gary

Motion #7 Resolution

Moved by Willy Leveillee Seconded by Claude Mayer

Of the Board of Directors of the Manitoulin-Sudbury District Social Services Administration Board passed this 12th day of August, 1999

WHEREAS it has been determined that expediency of manual cheques is required for General Assistance Cheques.

AND WHEREAS the Manitoulin-Sudbury District Social Services Administration Board at present, has only one signing authority on site.

THEREFORE BE IT RESOLVED THAT the Program Manager (Kathie McCann) and Financial Administrative Services Co-ordinator (Connie Morphet) shall also have authority to sign cheques.

CARRIED

Gary took floor again

- ◆ Gary thanked for deliberation on second bank account
- ◆ Budget sent out for three months and another projection came back from Ministry and the dollar cost is dropping not the caseload

- ◆ Concern on question of Apportionment. 7 of 19 municipalities have not paid us yet for April, May and June Am continuing to bill. Have billed for July and advance billing for August with no interest.
- ◆ We've gone to two offices on the Manitoulin how much outreach will be done? This issue was discussed at length
- ◆ Child care will be coming up as an agenda item
- ◆ Gary passed out his report

11. New Business

None

12. Committee Meetings

- ◆ Policy meeting 10 AM before next meeting Sept 9th

13. Next Meeting

Date: Sept 9th Time: 7PM Location: Board Office

14. Adjournment

Motion #8

Moved by Dale Van Every Seconded by Willy Leveillee
That the meeting adjourn at 9:30 PM
CARRIED

Chair:

Secretary: _____

Resolution

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